

EAC CARES Progress Narrative Report

Response ID:209 Data

1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

2. Not a Bot Verification

reCAPTCHA answered

3. EAC CARES Progress Narrative Report

1. State:

Enter the name of the state or territory that received the grant and is submitting this report.

South Dakota

2. Grant Number:

Enter the grant agreement number from the notice of grant award.

SD20101CARES

3. Report:

November 23 after general election

4. DUNS/UEI:

Enter the recipient organization's Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

5. EIN:

Enter the recipient organization's Employer Identification Number (EIN) provided by the Internal Revenue Services.

6. Recipient Organization:

Enter the name of the recipient organization and address, including zip code.

Organization Name

South Dakota Secretary Of State

Street Address

500 East Capitol Avenue

City

Pierre

State

SD

Zip

57501

7. Progress Narrative:

Progress During Reporting Period

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

South Dakota's Primary Election was held on June 2, 2020 and General Election on November 3, 2020. Due to the COVID-19 pandemic, additional expenses were incurred at the state and local levels to prepare for and carry out the election. South Dakota received \$3,000,000 in funding as part of the CARES Act. These funds are being held in our Federal Election Administration Fund. Interest earned on the funds will be reported as program income. This funding has been made available to our counties to assist them with federal election administration costs incurred due to the pandemic. County funds will be used to meet the matching requirement (20%) for the grant.

The amounts listed in the accompanying table represent county reimbursement requests that have been processed by our office. As counties are still compiling costs incurred for the elections, additional grant expense requests will be submitted through our office for approval.

Expenses incurred on the county level include additional absentee ballot materials, which includes increased envelopes, ballots and printing costs. South Dakota had record-high amounts of absentee ballots cast during our primary and general elections. This increase also necessitated the need for additional staffing by the county auditors, which is also reflected in the table. Additional supplies aimed at creating as safe a voting environment as possible is also included in the grant expenses.

In addition to this CARES Act funding, two other key initiatives were carried out using other funding sources. These included mailing absentee ballot applications to all registered South Dakota voters leading up to the primary election. As stated previously, this initiative helped lead to a dramatic increase in absentee ballot requests for the counties. The total cost of this mailing (\$327,352) was paid through another funding source. Another key initiative was to provide personal protective equipment at polling locations throughout the state. "Precinct protection kits", which included sanitizer, disinfectant, alcohol wipes, masks, gloves, signage, etc..., were provided to every polling location in the State for use during the primary and general elections. The cost of these kits (\$217,001) was paid through another funding source.

FINAL PROGRESS NARRATIVE REPORT

PROGRESS DURING REPORTING PERIOD

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

The final report is your opportunity to share the significant features of your activities and present information about the results you achieved. The document should be written as if the reader has no previous knowledge of your activities. EAC

would like to share the final reports with all states. The report should cover the entire period of performance. Review and highlight all activities that occurred during the period of the grant. Include the table of expenditures with cumulative expenditures for the entire project period.

CONCLUSIONS AND RECOMMENDATIONS

Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

8. 2020 HAVA CARES GRANTS

Current Period Amount Expended and Unliquidated Obligations

PANDEMIC GRANT COST CATEGORIES

	Federal	Match
Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots	\$103,501.77	\$25,875.44
Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff	\$50,387.58	\$12,596.89
Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes		
Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures)	\$3,028.27	\$757.07
Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks	\$55,595.30	\$13,898.81
Additional Rent/Facility Costs	\$4,697.56	\$1,174.39

If you need additional rows for the summary table, please upload an Excel document with the same layout.

OMB CONTROL NUMBER: 3265-0020

4. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Jason

Last Name

Lutz

Title

Deputy Secretary of State

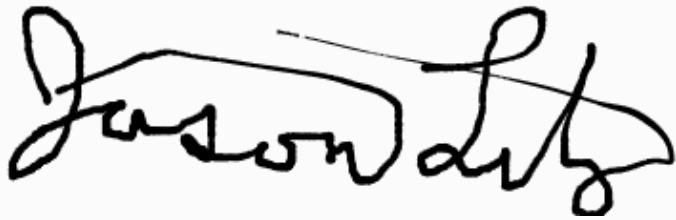
Phone Number

605-773-3537

Email Address

Jason.Lutz@state.sd.ud

2. Signature of Certifying Official:

A handwritten signature in black ink that reads "Jason Lutz". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

Signature of: Jason Lutz

5. Report Submitted to EAC



Thank you, your progress narrative report has been submitted to EAC. Please keep the PDF download of your submission as grant record.

CARES Funding Progress Narrative Submission

Nov 20, 2020 10:36:18 Success: Email Sent to: Jason.Lutz@state.sd.ud