

Federal Financial Report

(Follow form Instructions)

OMB Number: 4040-0014
Expiration Date: 01/31/2019

1. Federal Agency and Organizational Element to Which Report is Submitted U.S. Elections Assistance Commission		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) ID18101001 - 2018 HAVA	
3. Recipient Organization (Name and complete address including Zip code) Recipient Organization Name: Idaho Secretary of State Street1: P.O. BOX 83702 Street2: City: Boise County: ADA State: ID: Idaho Province: Country: USA: UNITED STATES ZIP / Postal Code: 83720-0080			
4a. DUNS Number _____	4b. EIN _____	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment) _____	
6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual	8. Project/Grant Period From: 07/06/2018 To: 03/22/2023	9. Reporting Period End Date 09/30/2019
10. Transactions (Use lines a-c for single or multiple grant reporting)			Cumulative
Federal Cash (To report multiple grants, also use FFR attachment):			
a. Cash Receipts			0.00
b. Cash Disbursements			0.00
c. Cash on Hand (line a minus b)			0.00
(Use lines d-o for single grant reporting)			
Federal Expenditures and Unobligated Balance:			
d. Total Federal funds authorized			3,229,896.00
e. Federal share of expenditures			744,224.01
f. Federal share of unliquidated obligations			0.00
g. Total Federal share (sum of lines e and f)			744,224.01
h. Unobligated balance of Federal Funds (line d minus g)			2,485,671.99
Recipient Share:			
i. Total recipient share required			161,495.00
j. Recipient share of expenditures			161,495.00
k. Remaining recipient share to be provided (line i minus j)			0.00
Program Income:			
l. Total Federal program income earned			77,280.53
m. Program Income expended in accordance with the deduction alternative			0.00
n. Program Income expended in accordance with the addition alternative			43,936.00
o. Unexpended program income (line l minus line m or line n)			33,344.53

11. Indirect Expense

a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
g. Totals:				<input type="text"/>	<input type="text"/>	<input type="text"/>

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:

13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

a. Name and Title of Authorized Certifying Official

Prefix: First Name: Middle Name:

Last Name: Suffix:

Title:

b. Signature of Authorized Certifying Official

c. Telephone (Area code, number and extension)

d. Email Address

e. Date Report Submitted

14. Agency use only:

Federal Financial Report

12. Remarks

Our year end report for Federal Fiscal Year 2018 included a line that all interest earned had been expended. Due to a coding error on our end, State financial summary reports did not recognize those expenses as being paid from interest earned. In order to reconcile with our State reports, this years' Financial Report removed those funds we claimed as expended in interest and included them in the Federal Share of expenditures.

If any additional clarification is needed, please let me know.

Thank you,



Kathy Abbott
Financial Specialist



IDAHO SECRETARY OF STATE
Lawrence Denney
700 W. Jefferson St., Boise, ID 83720

November 4, 2019
State of Idaho
Office of the Secretary of State

EXPENDITURES FOR FEDERAL FISCAL YEAR 2019

Voting Equipment

The budgeted amount set aside for Voting Equipment is \$100,000. At the end of FY2019, no expenditures were made. Details for the use of the budgeted funds are still being considered.

Election Auditing

Budgeted Amounts:

1. Training - \$200,000
2. Other - \$338,505

As of the end of FY2019 no expenditures have been made. Training will be coordinated with the release of an audit program, contemplated for the 2020 election cycle.

Voter Registration Systems

Budgeted Amounts:

1. Personnel - \$150,000
2. Equipment - \$150,000
3. Training - \$250,000
4. Other - \$1,000,000

Remaining Amounts:

1. Personnel - \$60,896
2. Equipment - \$150,000
3. Training - \$250,000
4. Other - \$515,712.18

Personnel funds expended in FY2019 were \$89,104.00. A project manager was hired under contract in November to oversee the implementations of the various projects under this budget. Funds paid to our project manager total \$71,104.00. An additional project manager was hired to assist with the planning and communication for our TTX conference held in January. Funds expended to them total \$18,000. Funds remaining at year end were \$60,896.00.

