1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

2. Not a Bot Verification

reCAPTCHA answered

3. EAC CARES Progress Narrative Report

1. State:
Enter the name of the state or territory that received the grant and is submitting this report.
   Oklahoma

2. Grant Number:
Enter the grant agreement number from the notice of grant award.
   OK20101CARES

3. Report:
   20 days after primary

4. DUNS/UEI:
Enter the recipient organization’s Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

5. EIN:
Enter the recipient organization’s Employer Identification Number (EIN) provided by the Internal Revenue Services.

6. Recipient Organization:
Enter the name of the recipient organization and address, including zip code.

   Organization Name
   Oklahoma State Election Board

   Street Address
   2300 N Lincoln Blvd, Room G28

   City
   Oklahoma City

   State
7. Progress Narrative:

**Progress During Reporting Period**
The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

Oklahoma State Election Board
CFDA 90.404 CARES Act Grant
Agreement Number: OK20101CARES

The Oklahoma State Election Board made expenditures from CARES Act Grant funds and state matching funds in advance of our statewide Primary Election held on June 30, 2020. Total expenditures were $652,082.79 with the breakdown as follows:
Federal $312,278.79
State Match $339,804.00
Total $652,082.79

State matching funds were used to purchase PPE for the State Election Board and 77 County Election Boards, printing of special instructions related to mail absentee voting and printing additional quantities of absentee ballots. Federal funds were used to reimburse County Election Boards for PPE, disinfection supplies, pens, and staffing. Other reimbursement costs included postage which above typical amounts for previous elections due to polling place change notifications and increased volume of mail absentee ballots.

Of the 77 County Election Board offices in the state, 45 requested reimbursement from CARES Act Grant funding. 32 County Election Boards had other funding sources and did not request reimbursement from federal CARES funding.

The challenges faced in Oklahoma were related to assisting our County Election Board offices to ensure they had adequate staffing and required number of polling location sites to conduct the Primary Election. Additionally, securing an adequate quantity of PPE necessary to supply all election officials in the state proved to be a challenge.
CONCLUSIONS AND RECOMMENDATIONS
Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

8. 2020 HAVA CARES GRANTS
Current Period Amount Expended and Unliquidated Obligations

<table>
<thead>
<tr>
<th>PANDEMIC GRANT COST CATEGORIES</th>
<th>Federal</th>
<th>Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots</td>
<td>$84,071.52</td>
<td>$24,963.22</td>
</tr>
<tr>
<td>Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff</td>
<td>$17,501.67</td>
<td>$7,382.70</td>
</tr>
<tr>
<td>Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes</td>
<td>$2,483.16</td>
<td></td>
</tr>
<tr>
<td>Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures)</td>
<td>$17,838.28</td>
<td>$10,401.50</td>
</tr>
<tr>
<td>Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks</td>
<td>$39,182.41</td>
<td>$448,258.33</td>
</tr>
</tbody>
</table>

If you need additional rows for the summary table, please upload an Excel document with the same layout.

OMB CONTROL NUMBER: 3265-0020

4. Certification
Name and Contact of the authorized certifying official of the recipient.

<table>
<thead>
<tr>
<th>First Name</th>
<th>Pam</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name</td>
<td>Slater</td>
</tr>
<tr>
<td>Title</td>
<td>Assistant Secretary</td>
</tr>
<tr>
<td>Phone Number</td>
<td></td>
</tr>
</tbody>
</table>
2. Signature of Certifying Official:

Signature of: Pam Slater

5. Report Submitted to EAC

Thank you, your progress narrative report has been submitted to EAC. Please keep the PDF download of your submission as grant record.

CARES Funding Progress Narrative Submission
Jul 20, 2020 12:04:28 Success: Email Sent to: pam.slater@elections.ok.gov