

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted ELECTION ASSISTANCE COMMISSION					2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) MT20101001				
3. Recipient Organization (Name and complete address including Zip code) SECRETARY OF STATE, MONTANA 1301 E 6th ave state capitol, helena, MT 596203875									
4a. DUNS Number		4b. EIN		5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final		7. Basis of Accounting <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual	
8. Project/Grant Period (Month, Day, Year) From: March 28, 2018 To: September 30, 2019						9. Reporting Period End Date (Month, Day, Year) March 31, 2021			
10. Transactions								Cumulative	
(Use lines a-c for single or combined multiple grant reporting)									
Federal Cash (To report multiple grants separately, also use FFR Attachment):									
a. Cash Receipts								\$6,133,534.00	
b. Cash Disbursements								\$2,452,641.27	
c. Cash on Hand (line a minus b)								\$3,680,892.73	
(Use lines d-o for single grant reporting)									
Federal Expenditures and Unobligated Balance:									
d. Total Federal funds authorized								\$6,133,534.00	
e. Federal share of expenditures								\$2,452,641.27	
f. Federal share of unliquidated obligations								\$0.00	
g. Total Federal share (sum of lines e and f)								\$2,452,641.27	
h. Unobligated balance of Federal funds (line d minus g)								\$3,680,892.73	
Recipient Share:									
i. Total recipient share required								\$777,843.45	
j. Recipient share of expenditures								\$777,843.45	
k. Remaining recipient share to be provided (line i minus j)								\$0.00	
Program Income:									
l. Total Federal share of program income earned								\$130,904.95	
m. Program income expended in accordance with the deduction alternative								\$0.00	
n. Program income expended in accordance with the addition alternative								\$0.00	
o. Unexpended program income (line l minus line m and line n)								\$130,904.95	
11. Indirect Expense		a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share	
		Provisional	32.3	July 1, 2019	June 30, 2022	\$762,089.16	\$246,154.80	\$246,154.80	
		g. Totals:				\$762,089.16	\$246,154.80	\$246,154.80	
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation: Please provide the following information:									
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)									
a. Typed or Printed Name and Title of Authorized Certifying Official Lake , Julie COO						c. Telephone (Area code, number, and extension) d. Email Address			
b. Signature of Authorized Certifying Official Lake , Julie						e. Date Report Submitted (Month, Day, Year) April 30, 2021			

Standard Form 425
OMB Approval Number: 4040-0014
Expiration Date: 02/28/2022

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

FEDERAL FINANCIAL REPORT

(Additional Page)

Federal Agency & Organization : ELECTION ASSISTANCE COMMISSION

Federal Grant ID : MT20101001

Recipient Organization : SECRETARY OF STATE, MONTANA
1301 E 6th ave state capitol, helena, MT 596203875 :

DUNS Number

DUNS Status when Certified : ACTIVE (as of 04/30/2021)

EIN :

Reporting Period End Date : March 31, 2021

Status : Report Certified/Pending Agency Approval

Remarks : Please provide the following information:

State interest earned (current fiscal year): \$0

State interest expended (current fiscal year): \$0

Program income earned (current fiscal year): \$0

Program income earned breakdown (current fiscal year): \$ 0

Program income expended (current fiscal year): \$ 0

Federal Agency Review

Reviewer Name :

Phone # :

Email :

Review Date :

Review Comments :

EAC Progress Report

Response ID:290 Data

3. EAC Progress Report

1. State or Territory:

Montana

2. Grant Number:

MT20101001-01

3. Report:

Semi-Annual (Oct 1 - March 31)

4. Grant:

Please select only one.

Election Security

5. Reporting Period Start Date

10/01/2020

6. Reporting Period End Date

03/31/2021

7. Recipient Organization:

Organization Name

Secretary Of State

Street Address

1301 E 6th Avenue

City

Helena

State

MT

Zip

59620

4. Progress and Narrative

8. Describe in detail what happened during this reporting period and explain how you implemented the approved grant activities.

All but 11 of 56 counties conducted the 2020 General election by mail. Newly purchased ExpressVote terminals were made available for use by voters who needed them.

The project to replace the statewide voter registration and election management system continued during the 2020 General election and into the new year. User stories were continued to be refined and discussed with the contractor. Development

kicked off in late January and is proceeding on schedule with active assistance of County Election Administrators. Additional interim payments were scheduled for accepted deliverables.

As noted in the last report, the contracted Project Manager and Business Analyst were replaced with hired state staff. An additional BA/PM was brought on the project in late December with an internal transfer within the agency. An additional election staff member was hired with County election experience and has also been assisting the development team. Six counties have requested funds in this reporting period.

9. Describe any significant changes to your program during the project, including changes to your original State Plan/Program Narrative or favorable developments that improved program efficiency and/or service delivery.

Otherwise enter N/A.

No significant changes.

10. Issues Encountered:

Describe all major issues that arose during the implementation of the project and the reasons why established goals were not met, if applicable. Address each issue separately and describe whether and how the issues were resolved. Also, briefly discuss the implications of any unresolved issues or concerns.

Otherwise enter N/A.

N/A

11. Provide a description of any security training conducted.

Otherwise enter N/A.

No security training conducted during this period.

12. Subgrants (if applicable):

Describe how you made funds available to local jurisdictions.

Provide a description of the major categories of subgrant activities local voting districts will accomplish with the funds.

Otherwise enter N/A.

There were six counties with Subgrant activity during the reporting period. Equipment purchased were additional ExpressVote devices, election equipment, election office equipment, tabulation software.

13. Match (if applicable):

Describe how you are meeting the matching requirement.

Otherwise enter - match not required.

The matching requirement is being achieved through County Match requirements for subgrants and with allowable costs within the Office of the Secretary of State's existing budget authority. Matching contributions are tracked, recorded and verifiable from a grantee's records.

5. Expenditures

14. Current Period Amount Expended and Unliquidated Obligations

GRANT COST CATEGORIES

	Federal	Match
Voting Equipment and Processes:		
Post-Election Auditing:		
Voter Registration Systems:		
Cyber Security:		
Communications:		
Total	\$137,438.00	\$5,458.00
Indirect Costs	\$20,630.00	
Personal	\$50,980.00	
SUBGRANTS	\$65,828.00	\$5,458.00

6. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Casey

Last Name

McInerney

Title

Accounting/Budget

Phone Number

() - -

Email Address

@

Signature of Certifying Official:



Signature of: Casey McInerney