

**FEDERAL FINANCIAL REPORT**

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted  <b>Election Assistance Commission</b>				2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)  <b>CO20101CARES</b>				
3. Recipient Organization (Name and complete address including Zip code)  <b>SECRETARY OF STATE, COLORADO</b> <b>1700 BROADWAY STE 250, DENVER, CO 802901705</b>								
4a. DUNS Number	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type	7. Basis of Accounting			
				<input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual			
8. Project/Grant Period (Month, Day, Year) From: <b>March 28, 2020</b>				9. Reporting Period End Date (Month, Day, Year) <b>December 31, 2020</b>				
To: <b>December 31, 2020</b>								
<b>10. Transactions</b>					Cumulative			
<i>(Use lines a-c for single or combined multiple grant reporting)</i>								
<b>Federal Cash (To report multiple grants separately, also use FFR Attachment):</b>								
a. Cash Receipts					\$6,691,472.00			
b. Cash Disbursements					\$6,180,003.11			
c. Cash on Hand (line a minus b)					\$511,468.89			
<i>(Use lines d-o for single grant reporting)</i>								
<b>Federal Expenditures and Unobligated Balance:</b>								
d. Total Federal funds authorized					\$6,691,472.00			
e. Federal share of expenditures					\$6,180,003.11			
f. Federal share of unliquidated obligations					\$0.00			
g. Total Federal share (sum of lines e and f)					\$6,180,003.11			
h. Unobligated balance of Federal funds (line d minus g)					\$511,468.89			
<b>Recipient Share:</b>								
i. Total recipient share required					\$1,338,294.00			
j. Recipient share of expenditures					\$1,236,000.62			
k. Remaining recipient share to be provided (line i minus j)					\$102,293.38			
<b>Program Income:</b>								
l. Total Federal share of program income earned					\$52,101.41			
m. Program income expended in accordance with the deduction alternative					\$0.00			
n. Program income expended in accordance with the addition alternative					\$0.01			
o. Unexpended program income (line l minus line m and line n)					\$52,101.40			
11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share	
g. Totals:					\$0.00	\$0.00	\$0.00	
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation: State interest earned FFY 2021: \$0; State interest expended FFY 2021: \$0; Program income earned FFY 2021: \$0; Program income								
<b>13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)</b>								
a. Typed or Printed Name and Title of Authorized Certifying Official  <b>Lang, Brad</b> <b>Controller &amp; Budget Director</b>					c. Telephone (Area code, number, and extension)			
					d. Email Address			
b. Signature of Authorized Certifying Official  <b>Lang, Brad</b>					e. Date Report Submitted (Month, Day, Year)  <b>February 26, 2021</b>			

Standard Form 425  
OMB Approval Number: 4040-0014  
Expiration Date: 02/28/2022

**Paperwork Burden Statement**

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

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(Additional Page)

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Federal Agency & Organization : Election Assistance Commission

Federal Grant ID : CO20101CARES

Recipient Organization : SECRETARY OF STATE, COLORADO  
1700 BROADWAY STE 250, DENVER, CO802901705 :

DUNS Number

EIN

Reporting Period End Date : December 31, 2020

Status : Awarding Agency Approval

Remarks : State interest earned FFY 2021: \$0; State interest expended FFY 2021: \$0; Program  
income earned FFY 2021: \$0; Program income earned breakdown FFY 2021: \$0;  
Program income expended FFY 2021: \$0

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# EAC Progress Report

Response ID:221 Data

## 1. Login

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Please enter your userword and password to begin the Progress Narrative. If you require assistance or have any questions, please contact [grants@eac.gov](mailto:grants@eac.gov)

## 2. Verification

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### reCAPTCHA

reCAPTCHA answered

### 2. New Hidden Value

## 3. EAC Progress Report

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### 1. State or Territory:

Colorado

### 2. Grant Number:

CO20101CARES-01

### 3. Report:

CARES (Off-cycle report only due February 28, 2021)

### 4. Grant:

Please select only one.