No Equipment funds have been expended at this time. Electronic Poll-books are being contemplated for 2020. All funds budgeted were remaining at years' end.

No Training funds have been expended. Expenses related to training for our new software system is anticipated to begin in January of 2020. All funds budgeted were remaining at years' end.

The balance for 'Other' funds was \$517,708.84 at the start of FY2019. Total funds expended in FY2019 were \$1,996.66 to Tenex, the vendor contracted in FY2018. Funds expended were for milestones reached by Tenex in accordance with their contract regarding our Voter Registration System upgrade. Remaining funds at years' end were \$515,712.18.

Cyber Security

Budgeted Amounts:

1. Personnel - \$220,000
2. Training - \$250,000
3. Other - \$111,391

Remaining Amounts:

1. Personnel - \$220,000
2. Training - \$196,795.22
3. Other - \$85,531

No Personnel funds have been expended. Our original intent was to hire a Cybersecurity Policy Analyst, however, in our State fiscal year 2020, we were appropriated a new full-time position for a Cybersecurity Policy Analyst in our General State Funds. Details for the use of the budgeted funds are now being reconsidered. All budgeted funds were remaining at years' end.

Total Training funds expended were \$53,204.78. Our office held a statewide TTX training in January for all County clerks and associated Elections staff. The funds expended were broken down into lodging, airfare, mileage, meals, and miscellaneous supplies for each of the attendees. The focus of this training was to put the County attendees in real life situations that could arise on or around Election Day. Each attendee was part of a group who worked together to come up with a plan to avoid and overcome any obstacles. This training exercise also provided the attendees with a list of resources they can turn to for support and guidance. Remaining funds at years' end were \$196,795.22.

The balance for 'Other' funds at the start of FY2019 was \$110,491. Total funds expended in FY2019 were \$24,960. Our office contracted with Boise State University's Computer Science Department to assist with the training exercise in January. Funds expended were for those contracted services. Remaining funds at years' end were \$85,531.

Communications

Budgeted Amounts:

1. Personnel - \$200,000
2. Other - \$110,000

Remaining Amounts:

1. Personnel - \$130,408.10
2. Other - \$102,200

Personnel funds available at the start of FY2019 were \$186,302.57. Total funds expended in FY2019 were \$55,894.47. Funds were used for compensation for our Communications Coordinator which included full-time benefits. Remaining funds at year end were \$130,408.10.

'Other' funds available at the start of FY2019 were \$108,200. Total funds expended in FY2019 were \$6,000. Funds were used for the creation and distribution of a Cyber Security video, which was distributed to each of the Counties. The video addressed practices related to Election day and ballot security. Remaining funds at years' end were \$102,200.

Other

The budgeted amount for other expenditures is \$150,000. These funds are reserved to address existing software updates that require immediate attention to extend the viability long enough to allow the development and deployment of the new system. No funds were expended at year end.

Match Money

The total required match money from Idaho is \$161,495, all of which was expended in FY2019. Funds were used to pay for milestones reached by our vendor, Tenex, regarding our Voter Registration System.

Interest

Total interest earned in FY2019 was \$62,905.02. Total interest funds expended were \$43,936, which were paid to our Project Manager hired to oversee the implementation of our Voter Registration System. In September of 2019, our project manager was moved from a contractor, to an employee with our office. The funds expended were used to compensate him for his time worked, as well our payment obligations under contract. Interest funds remaining at years' end were \$33,344.53.

Remarks

Last year we reported that \$14,375.51 in interest was expended, however a correction has been noted that those funds were not included in the expended interest for FY 2018.

Total funds expended in Fiscal year 2019 were \$436,590.91. Expenditures were broken down to \$231,159.91 from Federal funds, \$161,495 in State match money, and \$43,936 in interest.

Chief Deputy, Idaho Secretary of State
Chad Houck