

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted ELECTION ASSISTANCE COMMISSION				2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) FL20101CARES			
3. Recipient Organization (Name and complete address including Zip code) State, Florida Department Of 500 S Bronough St, Tallahassee, FL 323996504							
4a. DUNS Number	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type	7. Basis of Accounting		
				<input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual		
8. Project/Grant Period (Month, Day, Year) From: March 28, 2020				9. Reporting Period End Date (Month, Day, Year) December 31, 2020			
To: December 31, 2020							
10. Transactions					Cumulative		
<i>(Use lines a-c for single or combined multiple grant reporting)</i>							
Federal Cash (To report multiple grants separately, also use FFR Attachment):							
a. Cash Receipts				\$20,253,853.00			
b. Cash Disbursements				\$0.00			
c. Cash on Hand (line a minus b)				\$20,253,853.00			
<i>(Use lines d-o for single grant reporting)</i>							
Federal Expenditures and Unobligated Balance:							
d. Total Federal funds authorized				\$20,253,853.00			
e. Federal share of expenditures				\$16,559,031.00			
f. Federal share of unliquidated obligations				\$0.00			
g. Total Federal share (sum of lines e and f)				\$16,559,031.00			
h. Unobligated balance of Federal funds (line d minus g)				\$3,694,822.00			
Recipient Share:							
i. Total recipient share required				\$4,050,771.00			
j. Recipient share of expenditures				\$3,459,180.04			
k. Remaining recipient share to be provided (line i minus j)				\$591,590.96			
Program Income:							
l. Total Federal share of program income earned				\$112,283.99			
m. Program income expended in accordance with the deduction alternative				\$0.00			
n. Program income expended in accordance with the addition alternative				\$0.00			
o. Unexpended program income (line l minus line m and line n)				\$112,283.99			
11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:					\$0.00	\$0.00	\$0.00
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation: This is a Cumulative report.							
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)							
a. Typed or Printed Name and Title of Authorized Certifying Official Matthews, Maria Director					c. Telephone (Area code, number, and extension)		
					d. Email Address		
b. Signature of Authorized Certifying Official Matthews, Maria					e. Date Report Submitted (Month, Day, Year) April 21, 2021		

Standard Form 425
OMB Approval Number: 4040-0014
Expiration Date: 02/28/2022

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

FEDERAL FINANCIAL REPORT

(Additional Page)

Federal Agency & Organization : ELECTION ASSISTANCE COMMISSION

Federal Grant ID : FL20101CARES

Recipient Organization : State, Florida Department Of
500 S Bronough St, Tallahassee, FL 323996504

DUNS Number :

DUNS Status when Certified :

EIN :

Reporting Period End Date : December 31, 2020

Status : Awarding Agency Approval

Remarks : This is a Cumulative report.

Income is Interest Earned: \$112,283.99
State Share Interest Earned: \$0
Program Income: \$0

This is not the final report. The difference in reporting amount compared to progress report is due to a cash on hand error previously reported. This report will balance out said error.

Federal Agency Review

Reviewer Name :
Phone # :
Email :
Review Date :
Review Comments :

EAC Progress Report

1. Login

3. EAC Progress Report

1. State or Territory:

Florida

2. Grant Number:

FL20101CARES

3. Report:

CARES (Off-cycle report only due February 28, 2021)

4. Grant:

Please select only one.

CARES

5. Reporting Period Start Date

03/01/2020

6. Reporting Period End Date

12/31/2020

7. Recipient Organization:

Organization Name

Department Of State - Division Of Elections

Street Address

500 South Bronough Street Rm 316

City

Tallahassee

State

FL

Zip

32399

4. Progress and Narrative

8. CARES Grant Specific:

Describe in detail how you used the funds to address the pandemic and explain how you implemented the approved grant activities.

Under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act)(Public Law 116-136) Florida was awarded a total of \$20,253,853 with a \$4,050,771 match requirement (20%).