CARES

### 5. Reporting Period Start Date

03/28/2020

### 6. Reporting Period End Date

12/31/2020

### 7. DUNS/UEI:

### 8. EIN:

### 9. Recipient Organization:

#### Organization Name

Colorado Department Of State

**Street Address**

1700 Broadway, Suite 550

**City**

Denver

**State**

CO

**Zip**

80290

## 4. Progress and Narrative

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### 10. CARES Grant Specific:

#### Describe how you used the funds to address the pandemic.

##### Election Safety Grants

During the reporting period, the Department expended \$2,002,112.68 in CARES Act funds and \$82,166.77 in CARES Act State Match funds to assist counties in acquiring Personal Protective Equipment (PPE) and other related expenses to protect election workers and voters during the pandemic. This equipment allowed voters to safely vote and election officials and workers to mitigate COVID-19 infection risk while conducting three federal elections.

##### Grants for the Purchase and Installation of Drop-boxes and Associated Materials

During the reporting period, the Department expended \$212,816.39 in CARES Act funds to aid counties in purchasing and installing 24-hour ballot drop boxes . In 2016, Colorado began issuing grants to counties around the state for the purchase and installation of ballot drop boxes. Counties with more than 10,000 active voters were reimbursed up to 80 percent of their costs, while counties with less than 10,000 active voters were reimbursed up to 90 percent of their costs, with a maximum reimbursement of \$10,000.00 per county. Counties could ask for reimbursement for the cost of the purchase, delivery and installation of the drop-box, along with the cost for the purchase, delivery, and installation of equipment needed to keep the box secure, including camera equipment. To date, 53 counties across the state have applied for and received this grant.

These grant funds were used to improve the administration of elections for Federal office in Colorado. In 2013, Colorado began mailing all active voters in the state a ballot. To improve both the speed and safety of returning those ballots, Colorado counties began to place ballot drop-boxes around their communities for voters to use. This grant program encouraged counties either to increase their use of drop boxes. Usage of the drop boxes by voters has continued to increase, and the majority of voters now use it to return their ballots around the state. In 2020, these drop boxes provided a safe means for voters to return their voted ballot securely in three federal elections while maintaining social distance and protecting their health and safety, and that of election workers, during the COVID-19 pandemic.

##### Additional Election Judge Pay Grants

During the reporting period, the Department expended \$384,317.93 of CARES Act Grant funds to provide additional pay for election judges for the June 30, 2020 Preference Primary and for the November General Election to assist counties in the recruitment of election judges. These funds were provided to the counties to provide adequate compensation for election judges to ensure that counties were able to fill all necessary positions to successfully run each election. These funds enabled counties to recruit additional judges, increase hourly pay, and offer paid sick leave.

### Preference Primary Election Mailing Grants

During the reporting period, the Department expended \$491,509.17 of the CARES Act Grant funds and \$327,780.94 of CARES Act State Match funds to provide a one-time assistance in ballot printing, inserting and mailing costs associated with the June 30, 2020 Preference Primary Elections.

### Voter Information during Pandemic

During the reporting period, the Department expended \$2,167,785.13 of CARES Act Grant funds and \$730,449.82 of CARES Act Grant State Match funds to provide voters information concerning voter information and impacts of the pandemic. In addition to a general outreach effort to inform voters about voting safely during the COVID-19 pandemic, the Department worked to reach particularly vulnerable populations including homeless voters. The Department also worked to ensure voters on tribal lands had access to information about voting safely during the 2020 elections.

### Misinformation/Disinformation

During the reporting period, the Department expended \$114,552.20 in CARES Act Grant funds and \$31,690 in CARES Act State Match funds to combat and prevent foreign misinformation and disinformation from misleading voters in Colorado. We engaged in disseminating accurate information regarding voting as well as monitoring and combatting foreign misinformation and disinformation.

### Secure Remote Election Judge Training

During the reporting period, the Department expended \$663,092.78 in CARES Act Grant funds to enable counties provide secure remote training for election judges during the pandemic to ensure that election judges were prepared for the elections, sensitive data was secured, and that we mitigated health risks.

### Cybersecurity Protection of Election Systems

During the reporting period, the Department expended \$73,786.83 in CARES Act Grant funds to provide additional cybersecurity protection for our election systems to protect and prevent outside threats from accessing our systems.

### County Support to Prepare and Execute Elections

During the reporting period, the Department expended \$63,913.09 in CARES Act State Match funds assisting counties with adapting to the pandemic, preparing for and successfully holding multiple Federal elections occurring during the pandemic.

