

GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES
OFFICE OF THE SUPERVISOR OF ELECTIONS

P.O. Box 1499 • Kingshill • St. Croix • U.S. Virgin Islands 00851-1499
(340) 773-1021 Office • (340) 773-4523 (Fax)

P.O. Box 6038 • St. Thomas • U.S. Virgin Islands 00801-6038
(340) 774-3107 Office • (340) 776-2391 (Fax)

April 7, 2020

Mona Harrington, Acting Executive Director
U.S. Election Assistance Commission
1335 East-West Highway, Suite 4300
Silver Spring, MD 20910

Dear Ms. Harrington:

The purpose of this letter is to certify that the territory of the Virgin Islands will use the funds provided under the Notice of Grant Award, Agreement # VI20101CARES, for activities consistent with the laws described in Section 906 of HAVA and will not use the funds in a manner that is inconsistent with the requirements of Title III of HAVA.

We further certify that we have reviewed and accept the terms of the award as specified in the Notice of Grant Award. Our UEI number is 080983201 and the signed Certifications are enclosed.

We are requesting \$600,000.00. We will use the funds to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle. To address the effects of the coronavirus on the election, the Board of Elections and the Supervisor will develop a Plan of Expenditure and submit this by June 1, 2020.

If you have any questions about this request, please contact Caroline F. Fawkes at 340-773-1021 or caroline.fawkes@vi.gov.

Sincerely,



Caroline F. Fawkes, CERA
Supervisor

Cc:

Kinza Ghaznavi, Grants Manager

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April 21, 2020

Mona Harrington
Acting Executive Director
Election Assistance Commission
1335 East-West Highway, Suite 4300
Silver Spring, MD 20910

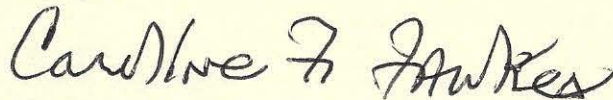
RE: 2020 HAVA CARES Act Statement

Dear Ms. Harrington

The Board of Elections met today and finalized the Descriptions of Expected Uses of CARES Funds Statement. Attached is the Elections System of the Virgin Islands (ESVI) Descriptions of Expected Uses of CARES Funds Statement to attach to our Letter of Disbursement.

For any additional information, you can contact the undersigned via email caroline.fawkes@vi.gov. Thanks for your assistance.

Sincerely,



Caroline F. Fawkes, CERA
Supervisor

Encl: Virgin Islands Descriptions of Expected Uses of CARES Funds Statement

Cc: Peg Rosenberry
Kinza Ghaznavi

Virgin Islands Elections System Descriptions of Expected Uses of CARES Funds

April 21, 2020

To address the effects of the coronavirus on the election we have identified the following expenditures as critical needs for immediate purchase:

- Additional Ballots – For Mailing
- Absentee Ballots and Envelopes
- Postage (United States Postal Service)
- Additional voting tabulation equipment and other ancillary equipment to conduct the elections
- Cleaning supplies such as hand sanitizer, disinfectant wipes and spray
- Protective equipment for Staff and Poll workers- gloves and masks, etc.
- Online and traditional advertising- public relations campaigns
- Compensation for additional local election officials, costs associated with the relocation of polling places and communication to notify voters of the changes in the election process due to the pandemic
- Insurance for the use of the Polling Places/Voting Centers
- Security of the Polling Places/Voting Centers – Early Voting, Primary Election and General Election
- Janitorial Services Daily during Early Voting
- Sanitization & Steam Cleaning of all office facilities and Polling Places/Voting Centers after usage
- Laptop Computers for the Board Members and Staff
- Any ADA Compliant requirements that may arise

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The Elections System may use some of the funds to cover the costs of multiple public relations campaigns to inform voters of the changes due to this national pandemic, encourage voters to participate in various voting methods and any additional expenses needed to protect the Board members, Staff, Election Officials and the Public from the virus.