

# EAC CARES Progress Narrative Report

Response ID:173 Data

## 1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

## 2. Not a Bot Verification

reCAPTCHA answered

## 3. EAC CARES Progress Narrative Report

### 1. State:

Enter the name of the state or territory that received the grant and is submitting this report.

Kentucky

### 2. Grant Number:

Enter the grant agreement number from the notice of grant award.

KY20101CARES

### 3. Report:

November 23 after general election

### 4. DUNS/UEI:

Enter the recipient organization's Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

### 5. EIN:

Enter the recipient organization's Employer Identification Number (EIN) provided by the Internal Revenue Services.

### 6. Recipient Organization:

Enter the name of the recipient organization and address, including zip code.

#### Organization Name

Kentucky State Board Of Elections

#### Street Address

140 Walnut Street

#### City

Frankfort

#### State

KY

Zip

40601

## 7. Progress Narrative:

### Progress During Reporting Period

**The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.**

In response to the COVID-19 pandemic, the state of Kentucky was awarded CARES Act funding to alleviate security and sanitation concerns during the Primary and General Elections. During this unprecedented time the Bluegrass state saw a record voter turnout for the General Election, held Tuesday, November 3, 2020.

The majority of this vital funding used to date was expended for the Primary Election on June 23, 2020 but all remaining funds have been utilized for the General Election. During the Primary Election, voting equipment was updated in an effort to streamline the voting processes throughout the state. Determination of the counties was based on need at the start of the pandemic. The remaining counties were updated during the General Election. This included updating software across the board to accommodate the high voter turnout.

Printing and shipping costs have been at an all-time high due to the continued increase of absentee ballot voting. As a result of more absentee voters, the need for additional postage was necessary. Although the numbers for absentee ballots were lower during the General Election than in the Primary, the higher voter turnout for in-person voting increased the number of ballots and activation cards that were purchased.

The highest need for the state of Kentucky for this CARES Act funding was the necessity of additional staffing. Regulations and CDC guidelines required more staff to be acquired, as well as the redistribution of job duties for current staff in place. With higher absentee ballots to process and record voter turnout, the staffing costs were a top priority to the State Board of Elections and their county clerks.

At this time there is still a balance remaining to meet the state match requirement. A proposed plan has been implemented to meet that match by paying throughout each quarter of the current Fiscal Year. The Agency anticipates that the State Match requirement will be met by the end of Fiscal Year 2021 on June 30, 2020. The original grant was received in April 2020 and will be required to be met by April 2022. At this time this CARES Act grant has been fully expended and no further expenditures will be made.

## FINAL PROGRESS NARRATIVE REPORT

### PROGRESS DURING REPORTING PERIOD

**The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.**

The final report is your opportunity to share the significant features of your activities and present information about the results you achieved. The document should be written as if the reader has no previous knowledge of your activities. EAC

would like to share the final reports with all states. The report should cover the entire period of performance. Review and highlight all activities that occurred during the period of the grant. Include the table of expenditures with cumulative expenditures for the entire project period.

**CONCLUSIONS AND RECOMMENDATIONS**

Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

**8. 2020 HAVA CARES GRANTS**

**Current Period Amount Expended and Unliquidated Obligations**

**PANDEMIC GRANT COST CATEGORIES**

	Federal	Match
Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots	\$2,699,335.49	\$546,223.06
Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff	\$2,996,019.41	\$262,312.35
Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes	\$355,466.10	\$63,807.60
Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures)		
Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks	\$39,240.00	\$9,810.00

If you need additional rows for the summary table, please upload an Excel document with the same layout.

**4. Certification**

Name and Contact of the authorized certifying official of the recipient.

**First Name**

Rachel

**Last Name**

Poynter

**Title**

Executive Staff Advisor

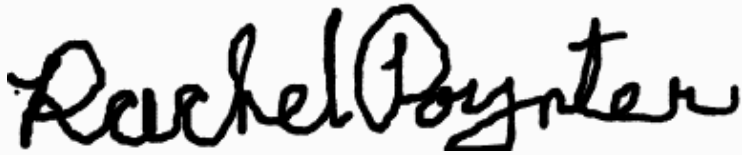
**Phone Number**

15027829501

**Email Address**

rachel.poynter@ky.gov

**2. Signature of Certifying Official:**

A handwritten signature in black ink that reads "Rachel Poynter". The signature is written in a cursive style with a large, prominent 'P'.

Signature of: Rachel Poynter

**5. Report Submitted to EAC**

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**CARES Funding Progress Narrative Submission**

Nov 15, 2020 16:43:14 Success: Email Sent to: rachel.poynter@ky.gov