

EAC CARES Progress Narrative Report

Response ID:56 Data

1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

2. Not a Bot Verification

reCAPTCHA answered

3. EAC CARES Progress Narrative Report

1. State:

Enter the name of the state or territory that received the grant and is submitting this report.

South Dakota

2. Grant Number:

Enter the grant agreement number from the notice of grant award.

SD20101CARES

3. Report:

20 days after primary

4. DUNS/UEI:

Enter the recipient organization's Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

5. EIN:

Enter the recipient organization's Employer Identification Number (EIN) provided by the Internal Revenue Services.

6. Recipient Organization:

Enter the name of the recipient organization and address, including zip code.

Organization Name

South Dakota Secretary Of State

Street Address

500 East Capitol Avenue

City

Pierre

State

SD

Zip

57501

7. Progress Narrative:

Progress During Reporting Period

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

South Dakota's Primary Election was held on June 2, 2020. Due to the COVID-19 pandemic, additional expenses were incurred at the state and local levels to prepare for and carry out the election. As part of the CARES Act, South Dakota received \$3,000,000 in funding, along with a match requirement of \$600,000. These funds are being held in our Federal Election Administration Fund. Interest earned on the funds will be reported as program income on upcoming FFR's. This funding has been made available to our counties to assist them with election costs incurred due to the pandemic. County funds will be used to meet the matching requirement for the grant.

A key initiative in responding to the pandemic was to encourage South Dakota voters to utilize our absentee-by-mail option. Absentee ballot applications were mailed to every registered voter in South Dakota, along with a pre-paid return envelope. The cost of this mailing (\$324,490) is being paid through other funding sources. This initiative led to a dramatic increase in absentee ballot requests for the counties, which increased absentee ballot and staffing costs on the local level.

Another key initiative was to provide personal protective equipment at polling locations across the state. The State provided precinct protection kits to every polling location in South Dakota. The costs of these kits (\$217,001) is being paid through other funding sources. Counties also secured additional protective equipment/supplies, including sneeze guards and protective barriers for use at the polls.

As counties are still compiling costs incurred for the Primary Election, and preparing for November's General Election, additional grant expense requests will be submitted through our office for approval.

FINAL PROGRESS NARRATIVE REPORT

PROGRESS DURING REPORTING PERIOD

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

The final report is your opportunity to share the significant features of your activities and present information about the results you achieved. The document should be written as if the reader has no previous knowledge of your activities. EAC would like to share the final reports with all states. The report should cover the entire period of performance. Review and highlight all activities that occurred during the period of the grant. Include the table of expenditures with cumulative expenditures for the entire project period.

CONCLUSIONS AND RECOMMENDATIONS

Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

8. 2020 HAVA CARES GRANTS

Current Period Amount Expended and Unliquidated Obligations

PANDEMIC GRANT COST CATEGORIES

	Federal	Match
Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots	\$150,952.00	
Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff	\$51,224.00	
Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes		
Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures)		
Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks	\$129,735.00	

If you need additional rows for the summary table, please upload an Excel document with the same layout.

OMB CONTROL NUMBER: 3265-0020

4. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Kea

Last Name

Warne

Title

Director, Division of Elections

Phone Number

605-773-5003

Email Address

Kea.Warne@state.sd.us

2. Signature of Certifying Official:

Kea L. Warne

Signature of: Kea L. Warne

5. Report Submitted to EAC



Thank you, your progress narrative report has been submitted to EAC. Please keep the PDF download of your submission as grant record.

CARES Funding Progress Narrative Submission

Jun 22, 2020 15:59:39 Success: Email Sent to: Kea.Warne@state.sd.us