



New Mexico
2022 HAVA Election Security Grant
Program Narrative

Submission Date: April 30, 2022

Version: 1.0

Revision History

1.0	April 30, 2022	Original Submission

Introduction

The Consolidated Appropriations Act of 2020 was passed by Congress in December 2019. The Act included \$425 million Help America Vote Act (HAVA) dollars to be allocated to states to improve the administration of elections for Federal office. The improvements could include enhancements to election technology as well as election security improvements, as authorized under sections 101, 103, and 104 of [HAVA]. New Mexico received its authorized share of the funds in the amount of \$8,868,836 and, like other states, is required to make a 20% match within two years of receiving the funds. The Consolidated Appropriations Act of 2022, which appropriated \$75 million for Election Security to the states and U.S. territories, granted the Office of the Secretary of State \$1,000,000 with a state match portion of \$200,000, which brings the total granted award amount to \$10,068,836.

The federal funds were originally required to be spent within five years, however there was an amendment to allow funds to be valid until spent. New Mexico intends to expend a portion of the funding for immediate improvements prior to the 2022 General Election, while the remainder will be used as needed until spent. A majority of the funds will be used on initiatives that will directly benefit New Mexico's counties with a focus on ensuring security measure equipment needs and other election modernization initiatives.

Plan for the New \$1,000,000 Award

GeoCoding

Local governments are responsible for elections held for administrative areas that range from local to federal, to municipal and special elections. Ballots tailoring based on where each voter lives, verifying voter addresses and precincts are critical to the operations of a county clerk's office. NM SOS will be using GIS data to improve counties' ability to verify addresses and the location of precinct boundaries. Digital mapping of precincts and cross-checking voter addresses with address data maintained by utility companies and county assessors will verify that addresses are both valid and correct in a timely manner, when time constraints are inevitable. This will also eliminate inaccurate addresses that can lead to election result discrepancies. Using GIS will also give the state and counties the ability to identify which polling places need volunteers, language support, assist with the delivery and return of equipment and spot deficiencies and misallocations of resources. The estimated cost for implementing Geocoding is \$60,000.

Voting Registration Systems Expansion

The state plans to continue work on NM SOS's voter system of record. This work will include improvements and expansion of the network in order to provide more robust voter list maintenance functionality, significant increase in user capabilities as well as increase network security. The estimated expansion costs are \$650,000

Election Security Program

New Mexico has established an Election Security Program within the Elections Division of the New Mexico Office of the Secretary of State. Currently, the program is comprised of one Election Security Officer, a compliance analyst and a College Undergraduate Intern. The program is responsible for the development and implementation of effective policies and procedures and security best practices to safeguard sensitive data and election systems and protect against cyber vulnerabilities. The program will

continue to establish and oversee a security training program for state and local election officials, as well as their staff, that will support, short and long range, security strategies for election systems. The program will continue to develop risk assessment and monitoring strategies to aid county offices in securing their systems and networks.

Costs associated with the Election Security Program fall into program operational expenses and professional services associated with cyber improvement efforts overseen by this office. We anticipate spending approximately \$70,000 on these efforts throughout the grant period.

FTEs

NM Bureau of Elections supports the election functions of 33 counties. In order to continue secure, reliable and resilient support for counties, we will be utilizing a portion of the additional funding by adding two full-time positions to support IT and the Board of Elections by enhancing the voter registration system. The planned system improvements will require additional staff to ensure a successful implementation.

