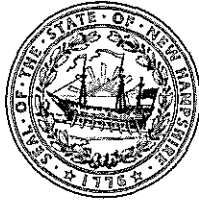


**NEW HAMPSHIRE
DEPARTMENT OF STATE**



David M. Scanlan
Secretary of State

Eric Forcier
Acting Deputy Secretary of State

Patricia Lovejoy
Senior Deputy Secretary of State

April 22, 2022
Mark Robbins, Interim Executive Director
U.S. Election Assistance Commission
633 3rd Street, NW, Suite 200
Washington, DC 20001

Re: Narrative and Budget for the 2022HAVA Election Security Funds for the period March 16, 2022 until funds are expended

Dear Mr. Robbins:

Please find herewith New Hampshire's Narrative and Budget describing our plans to use the May 2022 Election Security payment. The New Hampshire 2022 allocation is \$1,000,000 requiring a \$200,000 match. The Narrative is specific to the 2022 grant and the Budget worksheet is a combined budget comprising the 2018, 2020 and 2022 grants and associated match.

Narrative

The Secretary of State has identified and prioritized needs for security, information technology improvements and maintenance, as reflected in this narrative.

The omnibus Federal laws establishing the HAVA Election Security Funds provided for two additional permissible uses of Title I funds:

- I. Enhance election technology; and
- J. Make election security improvements. (Security improvements include cybersecurity expenditures and other efforts aimed at keeping our elections secure and credible.)

Match

Direct expenditure match: Direct expenditures from State accounts will be spent on cybersecurity and new technology that updates the department's election website to a new platform that is Americans with Disabilities Act and Web Content Accessibility Guidelines compliant.

Indirect costs match: The office began to use indirect costs (roughly equivalent to overhead) as match for HAVA Election Security Funds starting in Federal Fiscal Year 2021. The EAC states in their 2020 guidance, "*(Indirect costs) can be claimed as a state match. Any election office that has never had a federal negotiated indirect cost rate can claim a de minimum (sic) 10% of modified total direct costs (MTDC) as match.*" Indirect costs are employed as match in FFY 2021 and thereafter.

Achieving Goals to improve Election Administration, Resilience, Accessibility, Observability and Cybersecurity

1. The goals of spending these funds include maintenance of existing systems and training programs.
2. The following represent New Hampshire's ongoing goals to achieve accessibility, cybersecurity and improvement of election administration, including methods employed to achieve them in order to maintain the trustworthiness, security and legitimacy of elections:
 - Continue to make improvements to conduct orderly and trustworthy elections, avoiding disruption and confusion.
 - Enhance the accessibility of the existing voter look-up capability on the website.
 - Create accessible election-related documents throughout the website.
 - Further develop accessible voting system that enables persons with print disabilities to mark and print a ballot by enabling them to use a computer and printer of their choosing.
 - Expand resilience preparation for election officials.
 - Before creating new attack surfaces, conduct rigorous analysis and dynamic testing of new technology.
 - Leverage existing cybersecurity programs offering free services, including information sharing with states and local governments.
 - Vulnerability assessment and remediation to include dark web monitoring.
 - Enhance election observability.
 - Harden databases and servers.
 - Address challenges regarding electronic ballot counting devices.

Maintenance

The Election Assistance Commission has advised states that expenditures made to protect election security generally is a justifiable way to spend HAVA Election Security Funds. This includes maintaining systems and continuing efforts to conduct orderly and trustworthy elections in a range of scenarios.

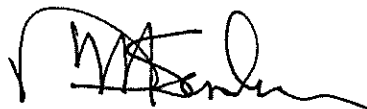
The Secretary of State will continue to spend HAVA Election Security Funds to achieve technology and security goals and maintain systems in a manner that enables it to comply with the 12X maintenance standard established by New Hampshire state law. (RSA 5:6-d.) HAVA Election Security Funds are required by federal law to be deposited in the State's Election Fund. RSA 5:6-d applies to this fund and requires the state not to expend *"any monies in the Election Fund unless the balance in the fund following such expenditures shall be at least 12 times the estimated annual cost of maintaining the programs established to comply with (HAVA)."*

As effectively required under RSA 5:6-d, some of the 2022 spending of HAVA Election Security Funds will be for the cost of maintaining programs established to comply with HAVA, referred to hereafter as "maintenance costs." Election Fund maintenance costs have risen to support a new accessible voting system that enables persons with print disabilities to mark and print a ballot using a computer and printer of their choosing.

