



COMMONWEALTH of VIRGINIA
DEPARTMENT OF ELECTIONS

Christopher E. "Chris" Piper
Commissioner

Jessica N. Bowman
Deputy Commissioner

State Requests for 2020 CARES Funds

May 11, 2020

Mona Harrington, Acting Executive Director
U.S. Election Assistance Commission
1335 East-West Highway, Suite 4300
Silver Spring, MD 20910

Dear Ms. Harrington:

The purpose of this letter is to certify that the Commonwealth of Virginia will use the funds provided under the Notice of Grant Award, Agreement # **VA20101CARES**, for activities consistent with the laws described in Section 906 of the Help America Vote Act (HAVA) and will not use the funds in a manner that is inconsistent with the requirements of Title III of said act.

We further certify that we have reviewed and accept the terms of the award as specified in the Notice of Grant Award. Our UEI number (formerly DUNS) is **878512094** and the signed certifications are enclosed.

We are requesting \$9,582,344. We will use the funds to prevent, prepare for, and respond to the Coronavirus for the 2020 Federal election cycle. To address the effects of the Coronavirus on the elections, the Virginia Department of Elections (ELECT) is incurring costs for cleaning materials for voting equipment and personal protective equipment (PPE) related to the 2020 Congressional Primary and other items to maintain the safety of the voters and election officials.

For the November General Election it is anticipated that additional resources will be needed for an expected increase in absentee ballots by mail and the expected increase in expenses associated with vote by mail (VBM) that could be incurred by ELECT or local election officials'. Anticipated future costs will include additional cleaning and disinfecting supplies for voting equipment, additional PPE for election officers (poll workers), increased staffing, additional equipment, and supplies for printing/mailing/scanning/tabulating absentee ballots due to the anticipated increase in absentee ballots by mail. ELECT may use some of the funds to cover the costs of a voter education campaign to encourage VBM, and any additional expenses needed to protect offices and staff from infection.

If you have any questions about this request, please contact Kevin A. Hill at 804-864-8950 or Kevin.Hill@elections.virginia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Christopher Piper". The signature is fluid and cursive, with a long horizontal stroke at the end.

Christopher Piper
Commissioner

Cc: Kinza Ghaznavi, Grants Manager