

EAC CARES Progress Narrative Report

Response ID:99 Data

1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

2. Not a Bot Verification

reCAPTCHA answered

3. EAC CARES Progress Narrative Report

1. State:

Enter the name of the state or territory that received the grant and is submitting this report.

Texas

2. Grant Number:

Enter the grant agreement number from the notice of grant award.

TX20101CARES

3. Report:

20 days after primary

4. DUNS/UEI:

Enter the recipient organization's Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

5. EIN:

Enter the recipient organization's Employer Identification Number (EIN) provided by the Internal Revenue Services.

6. Recipient Organization:

Enter the name of the recipient organization and address, including zip code.

Organization Name

Texas Secretary Of State

Street Address

1019 Brazos St.

City

Austin

State

TX

Zip

78701

7. Progress Narrative:

Progress During Reporting Period

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

Texas opted to allocate its HAVA CARES Act funding to the counties using an existing methodology outlined in Chapter 19 of the Texas Election Code, which is based on voter registration activity. In order to distribute the funds to the counties quickly and efficiently, the Texas Secretary of State developed a notice of grant award for each county to be returned to the state electronically. The notice included the total available funding for the county, the match requirement, and various terms and conditions of the grant. The county was required to indicate how much of the county's available amount the county wished to receive, the source of the county's matching funds, and the activities the county anticipated in engaging in within each program category. Once the state received the necessary signed documentation, the funds were released to the county.

The counties indicated a variety of activities across all five program categories, including, but not limited to, the following:

- Mail ballot costs, software, tabulation equipment, equipment to assist with curbside voting, letter opening equipment, and other costs to assist with the voting process.
- Additional poll-workers and temporary staff to assist with social distancing and other safety protocols, added hours for early voting, and other duties imposed by the COVID-19 pandemic.
- Pre and post cleaning of polling locations, other measures needed to ensure the safety of election staff and the public, and training of election staff on safety as it relates to the COVID-19 pandemic.
- Public relations costs to communicate information to the voters how to safely navigate the voting process, including signage at the polling locations, disseminating information thru various media platforms, and other methods to communicate with the public.
- Cleaning supplies, PPEs, other protective materials, laptops, epollbooks, and other equipment and supplies to assist with the challenges associated with the COVID-19 pandemic response as it relates to federal elections.

Because the money was sent in full to the counties upon completion of the award agreement, and given the short timeframe to submit this report after the primary runoff election, the following methodology has been used to estimate the amount of funding expended by the counties for each program category for the primary runoff election:

- The total number of participating counties was identified.
- The percentage of counties indicating activity for each program category was calculated.
- A weighted percentage was given to each program category.
- The weighted percentage was applied to the total distributed funding.
- 30% was applied to the resulting amount as an estimate of how much was expended for the runoff elections.

FINAL PROGRESS NARRATIVE REPORT

PROGRESS DURING REPORTING PERIOD

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and

respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

The final report is your opportunity to share the significant features of your activities and present information about the results you achieved. The document should be written as if the reader has no previous knowledge of your activities. EAC would like to share the final reports with all states. The report should cover the entire period of performance. Review and highlight all activities that occurred during the period of the grant. Include the table of expenditures with cumulative expenditures for the entire project period.

CONCLUSIONS AND RECOMMENDATIONS

Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

8. 2020 HAVA CARES GRANTS

Current Period Amount Expended and Unliquidated Obligations

PANDEMIC GRANT COST CATEGORIES

	Federal	Match
Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots	\$1,520,351.00	\$304,090.00
Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff	\$1,465,728.00	\$293,164.00
Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes	\$1,474,832.00	\$294,985.00
Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures)	\$1,402,001.00	\$280,418.00
Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks	\$1,083,364.00	\$216,687.00

If you need additional rows for the summary table, please upload an Excel document with the same layout.

OMB CONTROL NUMBER: 3265-0020

4. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Dan

Last Name

Glotzer

Title

Elections Grant Manager

Phone Number

512-463-9861

Email Address

dglotzer@sos.texas.gov

2. Signature of Certifying Official:

Signature of: Dan Glotzer

5. Report Submitted to EAC

Thank you, your progress narrative report has been submitted to EAC. Please keep the PDF download of your submission as grant record.

CARES Funding Progress Narrative Submission

Aug 05, 2020 08:47:25 Success: Email Sent to: dglotzer@sos.texas.gov