

**FEDERAL FINANCIAL REPORT**

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted  <b>ELECTION ASSISTANCE COMMISSION</b>	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)  <b>WI20101001</b>
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3. Recipient Organization (Name and complete address including Zip code)

**Elections Commission, Wisconsin**  
**212 E Washington Ave Fl 3, Madison, WI 537034232**

4a. UEI	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)	6. Report Type <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual
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8. Project/Grant Period (Month, Day, Year) From: <b>March 28, 2018</b> To: <b>September 30, 2019</b>	9. Reporting Period End Date (Month, Day, Year) <b>March 31, 2022</b>
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**10. Transactions** Cumulative

*(Use lines a-c for single or combined multiple grant reporting)*

**Federal Cash (To report multiple grants separately, also use FFR Attachment):**

a. Cash Receipts	\$14,828,442.00
b. Cash Disbursements	\$8,179,007.90
c. Cash on Hand (line a minus b)	\$6,649,434.10

*(Use lines d-o for single grant reporting)*

**Federal Expenditures and Unobligated Balance:**

d. Total Federal funds authorized	\$14,828,442.00
e. Federal share of expenditures	\$8,179,007.90
f. Federal share of unliquidated obligations	\$583,217.69
g. Total Federal share (sum of lines e and f)	\$8,762,225.59
h. Unobligated balance of Federal funds (line d minus g)	\$6,066,216.41

**Recipient Share:**

i. Total recipient share required	\$1,918,941.00
j. Recipient share of expenditures	\$1,918,941.00
k. Remaining recipient share to be provided (line i minus j)	\$0.00

**Program Income:**

l. Total Federal share of program income earned	\$284,741.77
m. Program income expended in accordance with the deduction alternative	\$0.00
n. Program income expended in accordance with the addition alternative	\$0.00
o. Unexpended program income (line l minus line m and line n)	\$284,741.77

11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:					\$0.00	\$0.00	\$0.00

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:  
 "Please provide the following information:

**13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

a. Typed or Printed Name and Title of Authorized Certifying Official  <b>Billingham, Julia</b> <b>WEC Senior Accountant</b>	c. Telephone (Area code, number, and extension)  d. Email Address
b. Signature of Authorized Certifying Official  <b>Billingham, Julia</b>	e. Date Report Submitted (Month, Day, Year)  <b>April 25, 2022</b>

Standard Form 425  
 OMB Approval Number: 4040-0014  
 Expiration Date: 02/28/2025

**Paperwork Burden Statement**  
 According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

**FEDERAL FINANCIAL REPORT**

(Additional Page)

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Federal Agency & Organization : ELECTION ASSISTANCE COMMISSION

Federal Grant ID : WI20101001

Recipient Organization : Elections Commission, Wisconsin  
212 E Washington Ave Fl 3, Madison, WI 537034232

UEI :

UEI Status when Certified :

EIN :

Reporting Period End Date : March 31, 2022

Status : Awarding Agency Approval

Remarks : "Please provide the following information:  
  
State interest earned (current fiscal year): \$0  
State interest expended (current fiscal year): \$0  
Program income earned (current fiscal year): \$0  
Program income earned breakdown (current fiscal year): \$ Source: e.g. Sale of  
registration list N/A  
Program income expended (current fiscal year): \$0  
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**Federal Agency Review**

Reviewer Name  
Phone #  
Email  
Review Date  
Review Comments

# 2021-2022 EAC Progress Report

## 3. EAC Progress Report

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**1. State or Territory:**

Wisconsin

**2. Grant Number:**

WI20101001-01

**3. Report:**

Semi-Annual (Oct 1 - March 31)

**4. Grant:**

Election Security

**5. Reporting Period Start Date**

10/01/2021

**6. Reporting Period End Date**

03/31/2022

## 4. Progress and Narrative

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**7. Describe in detail what happened during this reporting period and explain how you implemented the approved grant activities in accordance with your State Plan/Program Narrative. (Note: Your activities should align with your Grant Cost Categories Table.)**

During the reporting period of October 1, 2021, - March 31, 2022 the Wisconsin Elections Commission (WEC) utilized the Help America Vote Act Election Security Grant funds appropriated to Wisconsin to improve the administration and security of Federal elections to assist our 1,852 local elections officials and 72 county election officials to improve their security posture in preparation for the federal election cycle and continuing to implement security measures into the statewide voter registration

system. Wisconsin received \$14,828,442 in HAVA Elections Security funds.

