

EAC CARES Progress Narrative Report

Response ID:245 Data

1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

2. Not a Bot Verification

reCAPTCHA answered

3. EAC CARES Progress Narrative Report

1. State:

Enter the name of the state or territory that received the grant and is submitting this report.

Oklahoma

2. Grant Number:

Enter the grant agreement number from the notice of grant award.

OK20101CARES

3. Report:

November 23 after general election

4. DUNS/UEI:

Enter the recipient organization's Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

5. EIN:

Enter the recipient organization's Employer Identification Number (EIN) provided by the Internal Revenue Services.

6. Recipient Organization:

Enter the name of the recipient organization and address, including zip code.

Organization Name

Oklahoma State Election Board

Street Address

2300 N Lincoln Blvd, Room G28

City

Oklahoma City

State

OK

Zip

73170

7. Progress Narrative:

Progress During Reporting Period

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

Oklahoma State Election Board
CFDA 90.404 CARES Act Grant
Agreement Number: OK20101CARES

The Oklahoma State Election Board made expenditures from CARES Act Grant funds and state matching funds in advance of our statewide General Election held on November 3, 2020. Total expenditures were \$568,063.15 with the breakdown as follows:

Federal \$512,134.15
State Match \$ 55,919.00
Total \$568,063.15

State Matching funds were used to pay for printing of absentee materials due to increased absentee ballot requests and special COVID-19 instructions for absentee ballot packets. Additionally, maintenance and support costs for hardware that was purchased for State Election Board staff to telework due to COVID-19.

Federal funds were used to purchase PPE for State and County Election Board staff and to reimburse County Election Boards for PPE they purchased on their own, for disinfection supplies and pens for use during early voting and on election day. Funds were also used to reimburse for COVID training materials. Additionally, funds were used to reimburse for postage, equipment and materials for absentee processing, storage containers for PPE and supplies, and additional staffing which was necessary due to increased volume of absentee ballot requests.

Of the 77 County Election Board offices in the state, 40 County Election Boards requested reimbursement from CARES Act Grant or state match funding. County Election Boards who did not request CARES Grant funds had other funding sources or did not require reimbursement from federal CARES funding.

The challenges faced in Oklahoma are related to assisting our County Election Board offices to ensure they have adequate staffing and required number of polling location sites to conduct the General Election. Additionally, securing an adequate quantity of PPE necessary to supply all election officials in the state continues to be a challenge depending on the item needed.

FINAL PROGRESS NARRATIVE REPORT

PROGRESS DURING REPORTING PERIOD

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the

major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

The final report is your opportunity to share the significant features of your activities and present information about the results you achieved. The document should be written as if the reader has no previous knowledge of your activities. EAC would like to share the final reports with all states. The report should cover the entire period of performance. Review and highlight all activities that occurred during the period of the grant. Include the table of expenditures with cumulative expenditures for the entire project period.

CONCLUSIONS AND RECOMMENDATIONS

Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

8. 2020 HAVA CARES GRANTS

Current Period Amount Expended and Unliquidated Obligations

PANDEMIC GRANT COST CATEGORIES

	Federal	Match
Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots	\$215,906.13	\$54,594.00
Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff	\$155,647.32	\$0.00
Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes	\$35,459.35	\$0.00
Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures)	\$29,686.25	\$0.00
Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks	\$75,435.10	\$1,335.00

If you need additional rows for the summary table, please upload an Excel document with the same layout.

4. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Pam

Last Name

Slater

Title

Assistant Secretary

Phone Number

4055226626

Email Address

pam.slater@elections.ok.gov

2. Signature of Certifying Official:

A handwritten signature in black ink, appearing to read "Pam Slater". The signature is stylized and cursive, with a horizontal line crossing through the middle of the letters.

Signature of: Pam Slater

5. Report Submitted to EAC

CARES Funding Progress Narrative Submission

Nov 23, 2020 13:09:12 Success: Email Sent to: pam.slater@elections.ok.gov