Consistent with our formal request for CARES funds dated May 15, 2021 to the U.S. EAC, the funds were used to "offset and to help cover allowable COVID-19 related expenses to be incurred for federal elections in 2020."

The award occurred outside of the regularly scheduled legislative session. Once special legislative authority was granted, funds became available on July 1, 2020. The State made the entirety of these funds (\$20,253,853) through a subgrant program to the local election officials. (see details below regarding subgrant program.)

9. Describe the major issues you faced in dealing with the pandemic and how you addressed or resolved those issues.

To the extent issues arose dealing with the pandemic, CARES funds were used to "to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle.

10. Provide a description of any training conducted.

Otherwise enter N/A.

N/A

11. Subgrants (if applicable):

Describe how you made funds available to local jurisdictions.

Provide a description of the major categories of subgrant activities local voting districts will accomplish with the funds.

Otherwise enter N/A.

The Department of State made the entirety of its award (\$20,253,853) was made available to local election officials in the 67 county jurisdictions. Once special legislative authority to disburse the federal award was obtained (which occurred outside of the regularly scheduled legislative session), the funds became available on July 1, 2020 for the subgrant program.

The subgrant program was administered in the most expeditious manner possible considering the compressed timeframe. A distribution formula was developed to maximize the full benefit of these funds to meet identified areas of specific county and collective critical need and support consistent with the intent and purpose of the CARES Act. Each of the 67 counties was eligible to receive a flat base of \$50,000 plus an additional amount based on the number of registered voters as of the book closing for the 2020 Presidential Preference Primary Election in their respective counties.

Multiple submissions were allowed up to the maximum subgrant award. Local election officials had to track all election related COVID-19 expenditures. Local election officials were provided guidance on the allowable expenses and included as major categories on the CARES plan template when submitting reimbursement and/or advancement requests. Allowable expenses included, but were not limited to, the categories of allowable expenses set forth on the U.S. Elections Assistance Commission's website at: <https://www.eac.gov/election-officials/guidance-use-havafunds-expenses-related-covid-19>, and those categories of expenses also included in the non-exhaustive list provided within the Notice of Awards Package that the EAC sent to states.

12. Match (if applicable):

Describe how you are meeting the matching requirement.

Otherwise enter - match not required.

The subgrant award required the county to meet the 20% match up to the maximum amount of the subgrant. Local election officials were required to execute a memorandum of agreement and provide a detailed plan for use of the CARES funds which acted as either an advance and/or a reimbursement application for the subgrant.

The Department of State also worked to identify and obtain pandemic related resources through donations and to track election related COVID-19 expenditures to assist counties in meeting or offsetting the local match requirement through in-kind contribution. For example, the state worked with the Division of Emergency Management and outside stakeholders to obtain sources of personal protective equipment such as hand sanitizers and dispensers for distribution to local election officials for the upcoming general elections. Additionally, expenses associated with an incentive program for state employees to serve as poll workers that were permitted through an executive order 2020-149, to promote the recruitment, hiring and retention of poll

workers, will used to offset the county match.

5. Expenditures

13. Current Period Amount Expended and Unliquidated Obligations

CARES COST CATEGORIES

	Federal	Match
Voting Processes:	\$6,931,754.36	\$1,553,815.59
Staffing:	\$3,188,108.61	\$147,593.46
Security and Training:		
Communications:	\$1,523,916.28	\$273,868.89
Supplies:	\$4,675,398.92	\$1,474,497.64
Total	\$16,457,338.00	\$3,459,180.04
Registration List Maintenance	\$17,939.69	\$4,080.60
Polling Sites-Additional Leasing Space	\$120,220.14	\$5,323.86

OMB CONTROL NUMBER: 3265-0020

6. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Maria

Last Name

Matthews

Title

Director, Division of Elections

Phone Number

Email Address

Signature of Certifying Official:



Signature of: Maria Matthews

7. Report Submitted to EAC



Thank you, your progress report has been submitted to EAC. Please keep the PDF download of your submission as grant record.