

Federal Financial Report

(Follow form instructions)

OMB Number: 4040-0014
Expiration Date: 01/31/2019

1. Federal Agency and Organizational Element to Which Report is Submitted US Election Assistance Commission		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) HAVA, Section 101, CFDA 90.404	
3. Recipient Organization (Name and complete address including Zip code) Recipient Organization Name: Montana Secretary of State (State of Montana) Street1: 1301 E. 6th Avenue Street2: PO Box 202801 City: Helena County: _____ State: MT: Montana Province: _____ Country: USA: UNITED STATES ZIP / Postal Code: 59620-2801			
4a. DUNS Number _____	4b. EIN _____	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment) _____	
6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual	8. Project/Grant Period From: 03/23/2018 To: 03/22/2023	9. Reporting Period End Date 09/30/2019
10. Transactions			Cumulative
<i>(Use lines a-c for single or multiple grant reporting)</i>			
Federal Cash (To report multiple grants, also use FFR attachment):			
a. Cash Receipts			0.00
b. Cash Disbursements			0.00
c. Cash on Hand (line a minus b)			0.00
<i>(Use lines d-o for single grant reporting)</i>			
Federal Expenditures and Unobligated Balance:			
d. Total Federal funds authorized			3,000,000.00
e. Federal share of expenditures			918,146.21
f. Federal share of unliquidated obligations			0.00
g. Total Federal share (sum of lines e and f)			918,146.21
h. Unobligated balance of Federal Funds (line d minus g)			2,081,853.79
Recipient Share:			
i. Total recipient share required			150,000.00
j. Recipient share of expenditures			71,596.00
k. Remaining recipient share to be provided (line i minus j)			78,404.00
Program Income:			
l. Total Federal program income earned			86,423.23
m. Program Income expended in accordance with the deduction alternative			0.00
n. Program Income expended in accordance with the addition alternative			0.00
o. Unexpended program income (line l minus line m or line n)			86,423.23

11. Indirect Expense

a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
g. Totals:				<input type="text"/>	<input type="text"/>	<input type="text"/>

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:

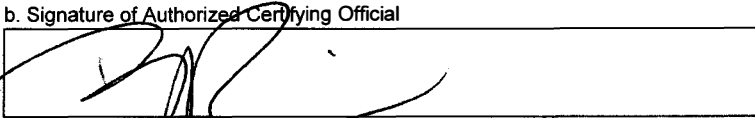
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

a. Name and Title of Authorized Certifying Official

Prefix: First Name: Middle Name:

Last Name: Suffix:

Title:

b. Signature of Authorized Certifying Official 

c. Telephone (Area code, number and extension)

d. Email Address

e. Date Report Submitted

14. Agency use only:



ELECTIONS AND VOTER SERVICES

HAVA Title I, Section 101 2018 Security Grant
 Federal Fiscal Year 2019 Narrative
 (October 1, 2018 thru September 30, 2019)

Expenditures by Budget Category

A list of expenditures for each Budget Category to which the state allocated funds on the EAC Budget Worksheet with a total of all those expenditures for the year;

Category / Project	Amount
Personnel (including fringe)	\$ 0
N/A	
Equipment	\$ 0
N/A	
Subgrants to local voting jurisdictions	\$ 531,146
Subgrants to counties for Voting Systems replacements/upgrades	\$ 531,146
Training	\$ 0
N/A	
All Other Costs	\$ 387,000
Contract payment for new voter registration system	\$ 387,000
Contract project management and business analysis (State match)	\$ 71,596
Total Expenditures:	\$ 989,742

Budget Category	Amount Expended 2018	Amount Expended 2019	Cumulative Total
Voting Equipment	\$0	\$531,146	\$531,146
Election Auditing	\$0	\$0	\$0
Voter Registration Systems	\$0	\$387,000	\$387,000
Cyber Security	\$0	\$0	\$0
Communication	\$0	\$0	\$0
Other	\$0	\$71,596	\$71,596
Total	\$0	\$989,742	\$989,742

Analysis and Description of Activities by Budget Category:

An analysis and description of activities by Budget Category to which the state allocated funds on the EAC Budget Worksheet and how those activities meet the plans outlined in the Program Narrative.

A) Personnel

Montana did not spend grant funds for personnel employed by SOS. Montana did spend grant funds for two contracted personnel to support the ElectMT project to replace the existing statewide voter registration system. Those expenses are reflected “All Other Costs” category.

B) Equipment

Montana did not directly expend any grant funds on Equipment within the reporting period. Montana did grant subgrants to counties to purchase voting equipment – please see C.

C) Subgrants to local voting jurisdictions

Montana expended \$ 531,146 on subgrants to local voting jurisdictions. Each of the 56 counties were given the opportunity to apply for grants to be matched by 50/50 with county funds. Replacement of the out-of-date ES&S AutoMark Voter Accessibility Interface Device was prioritized in the grant process. However, counties were also able to request funds to purchase other voting tabulation equipment. Below is a table outlining the funds allocated and granted to each County.

