



# CHRISTI JACOBSEN

## MONTANA SECRETARY OF STATE



May 2, 2022

US Election Assistance Commission  
1335 East-West Highway, Suite 4300  
Silver Spring, MD 20910

Members of the US Election Assistance Commission:

The Montana Secretary of State's Office appreciates the opportunity represented by the 2022 HAVA Election Security Grant Funds to enhance the security and integrity of elections in Montana. The grant funds will be used as follows: subgrants to the 56 Montana counties, software or other system enhancements to improve integrity of voter registrations for federal elections, and indirect and administrative costs incurred by the Secretary of State's Office.

Montana's current federal grant award is an additional \$1,000,000 with a 20% state match of \$200,000. The state match will be met by the counties as part of their subgrant award and by the Secretary of State expenditures within the enterprise fund. Per 17-2-102, Montana Code Annotated, the enterprise fund accounts for operations that are financed and operated in a matter similar to private business enterprises.

The 2022 HAVA grant funds are allocated as follows:

**1. County subgrant program - \$500,000**

- Subgrants will be made available to all Montana's 56 counties to be used in accordance with HAVA spending provisions. The purpose of the subgrants will be to implement the requirements of HB 530 (2021 Legislature) and the related Administrative Rules including performing annual election security assessments and implementing the resulting recommendations.

**2. Software and/or System Enhancements - \$255,858**

- The Secretary of State's Office is exploring several software services and other system enhancements to improve the integrity of voter registrations for federal elections. Two options include:
  - i. Services that check voter registration information in other states; and
  - ii. Enhancement of the citizenship verification process during voter registration.

**3. Indirect and Administrative Costs - \$244,142**

- The Secretary of State's Office will recover administrative and indirect costs per 17-1-106, Montana Code Annotated. This includes personnel costs associated with IT Security and grant administration. The provisional rate of recovering indirect costs is 32.3%

Thank you for the opportunity to enhance the integrity and security of Montana's elections. Please contact Angela Nunn, Chief Deputy, with any questions you may have.

Sincerely,



CHRISTI JACOBSEN  
Secretary of State.

**EAC HAVA GRANT - BUDGET WORKSHEET**

<b>GRANTEE NAME:</b>	Montana Secretary of State	<b>MATCH %:</b>	20%
<b>AWARD TYPE:</b>	REVISION/CONTINUATION	<b>INDIRECT COST % (IF APPLIED):</b>	32.3%
<b>PROJECT PERIOD START DATE:</b>	3/23/2018	<b>INDIRECT COST TYPE:</b>	OTHER
<b>PROJECT PERIOD END DATE:</b>	Until Expended		

SECTION A: GRANT BUDGET	YEAR ONE	YEAR TWO	YEAR THREE	TOTAL:
FEDERAL AMOUNT	\$ 3,000,000.00	\$ 3,113,534.00	\$ 1,000,000.00	\$ 7,113,534.00
NON FEDERAL MATCH	\$ 150,000.00	\$ 626,707.00	\$ 200,000.00	\$ 976,707.00
<b>TOTAL:</b>	<b>\$ 3,150,000.00</b>	<b>\$ 3,740,241.00</b>	<b>\$ 1,200,000.00</b>	<b>\$ 8,090,241.00</b>

SECTION B: BUDGET CATEGORIES (Federal Only)	Voting Equipment	Voting Processes	Voter Registration Systems	Election Auditing	Cyber and Physical Security	Voter Education	Accessibility	Other - County Subgrant Program	Other - Election Administration	TOTALS	% Fed Total
PERSONNEL					\$ 100,000.00				\$ 254,372.00	\$ 354,372.00	5%
FRINGE RELATED TO SALARY										\$ -	0%
EQUIPMENT										\$ -	0%
TRAINING					\$ 100,000.00					\$ 100,000.00	1%
CONTRACTUAL										\$ -	0%
OTHER			\$ 2,050,000.00		\$ 200,000.00					\$ 2,250,000.00	32%
OTHER - Software/System Enhancements			\$ 255,858.00							\$ 255,858.00	4%
SUBGRANTS - Local Voting Jurisdictions	\$ 750,000.00				\$ 500,000.00			\$ 1,912,636.00		\$ 3,162,636.00	44%
TOTAL DIRECT COSTS	\$ 750,000.00	\$ -	\$ 2,305,858.00	\$ -	\$ 900,000.00	\$ -	\$ -	\$ 1,912,636.00	\$ 254,372.00	\$ 6,122,866.00	86%
INDIRECT COSTS (if applied)			\$ 244,142.00					\$ 766,527.00		\$ 1,010,669.00	14%
<b>TOTAL PROGRAM BUDGET</b>	<b>\$ 750,000.00</b>	<b>\$ -</b>	<b>\$ 2,550,000.00</b>	<b>\$ -</b>	<b>\$ 900,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,679,163.00</b>	<b>\$ 254,372.00</b>	<b>\$ 7,133,535.00</b>	<b>100%</b>
<b>PERCENTAGE BY CATEGORY</b>	11%	0%	36%	0%	13%	0%	0%	38%	4%	100%	

SECTION C: NON FEDERAL MATCH RESOURCES	STATE FUNDS	OTHER	TOTAL:
Voter Registration Systems		\$ 100,000.00	\$ 100,000.00
Cyber Security		\$ 50,000.00	\$ 50,000.00
Other - Election Administration	\$ 626,707.00		\$ 626,707.00
Other - County Subgrant Program		\$ 100,000.00	\$ 100,000.00
MT Secretary of State Enterprise Fund	\$ 100,000.00		\$ 100,000.00
			\$ -
<b>TOTAL:</b>	<b>\$ 726,707.00</b>	<b>\$ 250,000.00</b>	<b>\$ 976,707.00</b>