Between October 1, 2021, and March 31, 2022, agency staff have built and implemented more than a dozen major improvements to the statewide voter registration system. These initiatives generally fell in four categories: (1) improving local cybersecurity; (2) improving data quality; (3) expanding system functionality; and (4) ensuring the accuracy and integrity of the redistricting process. Specific projects are summarized below.

#### 1. Local Cybersecurity

- Maintained endpoint testing systems monitoring the health of local devices and networks.
- Implemented a support, training, and subgrant program to assist local election officials seeking to obtain an official .gov domain.
- Developed a continuity of operations (COOP) training and education program for municipal clerks and election inspectors.

#### 2. Data Quality

- Revised methods of identifying, tracking, and securing the ways in which information about confidential voters (typically victims of domestic violence or stalking) in order to improve the efficiency and security of data storage.
- Updated absentee ballot application tracking to automatically identify and flag certain ineligible addresses.
- Created a report for clerks to track that all UOCAVA voters have a ballot record created in the voter registration system for use at the UOCAVA absentee deadline.

#### 3. Functionality

- Added election worker recruitment workflows to help local officials. This allows voters to indicate they are interested in becoming an election inspector and route the email to their municipal clerk based on their address.
- Improvements to data presentation was made for felon records to ensure local election officials receive clear and complete information.
- Implemented fixes to the process for maintaining early in-person absentee voting option information on the voter facing website.
- Improved permissions on updating polling place records to data history for unique records.
- Improved tracking tools for local officials to ensure election reconciliation is complete.

#### 4. Redistricting

- Implemented new wards and district identifiers as needed for annexations and the local redistricting process for all 72 counties.
- Created a new report for clerks to use to inform voters of their new wards and county supervisory assignments as a result of the redistricting process.
- Updated ballot styles according to new district assignments created through redistricting.
- Created new data quality queries to monitor new districts from redistricting were included in future election plans (reporting units), ensuring no voters were missing from poll books on Election Day.
- The Wisconsin Elections Commission continues to utilize grant funds for staffing federal project positions to facilitate elections security projects as well as IT developers who upgrade the statewide voter registration system.

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### **8. Describe any significant changes to your program during the project, including changes to your original State Plan/Program Narrative or favorable developments that improved program efficiency and/or service delivery.**

N/A

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### **9. Issues Encountered:**

**Describe all major issues that arose during the implementation of the project and the reasons why established goals were not met, if applicable. Address each issue separately and describe whether and how the issues were resolved. Also, briefly discuss the implications of any unresolved issues or concerns.**

N/A

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### **10. Provide a description of any training conducted, including security training.**

208 Municipal clerks completed interactive Security Awareness Series training tutorials on election and cyber security topics. The tutorials were incorporated into the Wisconsin Election Training – TLC website and new users are required to take these

tutorials prior to gaining access to the system. The Security Awareness Series include Securing WisVote-The Basics, WisVote Access Policy, Phishing Facts, Password Protocols, Browsing Safely, Computer Safeguards, and a newly created one, Security Incidents. WE/WI State Capitol Police 2020 webinar was repurposed into two videos and repackaged as an adjunct to our Security Awareness Series – 35 clerks watched Polls: Weapons, Laws, and Applicability and 51 watched Polls: Threat De-escalation. CISA/WEC 2020 webinar (12) Managing Risk in a Dynamic Election Environment and Election Security Risk in Focus: Ransomware.

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**11. Subgrants:****Did your office provide subawards to local jurisdictions during this reporting period?**

Yes

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**12. Describe the activities carried out by your subgrantees during the reporting period.**

At the January 11, 2022, Wisconsin Elections Commission meeting, the Commission approved the 2022 HAVA Elections Security.Gov Email Domain Security Subgrant to reimburse municipalities that certified they did not have an @wi.gov or @wi.gov or @.gov email prior to August 24, 2021, to be reimbursed up to \$600 per municipality but not to exceed \$300,000 in total. To be eligible for the subgrant funds, costs must be incurred during the subgrant project period of August 24, 2021 – August 15, 2022. Requests for reimbursement must be the actual costs incurred (not for bids, proposals, or purchase orders that do not turn into issued invoices) and may be for:

1. Costs associated with a transition to @wi.gov or @.gov email for a clerk or municipal email account.
2. IT consultant fees associated with transition to a wi.gov or .gov email domain.
3. Monthly costs for email hosting if associated with a wi.gov or .gov domain.

