

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted ELECTION ASSISTANCE COMMISSION					2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) MI20101001		
3. Recipient Organization (Name and complete address including Zip code) STATE, MICHIGAN DEPARTMENT OF 430 W ALLEGAN STREET, LANSING, MI 489331592							
4a. DUNS Number		4b. EIN		5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	
7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual							
8. Project/Grant Period (Month, Day, Year) From: March 28, 2018 To: September 30, 2019					9. Reporting Period End Date (Month, Day, Year) September 30, 2020		
10. Transactions						Cumulative	
(Use lines a-c for single or combined multiple grant reporting)							
Federal Cash (To report multiple grants separately, also use FFR Attachment):							
a. Cash Receipts						\$22,760,697.00	
b. Cash Disbursements						\$2,261,253.99	
c. Cash on Hand (line a minus b)						\$20,499,443.01	
(Use lines d-o for single grant reporting)							
Federal Expenditures and Unobligated Balance:							
d. Total Federal funds authorized						\$22,760,697.00	
e. Federal share of expenditures						\$2,261,253.99	
f. Federal share of unliquidated obligations						\$180,394.09	
g. Total Federal share (sum of lines e and f)						\$2,441,648.08	
h. Unobligated balance of Federal funds (line d minus g)						\$20,319,048.92	
Recipient Share:							
i. Total recipient share required						\$2,967,049.16	
j. Recipient share of expenditures						\$542,102.85	
k. Remaining recipient share to be provided (line i minus j)						\$2,424,946.31	
Program Income:							
l. Total Federal share of program income earned						\$463,879.01	
m. Program income expended in accordance with the deduction alternative						\$0.00	
n. Program income expended in accordance with the addition alternative						\$0.00	
o. Unexpended program income (line l minus line m and line n)						\$463,879.01	
11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
	Fixed	13.86	October 1, 2019	September 30, 2020	\$1,623,131.12	\$224,965.97	\$173,849.91
	g. Totals:						\$1,623,131.12
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation: State interest earned: \$5,830.26							
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)							
a. Typed or Printed Name and Title of Authorized Certifying Official Paradine, Cindy Financial Services Director					c. Telephone (Area code, number, and extension) d. Email Address		
b. Signature of Authorized Certifying Official Paradine, Cindy					e. Date Report Submitted (Month, Day, Year) January 26, 2021		

Standard Form 425
OMB Approval Number: 4040-0014
Expiration Date: 02/28/2022

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

FEDERAL FINANCIAL REPORT

(Additional Page)

Federal Agency & Organization : ELECTION ASSISTANCE COMMISSION

Federal Grant ID : MI20101001

Recipient Organization : STATE, MICHIGAN DEPARTMENT OF
430 W ALLEGAN STREET, LANSING, MI 489331592:

DUNS Number :

DUNS Status when Certified :

EIN :

Reporting Period End Date : September 30, 2020

Status :

Remarks :

Federal Agency Review

Reviewer Name :

Phone # :

Email :

Review Date :

Review Comments :

EAC Progress Report

Response ID:91 Data

1. Login

Please enter your userword and password to begin the Progress Narrative. If you require assistance or have any questions, please contact grants@eac.gov

2. Verification

3. EAC Progress Report

1. State or Territory:

Michigan

2. Grant Number:

MI20101001

3. Report:

Annual (Oct 1 - Sept 30)

4. Grant:

Please select only one.

Election Security

5. Reporting Period Start Date

10/01/2019

6. Reporting Period End Date

09/30/2020

7. DUNS/UEI:

8. EIN:

9. Recipient Organization:

Organization Name

Michigan Department Of State

Street Address

430 W Allegan Street

City

Lansing

State

MI

Zip

48933-1592

4. Progress and Narrative

10. Describe in detail what happened during this reporting period and explain how you implemented the approved grant activities.

The Department conducted multiple penetration tests and security assessments in 2020; including contracting with a service provider to perform penetration testing on the Qualified Voter File. The state began to implement multifactor authentication as a requirement to access the Qualified Voter File; this included the purchase and distribution of physical security keys used by some users. The Qualified Voter File Server and CPU were upgraded. An online absent voter ballot application and disability-accessible online absent voter ballot application with security features were implemented. The state implemented secure absent voter ballot tracking to allow mailed ballots to be tracked in the mail. The unofficial election night reporting software was upgraded to require multifactor authentication. Working with county officials the state conducted security reviews of county election security networks. The state conducted election security training in the form of a training module required for access to the Qualified Voter File and also four remote election security workshops.

Additionally, the Department continued to fund a dedicated Election Security Specialist, who helped oversee implementation of all election security-related activities covered by this grant, including those outlined by the state level assessment and those recommended by the Secretary of State Election Security Commission, a group comprised of election experts, security experts

and election advocacy groups.

