

EAC CARES Progress Narrative Report

Response ID:82 Data

1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

2. Not a Bot Verification

reCAPTCHA answered

3. EAC CARES Progress Narrative Report

1. State:

Enter the name of the state or territory that received the grant and is submitting this report.

Virginia

2. Grant Number:

Enter the grant agreement number from the notice of grant award.

VA20101CARES

3. Report:

Other - Congressional Primary Held Separate from Presidential Primary

4. DUNS/UEI:

Enter the recipient organization's Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

5. EIN:

Enter the recipient organization's Employer Identification Number (EIN) provided by the Internal Revenue Services.

6. Recipient Organization:

Enter the name of the recipient organization and address, including zip code.

Organization Name

Virginia Department Of Elections

Street Address

1100 Bank Street

City

Richmond

State

VA

Zip

23219

7. Progress Narrative:

Progress During Reporting Period

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

Virginia’s Primary Election for Congressional offices was held on June 23, 2020. Due to the COVID-19 pandemic, additional expenses were incurred at the state and local levels to prepare for and carry out the election. As part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Virginia received \$9,582,344 in funding, with a match requirement of \$1,916,468. For the primary election, the Virginia Department of Elections (ELECT) spent \$972,847 of the federal CARES Act dollars with no state match expended for the primary. Of the federal dollars spent, the department provided counties/cities with sanitation supplies and personal protective equipment (PPE) based on surveys conducted by ELECT for requirements according to localities. In addition to individual sanitation supplies and PPE, precinct kits containing additional PPE were purchase and provided to localities based on the number of polling places. The providing of PPE supplies for poll workers and protection of voters was a key initiative for ELECT.

For the November election, the majority of remaining funding will be allocated directly to Virginia’s counties/cities to assist with election cost increases due to the pandemic. The state will provide matching funds as required. In addition to the direct allocation, ELECT will purchase PPE supplies for distribution to localities and develop public service communication related to the pandemic to encourage voters to participate in the election.

One of the biggest issues Virginia faced was the effort associated with obtaining PPE supplies to be used at polling places. Virginia was in competition with the nation to procure the items needed for the election. Some items such as pens and folders were easier to acquire than face mask, shields, gloves, hand sanitizer, and disinfectant. ELECT expects to be in competition again with the nation for PPE supplies again in November.

FINAL PROGRESS NARRATIVE REPORT

PROGRESS DURING REPORTING PERIOD

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

The final report is your opportunity to share the significant features of your activities and present information about the results you achieved. The document should be written as if the reader has no previous knowledge of your activities. EAC would like to share the final reports with all states. The report should cover the entire period of performance. Review and highlight all activities that occurred during the period of the grant. Include the table of expenditures with cumulative expenditures for the entire project period.

CONCLUSIONS AND RECOMMENDATIONS

Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

8. 2020 HAVA CARES GRANTS

Current Period Amount Expended and Unliquidated Obligations

PANDEMIC GRANT COST CATEGORIES

	Federal	Match
Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots		
Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff		
Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes		
Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures)		
Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks	\$972,847.00	

If you need additional rows for the summary table, please upload an Excel document with the same layout.

OMB CONTROL NUMBER: 3265-0020

4. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Kevin

Last Name

Hill

Title

Business Manager

Phone Number

804-864-8950

Email Address

Kevin.Hill@elections.virginia.gov

2. Signature of Certifying Official:



Signature of: Kevin A Hill

5. Report Submitted to EAC



Thank you, your progress narrative report has been submitted to EAC. Please keep the PDF download of your submission as grant record.

CARES Funding Progress Narrative Submission

Jul 10, 2020 11:36:25 Success: Email Sent to: Kevin.Hill@elections.virginia.gov