

# EAC CARES Progress Narrative Report

Response ID:83 Data

## 1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

## 2. Not a Bot Verification

reCAPTCHA answered

## 3. EAC CARES Progress Narrative Report

### 1. State:

Enter the name of the state or territory that received the grant and is submitting this report.

Kentucky

### 2. Grant Number:

Enter the grant agreement number from the notice of grant award.

KY20101CARES

### 3. Report:

20 days after primary

### 4. DUNS/UEI:

Enter the recipient organization's Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

### 5. EIN:

Enter the recipient organization's Employer Identification Number (EIN) provided by the Internal Revenue Services.

### 6. Recipient Organization:

Enter the name of the recipient organization and address, including zip code.

#### Organization Name

Kentucky State Board Of Elections

#### Street Address

140 Walnut Street

#### City

Frankfort

#### State

KY

Zip

40601

## 7. Progress Narrative:

### Progress During Reporting Period

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

In response to the COVID-19 pandemic, the state of Kentucky was awarded CARES Act funding to alleviate security and sanitation concerns during the Primary and General Elections. During this unprecedented time the Bluegrass state saw a record voter turnout for the Primary Election, held Tuesday, June 23, 2020.

The majority of the vital funding used to date was attributed to the voting processes and the update of the existing voter equipment. To assure the voters the most secure experience, the State Board of Elections initiated immediate software upgrades as well as the addition of new voting equipment to accommodate the higher voter turnout. To further this objective and implement more absentee voting options, printing and shipping expenses were incurred at a higher rate than in previous circumstances. With the rise in voter turnout additional ballots and activation cards were purchased as an emergency necessity. Secure ballot boxes were also provided and installed in each of the 120 county clerk's offices to offer the voter additional resources to cast their ballot.

As precinct options decreased the need for additional election office staff in each county was required. The attempt to keep working conditions as healthy as possible was aided by the additional funding to purchase iPads for registration and one use items to cut back on cross-contamination between voters and staff. Costs were incurred to offer training on the new procedures that had been implemented.

At this time there are outstanding invoices associated with the purchases stated above but have been included as estimates in the financial reporting of this grant.

## FINAL PROGRESS NARRATIVE REPORT

### PROGRESS DURING REPORTING PERIOD

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

The final report is your opportunity to share the significant features of your activities and present information about the results you achieved. The document should be written as if the reader has no previous knowledge of your activities. EAC would like to share the final reports with all states. The report should cover the entire period of performance. Review and highlight all activities that occurred during the period of the grant. Include the table of expenditures with cumulative expenditures for the entire project period.

### CONCLUSIONS AND RECOMMENDATIONS

Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a

major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

#### 8. 2020 HAVA CARES GRANTS

##### Current Period Amount Expended and Unliquidated Obligations

##### PANDEMIC GRANT COST CATEGORIES

	Federal	Match
Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots	\$2,612,896.68	\$594,013.53
Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff	\$1,137,215.00	\$18,687.75
Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes	\$288,000.00	\$72,000.00
Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures)		
Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks	\$23,797.60	\$5,949.40

If you need additional rows for the summary table, please upload an Excel document with the same layout.

OMB CONTROL NUMBER: 3265-0020

#### 4. Certification

Name and Contact of the authorized certifying official of the recipient.

**First Name**

Rachel

**Last Name**

Poynter

**Title**

Executive Staff Advisor

**Phone Number**

5027829501

**Email Address**

rachel.poynter@ky.gov

2. Signature of Certifying Official:

A handwritten signature in black ink that reads "Rachel Poynter". The signature is fluid and cursive, with the first name "Rachel" and last name "Poynter" clearly distinguishable.

Signature of: Rachel Poynter

5. Report Submitted to EAC



Thank you, your progress narrative report has been submitted to EAC. Please keep the PDF download of your submission as grant record.

**CARES Funding Progress Narrative Submission**

Jul 12, 2020 19:57:19 Success: Email Sent to: rachel.poynter@ky.gov