To receive the funds, municipalities were required to sign a Reimbursement Request and Certification form certifying they would comply with the terms of the subgrant. There were 38 subgrants processed through March 31, 2022, for a total of \$19,063.10, averaging \$502 per subgrant.

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**Provide a breakdown of aggregate subawards expenditures across major categories.**

Voting Equipment : \$0.00  
Election Auditing : \$0.00  
Voter Registration Systems : \$0.00  
Security : \$7,831.56  
Communications : \$9,531.54  
Other (Voter Reg. Security Equipment) : \$0.00  
Other (Specify above) : \$0.00  
Other (Specify above) : \$0.00

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Total : \$17363.1

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**13. Match:****Describe how you are meeting or have met the matching requirement.**

In federal fiscal year 2021, the Wisconsin Election Commission (WEC) spent the balance of our required \$1,918,941 State Match Share to satisfy our match requirement. Above and beyond our grant match requirement, the WEC has spent an additional \$3,999,289 in state funds on Election Security activities. Of those excess state funds, the WEC spent \$1,083,846 so far this 2022 federal fiscal year on Election Security, comprised of: \$939,915 on WisVote, our Voter Registration System, and on MyVote, the public-access site to that registration information; \$31,618 supporting our e-poll book Badger Book program, which we categorized under Voting Equipment; a total of \$11,764 toward Post-Election Auditing; \$15,531 on Cyber Security; \$5,163 on Communications; \$63,148 on Administration which are expenditures that are too broad to fall into any of the previous categories; and \$16,707 on Accessibility.

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**14. Report on the number and type of articles of voting equipment obtained with the funds. Include the amount expended on the expenditure table.**

As Wisconsin is a very decentralized election state, our counties and municipalities purchase their own voting equipment, and the WEC does not hold any voting equipment of our own. We have developed e-poll books, called Badger Books. For approximately \$2000 per unit, jurisdictions may purchase our Badger Books from a third-party vendor for use at their polling places during elections. We receive no revenue from this program. We provide free Badger Book training and support to the jurisdictions. The WEC currently owns 28 Badger Books that we use for testing and training throughout Wisconsin, all of which were purchased prior to FY2022. So far in federal fiscal year 2022, we spent \$55,934 of our federal Election Security grant on our Badger Book program, categorized under "Voting Equipment."

## 5. Expenditures

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### 15. Current Period Amount Expended and Unliquidated Obligations

#### GRANT COST CATEGORIES - FEDERAL

Voting Equipment and Processes: : \$55934  
Post-Election Auditing: : \$1422  
Voter Registration Systems: : \$359936  
Cyber Security: : \$269810  
Voter Education/Communications: : \$127528  
Accessibility: : \$0  
Other (Specify below) : \$123288

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Total : \$937918  
**Comments:** "Other" is Election Security Administration

#### 16. GRANT COST CATEGORIES - MATCH

Voting Equipment and Processes: : \$0  
Post-Election Auditing: : \$0  
Voter Registration Systems: : \$0  
Cyber Security: : \$0  
Voter Education/Communications: : \$0  
Accessibility: : \$0

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Total : \$0  
**Comments:** Our match requirement was fulfilled in FY21.

## 7. Expenditures

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### 17. Confirm Total Grant Expenditure Amounts

Federal : \$937918  
Match : \$0

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Total : \$937918

**OMB CONTROL NUMBER: 3265-0020**

## 8. Certification

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**Name and Contact of the authorized certifying official of the recipient.**

**First Name**

Julia

**Last Name**

Billingham

**Title**

Senior Accountant, Financial Manager

**Phone Number**

**Email Address**

18. Add another contact to send a copy of submission confirmation and edit link?

Signature of Certifying Official:

A handwritten signature in black ink that reads "Julia Billingham". The signature is written in a cursive style with a large initial "J" and a checkmark above the "m".

Signature of: Julia Billingham

## 9. Report Submitted to EAC



Thank you. Your Semi-Annual (Oct 1 - March 31) progress report for Election Security has been submitted to the EAC. Please keep the PDF download of your submission as grant record.