County	2019 Sub grant Amount
	\$ 15,881.45
Big Horn	\$ 19,410.66
Blaine	\$ 10,587.63
Broadwater	\$ 7,058.42
Carbon	\$ 14,116.84
Carter	\$ 7,058.42
Cascade	\$ 14,116.84
Chouteau	\$ 14,116.84
Custer	\$ 17,646.05
Daniels	\$ 7,058.42
Deer Lodge	\$ 7,058.42
Fallon	\$ 3,529.21
Fergus	\$ 12,352.24
Gallatin	\$ 22,939.87
Glacier	\$ 12,352.24
Golden Valley	\$ 3,529.21
Granite	\$ 7,058.42
Hill	\$ 14,116.84
Jefferson	\$ 12,352.24

County	2019 Sub grant Amount
Judith Basin	\$ 8,823.03
Lake	\$ 21,175.26
Lewis & Clark	\$ 33,527.50
Liberty	\$ 5,293.82
Lincoln	\$ 14,116.84
Madison	\$ 15,881.45
McCone	\$ 7,058.42
Meagher	\$ 3,529.21
Mineral	\$ 8,823.03
Musselshell	\$ 7,058.42
Park	\$ 8,823.03
Petroleum	\$ 3,529.21
Phillips	\$ 3,529.21
Pondera	\$ 8,823.03
Powder River	\$ 10,587.63
Powell	\$ 15,881.45
Ravalli	\$ 14,116.84
Richland	\$ 12,352.24
Roosevelt	\$ 15,881.45
Rosebud	\$ 12,352.24
Sanders	\$ 14,116.84
Sheridan	\$ 7,058.42
Silver Bow	\$ 12,352.24
Stillwater	\$ 15,881.45
Sweet Grass	\$ 3,529.21
Teton	\$ 10,587.63
Toole	\$ 8,823.03
Valley	\$ 3,529.21
Wibaux	\$ 1,764.61
Total	\$531,146.21

D) Training

Montana did not expend any grant funds on Training within the reporting period.

E) All Other Costs

In 2019 Montana expended 2018 Security grant funds in support the project to replace the existing statewide voter registration system with a new system procured from BPro of South Dakota. Montana plans to spend \$2,000,000 with BPro to license and implement the TotalVote voter and election management system

(<https://bpro.com/totalvote-solutions/>). Under the contract with BPro, they are paid on a completed/accepted deliverable schedule. The amount spend in the 2019 fiscal year are payments for deliverables received and approved.

Montana also expended \$71,596 for contracted Project Management and Business Analysis to assist in implementing the new system. These funds represent a portion of the required 5% match for the overall grant.

Descriptions of Major Categories of Subgrant Activities:

Descriptions of the major categories of subgrant activities local voting districts will accomplish with the funds (if the state subgranted funds during the reporting period to local election districts).

Montana, in alignment with the grant program narrative, set up a subgrant program to fund up to a total of \$750,000 of projects and purchases by the 56 Montana counties. The focus of the grants was the replacement of an outdated Voter Assist Device called the AutoMark manufactured by Election Systems and Software (ES&S). Montana law requires a paper ballot and the old AutoMark device was the only voting system for voters with disabilities to use to mark a ballot that was the same as any other ballot. During the 2019 Legislature, the law requiring a uniform ballot was adjusted to allow a different ballot to be produced by a voter assist device. ES&S applied for and received certification for their AutoMark replacement called ExpressVote. This device prints out a ballot card that shows the voters choices and is also readable by vote tabulation machines. Montana law requires any electronic voting device used must produce a paper ballots to allow for hand counting and auditing. Upgrading to a supported Voter Assistance Device increases election security and accessibility for voters using the device.

Counties applied for grants with a requirement that they match the grant funding request dollar for dollar. An initial allocation of the \$750,000 was made to allow for the purchase at least one ExpressVote device for every polling place for a county. Not all of Montana's 56 Counties applied or received subgrant funds within the 2019 reporting period.

Description of any Security Training:

A description of any security training conducted and the number of participants.

Montana did not have any security training expenses paid for by the grant within the reporting period. Montana has continued to provide security training at Election Administrator training events along with on-line IT security training. Montana is planning a table-top election security exercise in the first quarter of 2020.

Voting Systems Related Equipment Purchased

The number and type of any voting system-related equipment purchased with HAVA funds.

Montana provided sub-grants to Counties during the reporting period. The Counties purchased or ordered the following equipment using county matching funds, Subgrant funds, and additional county funds. Please note that because of the timing of the subgrants, invoice, and reporting period, some counties will be listed as receiving a subgrant but did not have an invoice for the equipment within the reporting period. The equipment not shown will be reported on the 2020 FY report.

County	Equipment Ordered/Purchased (Invoice dated within reporting period)	
	Express Vote 2.1	Other
Broadwater	5	
Carter	5	
Chouteau	8	
Custer	10	(9) DS 200, ElectionWare Software
Daniels	5	
Fergus	8	(1) DS 450
Gallatin		(1) DS 850
Hill	9	(1) DS 450
Jefferson	8	
Judith Basin	5	(2) DS 200
Lewis & Clark	24	ElectionWare Software
Madison	9	
McCone	4	
Meagher	2	
Musselshell	3	(4) DS 200
Ravalli	10	(1) DS 850, ElectionWare Software
Rosebud	6	(8) DS 200, ElectionWare Software
Sanders	11	ElectionWare Software
Silver Bow	10	(9) DS 200, ElectionWare Software
Sweet Grass	2	
Teton	6	
Toole	6	ElectionWare Software