### Additional Capacity for Receiving Secure Ballots

During the reporting period, the Department expended \$70,030.00 in CARES Act Grant funds to expand our office's capabilities to received ballots through our Secure Ballot systems for military and overseas voters.

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### **11. Describe the major issues you faced in dealing with the pandemic in the election cycle.**

An increase in mail in ballots due to voters practicing safe social distancing required additional judges and resources to ensure that the elections ran smoothly and met deadlines. In addition, getting resources necessary to make polling locations safe for in person voting with PPE and other items to ensure safe polling locations to prevent the spread of the pandemic.

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### **12. Describe in detail what happened during this reporting period and explain how you implemented the approved grant activities.**

We used the CARES Act grant funds and State Match to help counties run three federal elections by providing extra PPE resources, provide secure remote training for election judges, funds to ensure counties abilities to get and received voter ballots and also provide voters information necessary to vote safely during the pandemic.

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**13. Provide a timeline and description of project activities funded to meet HAVA requirements. Provide an analysis of how such activities conform to the submitted State Plan or Program Narrative as applicable.**

We started by getting the infrastructure available for the state as a whole to increase the capabilities of mail in ballots, secure ballot transfers, and obtaining the necessary PPE for county workers and voters to be in a safe environment during the elections. We also provided additional funding for election judges to ensure that each county would be able to be fully staffed during the pandemic. Finally, we informed the voters of pandemic related information to ensure that voters felt safe to cast their ballots.

**14. Describe any significant changes to your program during the course of the project, or if the project was implemented differently than described in your original State Plan or Program Narrative.**

**Otherwise enter - no significant changes during this period.**

No significant changes during this period.

**15. Describe any favorable developments which enabled meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.**

**Otherwise enter N/A.**

N/A

**16. Report on the number and type of articles of voting equipment obtained with the funds. Include the amount expended on the expenditure table.**

**Otherwise enter - No articles of voting equipment purchased during this period.**

No articles of voting equipment purchased during this period.

**17. Provide a description of any security training conducted and the number of participants.**

**Otherwise enter - no security training conducted during this period.**

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**18. Subgrants (if applicable):**

**Describe how you made funds available to local jurisdictions.**

**Provide a description of the major categories of subgrant activities local voting districts will accomplish with the funds.**

**Otherwise enter N/A.**

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### **19. Match (if applicable):**

**Describe how you are meeting the matching requirement.**

**Otherwise enter - match not required.**

#### Election Safety Grants

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### 20. Issues Encountered:

**Describe all major issues that arose during the implementation of the project and the reasons why established goals were not met, if appropriate. Address each issue separately in its own section, and describe whether and how the issues were resolved. Also, briefly discuss the implications of any unresolved issues or concerns.**

**Otherwise enter - no issues encountered.**

With the short timeline to get the funds to the counties, counties were rushed to get information to us for using grant funds. They were overwhelmed with adapting to a new election environment with the pandemic which caused added stress and additional duties. This caused some funds to not be able to get to counties in time to meet Act requirements.

### 21. Upcoming Activities:

**Provide a timeline and description of upcoming activities.**

We have spent all the Federal and Match funds that we will be spending for the CARES Act grant and will be submitting a final report soon.

## 5. Expenditures

### 22. Current Period Amount Expended and Unliquidated Obligations

#### CARES COST CATEGORIES

	Federal	Match
Voting Processes:		
Staffing:	\$384,317.93	
Security and Training:	\$806,909.61	
Communications:	\$2,282,337.33	\$762,139.82
Supplies:	\$2,002,112.68	\$82,166.77
Total	\$6,180,003.11	\$1,236,000.62
Others (Increase Mail-In Ballot Capabilities)	\$704,325.56	\$327,780.94
Others (County Support)		\$63,913.09



OMB CONTROL NUMBER: 3265-0020

## 6. Certification

Name and Contact of the authorized certifying official of the recipient.

**First Name**

Kyle

**Last Name**

Dostart

**Title**

Accountant

**Phone Number**

**Email Address**

Signature of Certifying Official:



Signature of: Kyle J Dostart

## 7. Report Submitted to EAC



Thank you, your progress report has been submitted to EAC. Please keep the PDF download of your submission as grant record.