

EAC CARES Progress Narrative Report

Response ID:238 Data

1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

2. Not a Bot Verification

reCAPTCHA answered

3. EAC CARES Progress Narrative Report

1. State:

Enter the name of the state or territory that received the grant and is submitting this report.

Kansas

2. Grant Number:

Enter the grant agreement number from the notice of grant award.

KS20101CARES

3. Report:

November 23 after general election

4. DUNS/UEI:

Enter the recipient organization's Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

5. EIN:

Enter the recipient organization's Employer Identification Number (EIN) provided by the Internal Revenue Services.

6. Recipient Organization:

Enter the name of the recipient organization and address, including zip code.

Organization Name

Kansas Secretary Of State

Street Address

120 Sw 10th Ave.

City

Topeka

State

KS

Zip

66612

7. Progress Narrative:

Progress During Reporting Period

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

This serves as the narrative for the state of Kansas as it relates to the expenditure of 2020 HAVA CARES Grant. Please be advised that all numbers are cumulative. The funds have been allocated as follows:

Personal Protection Equipment

Approximately \$1.6 million was used to procure personal protection equipment (PPE) kits, plexiglass shields and disposable stylus pens for voters at polling places statewide. Each PPE kit included hand sanitizer, disinfecting spray, face masks and disposable gloves. In addition to PPE kits, plexiglass shields and stylus pens have been delivered to counties for each polling location to ensure additional protection for election workers and voters. Two PPE kits per county were allocated.

Ballot Drop Boxes

The amount of \$365,220 was used to purchase secure drop boxes for voters to return ballots sent by mail. . One of the key takeaways from the August 4 primary election was the need for additional secure drop boxes.

Telework and Teleconferencing Capabilities

A small portion (\$12,500) of the HAVA CARES Act funds were used to establish improved teleconferencing and telework options for election related items such as virtual election panels, media opportunities etc. These purchases aided in the virtual capability of the Secretary of State's office to educate and inform voters, as well as county election officials and national counterparts, amidst COVID-19 in-person meeting restrictions.

County Reimbursements

Approximately \$2.6 million was designated to reimburse counties for COVID-19 related expenditures. The Secretary of State's office developed a formula based on Voting Age Population (VAP) for each county's allotted reimbursement. No county received a reimbursement allotment of less than \$5,000. Counties submitted reimbursement plans in May 2020 and have until December 2020 to submit all receipts to the Secretary of State's office for reimbursement.

Major Issues

The major issue facing the Secretary of State's office was maintaining as much flexibility as possible in spending money for the Primary Election and also being able to address additional issues that arose between the Primary Election and the General Election approximately 90 days later.

State Match Requirement

The Secretary of State has made a formal budget request for the full state match to be appropriated via State General Fund (SGF) dollars. If approved, the match will be met in full. The Legislature and Governor have approved the Secretary's previous requests for SGF to meet state match requirements. The Legislature convenes in January for its 2021 session and the Secretary of State's office is prepared to address the Legislature with its request. The Secretary of State's office is also confirming in-kind contributions to be used against the state match requirement.

PROGRESS DURING REPORTING PERIOD

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

The final report is your opportunity to share the significant features of your activities and present information about the results you achieved. The document should be written as if the reader has no previous knowledge of your activities. EAC would like to share the final reports with all states. The report should cover the entire period of performance. Review and highlight all activities that occurred during the period of the grant. Include the table of expenditures with cumulative expenditures for the entire project period.

CONCLUSIONS AND RECOMMENDATIONS

Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

8. 2020 HAVA CARES GRANTS

Current Period Amount Expended and Unliquidated Obligations

PANDEMIC GRANT COST CATEGORIES

	Federal	Match
Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots	\$1,067,893.00	
Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff		
Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes		
Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures)		
Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks	\$588,450.00	
Others (describe)	\$1,989,502.00	

If you need additional rows for the summary table, please upload an Excel document with the same layout.

4. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Sandy

Last Name

Tompkins

Title

Deputy Assistant Secretary of State | Administration

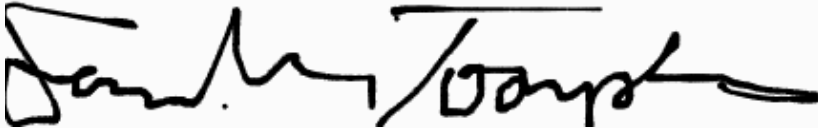
Phone Number

785-296-4580

Email Address

sandy.tompkins@ks.gov

2. Signature of Certifying Official:

A handwritten signature in black ink that reads "Sandy Tompkins". The signature is stylized and cursive.

Signature of: Sandy Tompkins

5. Report Submitted to EAC

CARES Funding Progress Narrative Submission

Nov 23, 2020 13:25:32 Success: Email Sent to: sandy.tompkins@ks.gov