HAVA ELECTION SECURITY GRANT									
Budget Information								CFDA # 90.404	Non-Construction Program
Name of Organization:	NM Secretary of State								
Budget Period Start:	3/23/2018	SECTION A -		BUDGET SUMMARY					
Budget Period End:	Until Expended	FEDERAL & NON-FEDERAL FUNDS (Match)							
PROGRAM CATEGORIES									
BUDGET CATEGORIES	(a) Voting Equipment	(b) Election Auditing	(c) Voter Registration Systems	(d) Cyber Security	(e) Communications	(f) Other - COVID-19 Supplies	(g) Other - Minority Language	TOTALS	% Fed Total
1. PERSONNEL (including fringe)				\$ 2,034,531.00			\$ 124,384.00	\$ 2,158,915.00	24%
2. EQUIPMENT	\$ 1,205,828.00		\$ 230,000.00	\$ 1,157,200.00				\$ 2,593,028.00	29%
3. SUBGRANTS- to local voting jurisdictions								\$ -	0%
4. TRAINING				\$ 50,000.00				\$ 50,000.00	1%
5. All OTHER COSTS	\$ 95,825.00		\$ 1,080,000.00	\$ 1,694,747.00	\$ 160,000.00	\$ 950,000.00	\$ 90,616.00	\$ 4,051,188.00	46%
6. TOTAL DIRECT COSTS (1-5)	\$ 1,301,653.00	\$ -	\$ 1,290,000.00	\$ 4,936,478.00	\$ 160,000.00	\$ 950,000.00	\$ 215,000.00	\$ 8,853,131.00	
7. INDIRECT COSTS (if applied)		\$ -						\$ -	0%
8. Total Federal Budget	\$ 1,301,653.00	\$ -	\$ 1,290,000.00	\$ 4,936,478.00	\$ 160,000.00	\$ 950,000.00	\$ 215,000.00	\$ 8,853,131.00	
11. Non-Federal Match	\$ 1,215,705.00							\$ 1,215,705.00	
12. Total Program Budget	\$ 2,517,358.00	\$ -	\$ 1,290,000.00	\$ 4,936,478.00	\$ 160,000.00	\$ 950,000.00	\$ 215,000.00	\$ 10,068,836.00	
13. Percentage By Category	15%	0%	15%	56%	2%	11%	2%		
Proposed State Match	13.7%								
A. Do you have an Indirect Cost Rate Agreement approved by the Federal government or some other non-federal entity? If yes, please provide the following information:			No						
B. Period Covered by the Indirect Cost Rate Agreement (mm/dd/yyyy-mm/dd/yyyy):									
C. Approving Federal agency:									
D. If other than Federal agency, please specify:									
E. The Indirect Cost Rate is:									

EAC HAVA GRANT - BUDGET WORKSHEET

GRANTEE NAME:	NM Secretary of State	MATCH %:	20%
AWARD TYPE:		INDIRECT COST % (IF APPLIED):	
PROJECT PERIOD START DATE:	3/23/2018	INDIRECT COST TYPE:	
PROJECT PERIOD END DATE:	Until Expending		

SECTION A: GRANT BUDGET	YEAR ONE	YEAR TWO	YEAR THREE	TOTAL:
FEDERAL AMOUNT	\$ 3,699,470.00	\$ 4,153,661.00	\$ 1,000,000.00	\$ 8,853,131.00
NON FEDERAL MATCH	\$ 184,973.50	\$ 830,732.20	\$ 200,000.00	\$ 1,215,705.70
TOTAL:	\$ 3,884,443.50	\$ 4,984,393.20	\$ 1,200,000.00	\$ 10,068,836.70

SECTION B: BUDGET CATEGORIES (Federal Only)	Voting Equipment	Voting Processes	Voter Registration Systems	Election Auditing	Cyber and Physical Security	Voter Education	Accessibility/ Communications	Other (Covid 19 Supplies)	Other (Language Outreach)	TOTALS	% Fed Total
PERSONNEL					\$ 2,034,531.00				\$ 124,384.00	\$ 2,158,915.00	24%
FRINGE RELATED TO SALARY										\$ -	0%
EQUIPMENT	\$ 1,205,828.00		\$ 230,000.00		\$ 1,157,200.00					\$ 2,593,028.00	29%
TRAINING										\$ -	0%
CONTRACTUAL					\$ 50,000.00					\$ 50,000.00	1%
OTHER (Describe)	\$ 95,825.00		\$ 1,060,000.00		\$ 1,694,747.00		\$ 160,000.00	\$ 950,000.00	\$ 90,616.00	\$ 4,051,188.00	46%
OTHER (Describe)										\$ -	0%
SUBGRANTS										\$ -	0%
TOTAL DIRECT COSTS	\$ 1,301,653.00	\$ -	\$ 1,290,000.00	\$ -	\$ 4,936,478.00	\$ -	\$ 160,000.00	\$ 950,000.00	\$ 215,000.00	\$ 8,853,131.00	100%
INDIRECT COSTS (if applied)										\$ -	0%
TOTAL PROGRAM BUDGET	\$ 1,301,653.00	\$ -	\$ 1,290,000.00	\$ -	\$ 4,936,478.00	\$ -	\$ 160,000.00	\$ 950,000.00	\$ 215,000.00	\$ 8,853,131.00	100%
PERCENTAGE BY CATEGORY	15%	0%	15%	0%	56%	0%	2%	11%	2%		

SECTION C: NON FEDERAL MATCH RESOURCES

SOURCE DESCRIPTION	STATE FUNDS	OTHER	TOTAL:
	\$ 1,215,705.00		\$ 1,215,705.00
			\$ -
			\$ -
			\$ -
	\$ 1,215,705.00	\$ -	\$ 1,215,705.00