

EAC CARES Progress Narrative Report

Response ID:135 Data

1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

2. Not a Bot Verification

reCAPTCHA answered

3. EAC CARES Progress Narrative Report

1. State:

Enter the name of the state or territory that received the grant and is submitting this report.

Florida

2. Grant Number:

Enter the grant agreement number from the notice of grant award.

FL20101CARES

3. Report:

20 days after primary

4. DUNS/UEI:

Enter the recipient organization's Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

360719454

5. EIN:

Enter the recipient organization's Employer Identification Number (EIN) provided by the Internal Revenue Services.

F593466865

6. Recipient Organization:

Enter the name of the recipient organization and address, including zip code.

Organization Name

Florida Department Of State, Division Of Elections

Street Address

R.a. Gray Room 316, 500 South Bronough Street

City

Tallahassee

State

FL

Zip

32399

7. Progress Narrative:

Progress During Reporting Period

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

Under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act)(Public Law 116-136) Florida was awarded a total of \$20,253,853 with a \$4,050,771 match requirement (20%). Florida is committed to ensuring the protection of voters and elections staff (permanent and temporary), maintaining accessibility for all voters, and providing equipment, supplies, services and/or support to the fullest extent possible with the CARES funds. To that end, the State opted to make the entirety of these funds available through a grant program in the most expeditious manner possible and to maximize the full benefit of these funds to meet identified areas of specific county and collective critical need and support consistent with the intent and purpose of the CARES Act.

Subsequent to the requisite state appropriation process, the funds became available on July 1, 2020. The grant amount is based on a flat base of \$50,000 per each of the 67 counties plus an additional amount based on the number of registered voters as of the book closing for the 2020 Presidential Preference Primary Election. The grant requires the county to meet a 20% match. Local election officials are required to track all election related COVID-19 expenditures and identify those that may be counted to offset the match. The local election officials were provided a non-exhaustive list of allowable expenses that included but are not limited to the categories of allowable expenses set forth on the U.S. Elections Assistance Commission's website at: <https://www.eac.gov/payments-and-grants/2020-cares-act-grants>, and that were provided within the Notice of Awards Package that the U.S. EAC sent to states in April 2020. As to the match, the Department of State has been working at the state level to identify and obtain pandemic related resources through possible donations and to track election related COVID-19 expenditures to assist counties in meeting or offsetting the local match requirement through in-kind contribution. For example, the state has worked with the Division of Emergency Management and outside stakeholders to obtain sources of personal protective equipment such as hand sanitizers and dispensers for distribution to local election officials for the upcoming general elections. Additionally, expenses associated with an incentive program for state employees to serve as poll workers that has been permitted through an executive order 2020-149, to promote the recruitment, hiring and retention of poll workers, and may be used to offset the match.

The most significant challenges to the CARES funds program has been as follows at the local level:

- The timing of the federal award which occurred after the state's legislative session had adjourned on March 13 which necessitated budget plan approval outside the regularly scheduled legislative session
- The timely implementation and administration of a grant program within the existing state and regulatory processes for accountability and fiscal release
- The identification of allowable expenses that could meet the 20% match under the CARES Act within the specific purpose
- The competing market place that has affected the availability or timely delivery of certain goods and services for upcoming elections

FINAL PROGRESS NARRATIVE REPORT

PROGRESS DURING REPORTING PERIOD

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting

of the State's uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus." Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

The final report is your opportunity to share the significant features of your activities and present information about the results you achieved. The document should be written as if the reader has no previous knowledge of your activities. EAC would like to share the final reports with all states. The report should cover the entire period of performance. Review and highlight all activities that occurred during the period of the grant. Include the table of expenditures with cumulative expenditures for the entire project period.

CONCLUSIONS AND RECOMMENDATIONS

Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

8. 2020 HAVA CARES GRANTS

Current Period Amount Expended and Unliquidated Obligations

PANDEMIC GRANT COST CATEGORIES

| | Federal | Match |
|--|----------------|--------------|
| Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots | \$4,177,358.30 | \$673,046.04 |
| Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff | \$1,340,488.02 | \$42,296.63 |
| Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes | | |
| Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures) | \$931,799.39 | \$224,990.71 |
| Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks | \$2,151,589.95 | \$640,709.91 |
| Polling Sites-Additional Leasing Space | \$91,589.00 | |
| Registration List Maintenance | \$6,373.29 | \$2,747.00 |
| | | |
| | | |

If you need additional rows for the summary table, please upload an Excel document with the same layout.

OMB CONTROL NUMBER: 3265-0020

4. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Maria

Last Name

Matthews

Title

Director of Elections

Phone Number

8502456520

Email Address

Maria.Matthews@DOS.MyFlorida.com

2. Signature of Certifying Official:

Signature of: Maria Matthews

5. Report Submitted to EAC

Thank you, your progress narrative report has been submitted to EAC. Please keep the PDF download of your submission as grant record.

CARES Funding Progress Narrative Submission

Sep 09, 2020 16:14:57 Success: Email Sent to: Maria.Matthews@DOS.MyFlorida.com