Maintenance costs are rising to enable accessible navigation and use of election-related material on the State's website, to train staff and prepare vendors to create and present accessible documents throughout the website and to update the State's on-line voter look-up site that helps voters to ascertain their registration and party status, track their absentee ballot, access a sample ballot, obtain local clerk contact information, determine their polling place location and challenges concerning electronic ballot counting devices.

Annual Election Fund maintenance costs are estimated to be about \$950,000. The March 31, 2022 balance in the dedicated fund for Election is \$13,447,014. Using the 12X multiplier required by law, this amount would accommodate annual spending of \$1,120,585 per annum going forward. HAVA Election Security Funds will continue to provide a substantial portion of Election Fund maintenance costs.

Sincerely yours,

A handwritten signature in black ink, appearing to read "David Scanlan", with a stylized flourish at the end.

David Scanlan

CC: Kinza Ghaznavi, U.S. Election Assistance Commission

EAC HAVA GRANT - BUDGET WORKSHEET

GRANTEE NAME: New Hampshire Department of State
 AWARD TYPE: FORMULA MATCH %: various
 PROJECT PERIOD START DATE: 3/23/2018 INDIRECT COST % (IF APPLIED):
 PROJECT PERIOD END DATE: Until Expended INDIRECT COST TYPE:

SECTION A: GRANT BUDGET	YEAR 1 - (e.g 2018 ES)	YEAR 2 - (e.g 2020 ES)	YEAR 3 - (e.g. 2022 ES)	TOTAL:
FEDERAL AMOUNT	\$ 3,102,253.00	\$ 3,480,380.00	\$ 1,000,000.00	\$ 7,582,633.00
NON FEDERAL MATCH	\$ 155,113.00	\$ 696,076.00	\$ 200,000.00	\$ 1,051,189.00
TOTAL:	\$ 3,257,366.00	\$ 4,176,456.00	\$ 1,200,000.00	\$ 8,633,822.00

SECTION B: BUDGET CATEGORIES (Federal Only)	Voting Equipment	Voting Processes	Voter Registration Systems	Election Auditing	Cyber and Physical Security	Voter Education	Accessibility	Other: Improve Administration of Elections	Other: Election Officials Education	TOTALS	% Fed Total
PERSONNEL		\$ 76,270.00	\$ 844,686.00		\$ 699,600.00		\$ 211,717.00	\$ 528,000.00	\$ 249,811.00	\$ 2,610,084.00	34%
FRINGE RELATED TO SALARY		\$ 50,847.00	\$ 435,141.00		\$ 360,400.00		\$ 109,067.00	\$ 272,000.00	\$ 128,690.00	\$ 1,356,145.00	18%
EQUIPMENT		\$ 6,689.00					\$ 202,671.00		\$ 1,500.00	\$ 210,860.00	3%
TRAINING										\$ -	0%
CONTRACTUAL		\$ 469,970.00	\$ 595,699.00		\$ 1,078,750.00		\$ 332,912.00	\$ 765,000.00	\$ 17,937.00	\$ 3,260,268.00	43%
OTHER (Describe)		\$ 24,735.00	\$ 26,089.00		\$ 46,250.00		\$ 12,258.00	\$ 35,000.00	\$ 944.00	\$ 145,276.00	2%
OTHER (Describe)										\$ -	0%
SUBGRANTS										\$ -	0%
TOTAL DIRECT COSTS		\$ 628,511.00	\$ 1,901,615.00		\$ 2,185,000.00		\$ 868,625.00	\$ 1,600,000.00	\$ 398,882.00	\$ 7,582,633.00	100%
INDIRECT COSTS (if applied)										\$ -	0%
TOTAL PROGRAM BUDGET	\$ -	\$ 628,511.00	\$ 1,901,615.00	\$ -	\$ 2,185,000.00	\$ -	\$ 868,625.00	\$ 1,600,000.00	\$ 398,882.00	\$ 7,582,633.00	100%
PERCENTAGE BY CATEGORY	0%	8%	25%	0%	29%	0%	11%	21%	5%		

SECTION C: NON FEDERAL MATCH RESOURCES			
SOURCE DESCRIPTION	STATE FUNDS	OTHER	TOTAL:
Contractual Expenses paid by General Fund	\$ 918,189.00		\$ 918,189.00
Indirect Cost Allocation	133000		133000
Total Non Federal Match	\$ 1,051,189.00	\$ -	\$ 1,051,189.00