

EAC CARES Progress Narrative Report

Response ID:247 Data

1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

2. Not a Bot Verification

reCAPTCHA answered

3. EAC CARES Progress Narrative Report

1. State:

Enter the name of the state or territory that received the grant and is submitting this report.

Utah

2. Grant Number:

Enter the grant agreement number from the notice of grant award.

UT20101CARES

3. Report:

November 23 after general election

4. DUNS/UEI:

Enter the recipient organization's Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

5. EIN:

Enter the recipient organization's Employer Identification Number (EIN) provided by the Internal Revenue Services.

6. Recipient Organization:

Enter the name of the recipient organization and address, including zip code.

Organization Name

State Of Utah - Lt Governors Office

Street Address

350 N State Street, Suite 220

City

Salt Lake City

State

UT

Zip

84114

7. Progress Narrative:

Progress During Reporting Period

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

Utah's General Election was held on November 3, 2020. Some funds have been expended, however not all counties have finished totaling their expenses. The counties have until December 15, 2020 to submit a request to the Lieutenant Governor's Office and thus the final report will likely have more requests in it. Here is what the funds have been expended on so far for the General Election:

(1) Voting processes, including providing prepaid return postage on mail ballots (if the county has not previously provided prepaid postage) or associated costs due to the increased volume of mail ballots. Ballot Envelopes (Reprinting, Stickers, Seals, Additional Envelopes)

(2) Personal Protective Equipment (PPE) and cleaning supplies.

(3) Ballot Drop Box Purchase and Installation to increase availability.

(4) Communications to notify, educate, and inform voters of new election procedures due to COVID-19, including the following:

- Advertisements (Radio, Digital, TV, billboard)
- Notices - Newspaper Advertisement
- Notices - Letter/Postcard to Voters to Notify of Changes
- Notices - Letter to Unaffiliated Voters
- Notices - Ballot Inserts
- Notices - Misc. or Uncategorized

(5) Pay associated costs for conducting drive-up voting including:

- Drive-Up Voting - Safety and Traffic Management
- Voting Location - IT or Voting Equipment
- Polling Location - Misc. Expenses (tents, coolers, portable toilets, etc)
- Facility Rental or Expenses
- Signage for drive-up locations, drop boxes, etc

(6) Increased poll workers/temporary employees and/or additional pay and training.

(7) Make accommodations to voters who may not be able to vote by mail.

Match

The state provided a \$300,000 match by conducting a statewide marketing campaign in late May and June to encourage voters to vote by mail and communicate coronavirus-related changes to the election process. The campaign utilized radio,

online advertisements, and billboards. This was mentioned in the last report and the total and final numbers will be reported in the next report once we have received everything from the counties.

Challenges

Most challenges were a continuation of challenges mentioned in the Primary Report including how a major challenge for county election officials and the state was procuring enough PPE for election workers and poll workers. Although it was a challenge, county election officials were able to work with their county emergency department and the state to obtain enough PPE for their workers.

Another significant challenge for some county election officials was the logistics of drive-up voting, as it has never been done in the state before. The counties will be reimbursed for supplies used to stage a large outdoor voting area that accommodated vehicles.

FINAL PROGRESS NARRATIVE REPORT

PROGRESS DURING REPORTING PERIOD

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

The final report is your opportunity to share the significant features of your activities and present information about the results you achieved. The document should be written as if the reader has no previous knowledge of your activities. EAC would like to share the final reports with all states. The report should cover the entire period of performance. Review and highlight all activities that occurred during the period of the grant. Include the table of expenditures with cumulative expenditures for the entire project period.

CONCLUSIONS AND RECOMMENDATIONS

Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

8. 2020 HAVA CARES GRANTS

Current Period Amount Expended and Unliquidated Obligations

PANDEMIC GRANT COST CATEGORIES

	Federal	Match
Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots	\$236,625.05	
Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff	\$48,355.00	
Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes	\$1,500.00	
Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures)	\$152,549.84	\$300,000.00
Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks	\$245,106.63	
Facility Rental or Expenses and Signage for drive-up locations, drop boxes, etc	\$29,343.06	
Voters with Disabilities - Accommodations / Alternative Forms of Voting)	\$15,260.00	
Misc.	\$66,708.31	
Text to Cure	\$42,500.00	

If you need additional rows for the summary table, please upload an Excel document with the same layout.

4. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Lauren

Last Name

Shafer

Title

Office Manager

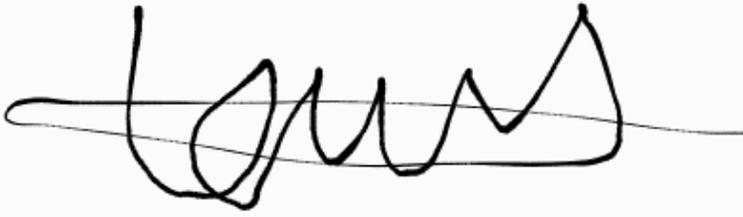
Phone Number

801-538-1501

Email Address

lshafer@utah.gov

2. Signature of Certifying Official:

A handwritten signature in black ink, appearing to read 'L. Shafer', written over a horizontal line.

Signature of: Lauren Shafer

5. Report Submitted to EAC

CARES Funding Progress Narrative Submission

Nov 23, 2020 16:18:21 Success: Email Sent to: lshafer@utah.gov