

EAC CARES Progress Narrative Report

Response ID:229 Data

1. EAC-CARES Progress Narrative Report Login

Please enter your userword and password to begin the CARES Funding Progress Narrative. If you require assistance or have any questions, please contact CARESFunding@eac.gov.

2. Not a Bot Verification

reCAPTCHA answered

3. EAC CARES Progress Narrative Report

1. State:

Enter the name of the state or territory that received the grant and is submitting this report.

District of Columbia

2. Grant Number:

Enter the grant agreement number from the notice of grant award.

DC20101CARES

3. Report:

November 23 after general election

4. DUNS/UEI:

Enter the recipient organization's Data Universal Numbering System (DUNS) number or System for Award Management (SAM) extended DUNS Number or the Unique Entity Identifier.

5. EIN:

Enter the recipient organization's Employer Identification Number (EIN) provided by the Internal Revenue Services.

6. Recipient Organization:

Enter the name of the recipient organization and address, including zip code.

Organization Name

District Of Columbia Board Of Elections

Street Address

1015 Half Street, S.e. Suite 750

City

Washington

State

DC

Zip

20003

7. Progress Narrative:

Progress During Reporting Period

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

The District of Columbia Board of Elections (DCBOE) conducted two Federal Elections during the 2020 calendar year: DC Presidential Primary Election was conducted on June 2nd, and the Presidential General Election was conducted on November 3rd. For both of these elections, DCBOE made purchases for which the CARES Act grant funds can be used. For the November election, DCBOE developed an action plan that included: mailing a ballot to every registered voter in the District of Columbia, expanding Early Voting, establishing super voter centers, and operating 95 in-person vote centers on Election Day. As a result of the increased number of Vote Centers, BOE incurred elevated facility and security costs, and payments to election workers were increased.

DCBOE also developed an aggressive communication and information campaign for voters. The campaign involved ongoing social media, radio TV, and print ads as well multiple direct communication methods through mailing post cards, voter guides, and the use of robo calls, door hangers and yard signs. This was done in an effort to ensure that voters had all of the information that was needed to timely register and vote on or before election day.

In order to support the election and the action plan in place, DCBOE made several acquisitions. DCBOE contracted with a mail-house to mail a ballot to over 500,000 registered voters. This included preparing and mailing ballots to all registered voters. The CARES Act grant funds were also used for the postage to mail the ballot packets outbound to and inbound from registered voters. DCBOE also purchased, with CARES Act grant funds, a high speed mail sorter with signature verification to assist with accepting and processing the returned ballots.

CARES Act grant funds were further expended to cover costs for additional temporary staffing to handle the tasks associated with processing mail ballots as they were returned. Those tasks included: data entry of returned mail ballots, scanning and tabulation of returned mail ballots, as well as handling significantly heightened levels of voter inquiries from voters regarding the status of their ballots through the course of the election cycle.

To assist with in-person voting, DCBOE purchased Ballot on Demand printers and to aid with ballot return, ballot drop boxes were acquired to provide more options to voters.

In order to ensure the safety of staff and voters, DCBOE expended CARES funds to purchase personal protective equipment (PPE) for election workers, materials to preserve social distancing protocols in vote centers, and supplies to clean and sanitize voting equipment (voting booths and poll books) that were used for voter check-in, and at the mail ballot processing center

The DCBOE is committed to satisfying all the requirements of the CARES program and satisfying the State match prior the due date.

FINAL PROGRESS NARRATIVE REPORT

PROGRESS DURING REPORTING PERIOD

The CARES Act requires states to submit a report after each primary and general election that includes a “full accounting of the State’s uses of the payment and an explanation of how such uses allowed the State to prevent, prepare for, and respond to coronavirus.” Please provide a narrative report that describes how you used the funds to address the pandemic, the challenges you faced in responding to it and how you are meeting the state match requirement. Describe the major issues you faced in dealing with the pandemic in the election cycle and how you made funds available to local

jurisdictions. Complete the cost table below describing your major expenditures under the grant. Add additional cost areas as needed that do not fit into the other categories.

The final report is your opportunity to share the significant features of your activities and present information about the results you achieved. The document should be written as if the reader has no previous knowledge of your activities. EAC would like to share the final reports with all states. The report should cover the entire period of performance. Review and highlight all activities that occurred during the period of the grant. Include the table of expenditures with cumulative expenditures for the entire project period.

CONCLUSIONS AND RECOMMENDATIONS

Summarize your entire project and the lessons learned during its implementation. Include a review of your successes and an assessment of how your activities addressed the pandemic. What did you learn about dealing with and preparing for a major crisis during an election year that can be helpful to other states? Did you make permanent changes to your processes? Were there unexpected benefits? Shortfalls?

8. 2020 HAVA CARES GRANTS

Current Period Amount Expended and Unliquidated Obligations

PANDEMIC GRANT COST CATEGORIES

	Federal	Match
Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots	\$1,357,296.38	
Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff	\$200,000.00	
Security and Training: Security for additional absentee or mail drop-boxes, pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes	\$0.00	
Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures)	\$42,703.62	
Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks	\$1,400,000.00	

If you need additional rows for the summary table, please upload an Excel document with the same layout.

4. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

ORSHEKA

Last Name

MOORE

Title

Senior Budget Analyst

Phone Number

2024813427

Email Address

orsheka.moore@dc.gov

2. Signature of Certifying Official:

A handwritten signature in black ink that reads "D. Moore". The "D" is a simple, rounded shape. The "M" is tall and has a small dot above it. The "oore" part is written in a cursive, connected style.

Signature of: ORSHEKA P MOORE

5. Report Submitted to EAC

CARES Funding Progress Narrative Submission

Nov 23, 2020 17:24:39 Success: Email Sent to: orsheka.moore@dc.gov