

EAC CARES Progress Narrative Report

Response ID:284 Data

1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

2. Not a Bot Verification

reCAPTCHA answered

3. EAC CARES Progress Narrative Report

1. State:

Enter the name of the state or territory that received the grant and is submitting this report.

Virginia

2. Grant Number:

Enter the grant agreement number from the notice of grant award.

VA20101CARES

3. Report:

November 23 after general election

4. DUNS/UEI:

Enter the recipient organization's Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

5. EIN:

Enter the recipient organization's Employer Identification Number (EIN) provided by the Internal Revenue Services.

6. Recipient Organization:

Enter the name of the recipient organization and address, including zip code.

Organization Name

Virginia Department Of Elections

Street Address

1100 Bank Street

City

Richmond

State

VA

Zip

23219

7. Progress Narrative:

Progress During Reporting Period

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

For the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Virginia received \$9,582,344 in funding, with a match requirement of \$1,916,468. In June Virginia held a Primary Election for Congressional offices that CARES Act funding was used for additional expenses incurred at the state and local levels to prepare for and carry out the election. For the primary election, the Virginia Department of Elections (ELECT) spent \$972,847 of the federal CARES Act dollars with no state match expended for the primary. Of the federal dollars spent, the department provided counties/cities with sanitation supplies and personal protective equipment (PPE) based on surveys conducted by ELECT for requirements according to localities. The providing of PPE supplies for poll workers and protection of voters was a key initiative for ELECT during the primary.

For the November election, ELECT distributed 79% of the award/match (\$9,062,687) to 133 localities throughout the Commonwealth to purchase items directly to facilitate a smooth Presidential election. In addition to the direct funding to localities ELECT purchased PPE supplies that were provide to counties/cities. ELECT also initiated a statewide public relation campaign to educate voters on voting during a pandemic and to participate in the election. Currently ELECT has spent approximately 76% of the state cash match (\$1,446,892) of the required (\$1,916,468) total match required. The amounts reported are cumulative for the grant.

For the final accounting of the grant, ELECT anticipates that funding will be returned, as not all localities will spend all the direct allocations received. Once all accounting is completed, the agency will be able to move expenditures into grant cost categories and make adjustments for final match requirements.

Issues Virginia faced was the effort associated with obtaining PPE supplies and equipment for the election. Virginia was in competition with the nation to procure the items needed for the election in a compressed timeframe. In addition to the supplies and equipment, there was also massive effort required in some localities to get enough workers for the offices and polling locations due to the fear of the pandemic.

FINAL PROGRESS NARRATIVE REPORT

PROGRESS DURING REPORTING PERIOD

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The final report is your opportunity to share the significant features of your activities and present information about the results you achieved. The document should be written as if the reader has no previous knowledge of your activities. EAC

would like to share the final reports with all states. The report should cover the entire period of performance. Review and highlight all activities that occurred during the period of the grant. Include the table of expenditures with cumulative expenditures for the entire project period.

CONCLUSIONS AND RECOMMENDATIONS

Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

8. 2020 HAVA CARES GRANTS

Current Period Amount Expended and Unliquidated Obligations

PANDEMIC GRANT COST CATEGORIES

	Federal	Match
Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots		
Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff		
Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes		
Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures)	\$55,700.00	
Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks	\$1,037,701.00	\$692,946.00
Others Pass - Through to local register's office	\$8,308,741.00	\$1,446,892.00

If you need additional rows for the summary table, please upload an Excel document with the same layout.

4. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Kevin

Last Name

Hill

Title

Business Manager

Phone Number

804-864-8950

Email Address

Kevin.Hill@elections.virginia.gov

2. Signature of Certifying Official:

A handwritten signature in black ink, appearing to be 'KA Hill', written in a cursive style.

Signature of: Kevin A Hill

5. Report Submitted to EAC

CARES Funding Progress Narrative Submission

Nov 30, 2020 16:42:30 Success: Email Sent to: Kevin.Hill@elections.virginia.gov