



IDAHO SECRETARY OF STATE
Lawrence Denney
700 West Jefferson, Boise, ID 83720

April 27, 2022

U.S. Election Assistance Commission
1335 East-West Highway, Suite 4300
Silver Spring, MD 20910

Idaho HAVA 2022 Elections Security Grant Use Plan

To Whom It May Concern:

Regarding the 2022 HAVA Elections Security Grant for the State of Idaho, we submit the following narrative proposal. It is our understanding that the purpose of this award is to “improve the administration of elections for Federal office, including to enhance election technology and make election security improvements”. We acknowledge that using funds from this grant to pay for general operating expenses, historically paid for with non-federal funds, may not constitute an actual improvement to the administration of federal elections and may be questioned in a federal audit. As such, Idaho proposes the following uses, all new and/or non-general operating in nature, for the **\$1,000,000.00 in federal funds (noting that these funds will require a 20%, \$200,000.00 state match, which will be detailed at a later date as allowed in the 2022 grant guidelines provided), based on the categories in the attached Election Budget Workbook:**

1) PERSONNEL:

- a. It has been our experience from our 2018 HAVA Grant funds that we have been able to leverage contractors to quickly and affordably provide both expertise and significant improvements in the areas of both Physical and Cyber Security, as well as to assist in providing training and voter education tool development. As such, we intend to use the new \$200,000 – comprised of \$50,000 in voter processes and \$150,000 in Cyber and Physical Security – to enhance the remaining funds from previous grant cycles in this category, funding an Elections Security Cyber Navigator position for up to two (2) years.



- b. We will continue to maintain an FTP line in our 2022 HAVA budget as we did in 2018 and 2020, which allows for a new position to be provided full state benefits. It is our intent to request this new Navigator position in our 2024 state budget cycle, however our experience has taught us to allowing up to 2 years to get state funding in place and migrate the position to a traditional state FTP.

PERSONNEL NEW FUNDS TOTAL: \$200,000

2) TRAINING:

As we have reserved significant funds for Training in other categories, we will only be requesting \$25,000 to place in the new "Accessibility" category. (Note also that we have made a significant reservation of funds under "Voter Education" below for constituent related expenses.)

TRAINING TOTAL: \$25,000

3) CONTRACTUAL:

- a. Also a new category, we are allocating a total of \$150,000 under the "Contractual" heading, for the following newly planned long-term initiatives:
 - i. \$100,000.00 under "Voter Registration Systems", to be utilized as a founding member investment in a new voter registration database comparison consortium (\$50,000 initial setup and 1st year, plus \$25,000 for years 2 and 3)
 - ii. \$50,000.00 under "Accessibility" to provide funding for new 3rd party accessibility assessments/evaluation of state voter registration and web assets.

CONTRACTUAL TOTAL: \$150,000

4) OTHER COSTS:

- a. Our office over the past 7 years has made significant investments in both software and software as a service (SAAS) platforms, moving the hosting of such platforms now fully to the cloud. Fully new systems were built across the election scope starting in 2018, with a 5 year anticipated life span. The majority of the new expenditures under the "Other Costs" category are based on the arrival of these 5 year horizons in 2023-24, and anticipate either significant new development needs,



or a pivot and redesign should policy changes dictate such a move. These new amounts are as follows (in addition to existing 2018 and 2020 allocations):

- i. Voting Processes: \$300,000
 - ii. Voter Registration Systems: \$175,000
- b. In addition to the funds above, we reserve \$150,000.00 for Voter Education, intended for the production and delivery of new material as Idaho's voter laws change in the coming cycles. This is a budget line item we have sought unsuccessfully (communications) for multiple appropriation cycles and have covered predominantly from federal funds since 2019, especially throughout the COVID related elections.

OTHER TOTAL: \$625,000

TOTAL NEW 2022 HAVA GRANT ALLOCATIONS (non-matched) : \$1,000,000.00

5) NON-FEDERAL MATCH

We will provide both source and allocation plans for the required 20% matching funds at a later date, as allowed by the grant funding guidelines.

UNALLOCATED MATCH TOTAL: \$200,000

Thank you, and we look forward to answering any questions you may have. You can contact me directly at (208) 334-2862 or at chad.houck@sos.idaho.gov.

Sincerely,

A handwritten signature in black ink that reads "Chad Houck".

Chad Houck
Idaho Deputy Secretary of State

EAC HAVA GRANT - BUDGET WORKSHEET

GRANTEE NAME: Idaho Secretary of State
 AWARD TYPE: FORMULA MATCH %: 20%
 PROJECT PERIOD START DATE: 3/16/2022 INDIRECT COST % (IF APPLIED):
 PROJECT PERIOD END DATE: Until Expended INDIRECT COST TYPE:

SECTION A: GRANT BUDGET	YEAR 1 - (e.g 2018 ES)	YEAR 2 - (e.g 2020 ES)	YEAR 3 - (e.g. 2022 ES)	TOTAL:
FEDERAL AMOUNT	\$ 3,229,896.00	\$ 3,624,280.00	\$ 1,000,000.00	\$ 7,854,176.00
NON FEDERAL MATCH	\$ 161,495.00	\$ 724,856.00	\$ 200,000.00	\$ 1,086,351.00
TOTAL:				\$ 8,940,527.00

SECTION B: BUDGET CATEGORIES (Federal Only)	Voting Equipment	Voting Processes	Voter Registration Systems	Election Auditing	Cyber and Physical Security	Voter Education	Accessibility	Other (Provide description in this box)	Other (Provide description in this box)2	TOTALS	% Fed Total
PERSONNEL		\$ 50,000.00			\$ 250,000.00	\$ 120,000.00				\$ 420,000.00	5%
FRINGE RELATED TO SALARY										\$ -	0%
EQUIPMENT	\$ 62,247.50		\$ 278,682.02	\$ 25,000.00	\$ 250,000.00					\$ 615,929.52	8%
TRAINING	\$ 50,000.00		\$ 219,216.31	\$ 250,000.00	\$ 350,000.00	\$ 55,000.00	\$ 25,000.00	\$ 100,000.00		\$ 1,049,216.31	13%
CONTRACTUAL			\$ 100,000.00				\$ 50,000.00			\$ 150,000.00	2%
OTHER (Describe)	\$ 100,000.00		\$ 2,019,478.19	\$ 272,818.00	\$ 438,067.34	\$ 131,694.00		\$ 142,118.47		\$ 3,104,176.00	40%
OTHER (Describe)		\$ 300,000.00	\$ 175,000.00			\$ 150,000.00				\$ 625,000.00	8%
SUBGRANTS								\$ 1,889,854.17		\$ 1,889,854.17	24%
TOTAL DIRECT COSTS										\$ -	0%
INDIRECT COSTS (if applied)										\$ -	0%
TOTAL PROGRAM BUDGET	\$ 212,247.50	\$ 350,000.00	\$ 2,792,376.52	\$ 547,818.00	\$ 1,288,067.34	\$ 456,694.00	\$ 75,000.00	\$ 2,131,972.64	\$ -	\$ 7,854,176.00	100%
PERCENTAGE BY CATEGORY	3%	4%	36%	7%	16%	6%	1%	27%	0%		

SECTION C: NON FEDERAL MATCH RESOURCES

SOURCE DESCRIPTION	STATE FUNDS	OTHER	TOTAL:
			\$ -
			\$ -
			\$ -
			\$ -
	\$ -	\$ -	\$ -