The Department continued to develop and implement automated processes for transmitting and receiving voter registration data from other states, which will continue to be used for voter list maintenance purposes. The state utilized data analytic programs and processes to increase and enhance voter registration data review and validation programs at the state level, as well as an overall ongoing and heightened focus on data security. In addition, the Department continued development and maintenance of an ongoing data-based quality assurance programs to measure, monitor and ensure the accuracy of QVF data. The Department utilized newly developed and implemented voter registration data analytic programs to identify and send voter registration forms to eligible but unregistered individuals.

11. Provide a timeline and description of project activities funded to meet HAVA requirements. Provide an analysis of how such activities conform to the submitted State Plan or Program Narrative as applicable.

All activities completed fall under Cyber Security and Voter Registrations Systems which were included in our Program Narrative with the exception of the absentee ballot drop boxes which were needed as a result of COVID-19.

12. Describe any significant changes to your program during the course of the project, or if the project was implemented differently than described in your original State Plan or Program Narrative.

Otherwise enter - no significant changes during this period.

1) Multifactor authentication was implemented as a requirement for users of the qualified voter file as an additional security measure. Users could either use a security token on a smartphone or a physical security key. Implementation of multifactor authentication was extended over a longer time period because COVID-19 required the cancellation of in-person training events at which physical security tokens would have otherwise been distributed. Implementation continues with tokens being shipped. (2) An additional security assessment (penetration testing) of the Qualified Voter File was conducted. (3) Security funding was utilized to fund state and local equipment needed to facilitate voting with increased social distancing and safety measures; and increased voting by mail, because of COVID-19. (4) Planned local tabletop exercises were not conducted because of the cancellation of local and regional election official meetings. The state conducted remote election security workshops instead.

13. Describe any favorable developments which enabled meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

Otherwise enter N/A.

Donated PPE was utilized to provide local election officials with PPE; purchase may otherwise have required HAVA Security funding to supplement HAVA CARES funding

14. Report on the number and type of articles of voting equipment obtained with the funds. Include the amount expended on the expenditure table.

Otherwise enter - No articles of voting equipment purchased during this period.

35 Regular and 37 high speed tabulators were purchased with only a portion being paid for with HAVA Security Funds. The local portion will be recorded as match once the amount is determined.

15. Provide a description of any security training conducted and the number of participants.

Otherwise enter - no security training conducted during this period.

In order to obtain access to Qualified Voter File, all users must complete training which includes a 25-minute security training module. Bureau of Elections also conducted Election Security Workshops, in cooperation with other state and federal agencies, in which hundreds of local and county officials participated.

16. Subgrants (if applicable):

Describe how you made funds available to local jurisdictions.

Provide a description of the major categories of subgrant activities local voting districts will accomplish with the funds.

Otherwise enter N/A.

4 subgrants were issued to local jurisdictions to reimburse them for a portion of the costs for new tabulators purchased that were needed as a result of COVID-19.

For other local jurisdictions, payments were made directly to the voting equipment vendors on their behalf. Absentee Ballot Drop Boxes were also purchased by the state for local jurisdictions as a result of COVID-19.

17. Match (if applicable):

Describe how you are meeting the matching requirement.

Otherwise enter - match not required.

The match requirement for the 2018 HAVA Security Grant was appropriated by the Legislature.

The match requirement for the 2020 HAVA Security Grant is being met by using the portion of the voting equipment costs paid for by the local jurisdictions.

18. Issues Encountered:

Describe all major issues that arose during the implementation of the project and the reasons why established goals were not met, if appropriate. Address each issue separately in its own section, and describe whether and how the issues were resolved. Also, briefly discuss the implications of any unresolved issues or concerns.

Otherwise enter - no issues encountered.

COVID-19 caused changes to the timeline and implementation for initiatives and also caused election security funding to be used to fund COVID-related election needs. As noted in the response to the third question, implementation timeline of multifactor authentication for qualified voter file was extended because of the need to ship physical security keys to local election officials, rather than distribute them in person at scheduled events which were cancelled. Additionally, planned in person security tabletop exercises were replaced by four remote election security workshops conducted online.

19. Upcoming Activities:

Provide a timeline and description of upcoming activities.

The Secretary of State Election Security Commission are reviewing additional details of Michigan's election systems and functions and will be recommending additional short- and long-term initiatives for future implementation which is expected to occur over the next couple of years.

5. Expenditures

20. Current Period Amount Expended and Unliquidated Obligations

GRANT COST CATEGORIES

	Federal	Match
Voting Equipment:	\$532,460.89	\$107,159.61
Post-Election Auditing:	\$117,223.93	\$5,858.73
Voter Registration Systems:	\$216,863.40	\$359,377.73
Cyber Security:	\$640,434.50	\$32,009.04
Communications:		
Total	\$1,960,639.18	\$527,078.40
Absentee Ballot Drop Boxes	\$453,656.46	\$22,673.29

OMB CONTROL NUMBER: 3265-0020

6. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

CINDY

Last Name

PARADINE

Title

Financial Services Director

Phone Number

Email Address

Signature of Certifying Official:

Cindy Paradine

Signature of: Cindy Paradine

7. Report Submitted to EAC



Thank you, your progress report has been submitted to EAC. Please keep the PDF download of your submission as grant record.