

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted ELECTION ASSISTANCE COMMISSION				2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) NH20101001				
3. Recipient Organization (Name and complete address including Zip code) SECRETARY STATE, NEW HAMPSHIRE DEPT OF 107 N MAIN ST RM 204, CONCORD, NH 033014951								
4a. DUNS	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type	7. Basis of Accounting			
				<input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual			
8. Project/Grant Period (Month, Day, Year) From: March 28, 2018				9. Reporting Period End Date (Month, Day, Year) To: September 30, 2019				
				March 31, 2021				
10. Transactions					Cumulative			
<i>(Use lines a-c for single or combined multiple grant reporting)</i>								
Federal Cash (To report multiple grants separately, also use FFR Attachment):								
a. Cash Receipts					\$6,582,632.00			
b. Cash Disbursements					\$2,008,393.92			
c. Cash on Hand (line a minus b)					\$4,574,238.08			
<i>(Use lines d-o for single grant reporting)</i>								
Federal Expenditures and Unobligated Balance:								
d. Total Federal funds authorized					\$6,582,632.00			
e. Federal share of expenditures					\$2,008,393.92			
f. Federal share of unliquidated obligations					\$0.00			
g. Total Federal share (sum of lines e and f)					\$2,008,393.92			
h. Unobligated balance of Federal funds (line d minus g)					\$4,574,238.08			
Recipient Share:								
i. Total recipient share required					\$851,189.00			
j. Recipient share of expenditures					\$544,801.52			
k. Remaining recipient share to be provided (line i minus j)					\$306,387.48			
Program Income:								
l. Total Federal share of program income earned					\$126,889.47			
m. Program income expended in accordance with the deduction alternative					\$0.00			
n. Program income expended in accordance with the addition alternative					\$0.00			
o. Unexpended program income (line l minus line m and line n)					\$126,889.47			
11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share	
	Fixed	10	March 28, 2018	March 31, 2021	\$1,186,553.00	\$118,655.30		
g. Totals:					\$1,186,553.00	\$118,655.30	\$0.00	
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation: Please provide the following information:								
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)								
a. Typed or Printed Name and Title of Authorized Certifying Official Swett, Nancy Business Systems Analyst II					c. Telephone (Area code, number, and extension)			
					d. Email Address			
b. Signature of Authorized Certifying Official Swett, Nancy					e. Date Report Submitted (Month, Day, Year) May 19, 2022			

Standard Form 425
OMB Approval Number: 4040-0014
Expiration Date: 02/28/2022

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

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(Additional Page)

Federal Agency & Organization : ELECTION ASSISTANCE COMMISSION

Federal Grant ID : NH20101001

Recipient Organization : SECRETARY STATE, NEW HAMPSHIRE DEPT OF
107 N MAIN ST RM 204, CONCORD, NH 033014951

DUNS :

DUNS Status when Certified :

EIN :

Reporting Period End Date : March 31, 2021

Status : Awarding Agency Approval

Remarks : Please provide the following information:

State interest earned (current fiscal year): \$

State interest expended (current fiscal year): \$

Program income earned (current fiscal year): \$

Program income earned breakdown (current fiscal year): \$ Source: e.g. Sale of registration list

Program income expended (current fiscal year): \$

Federal Agency Review

Reviewer Name

Phone #

Email

Review Date

Review Comments

2021-2022 EAC Progress Report

3. EAC Progress Report

1. State or Territory:

New Hampshire

2. Grant Number:

NH20101001

3. Report:

Semi-Annual (Oct 1 - March 31)

4. Grant:

Election Security

5. Reporting Period Start Date

10/01/2021

6. Reporting Period End Date

03/31/2022

4. Progress and Narrative

7. Describe in detail what happened during this reporting period and explain how you implemented the approved grant activities in accordance with your State Plan/Program Narrative. (Note: Your activities should align with your Grant Cost Categories Table.)

Voter Registration System: Issued RFP for On-Line Accessible Voting to assist voters with print disabilities

Cyber Security: Cyber security needs including monitoring and staff assessments to keep the election system at the forefront of cyber security preparedness and response. Security training of all SOS employees. Analysis of cyber security risk associated

with electronic ballots.

Improving Administration of Elections:

*Preparing an updated New Hampshire Election Procedure Manual that is used as a resource by Election Officials including Moderators, Clerks, Supervisors of the Checklist, Inspectors of Elections, Selectman and other election officials.

*New Hampshire plans to replace its 20 year old Statewide Voter Registration System. Request For Proposal was developed and issued, including bid specifications and functional/technical requirements.

*Updated instructions were developed for users of ElectioNet (Statewide Voter Registration System)

*E Poll Books - Enhancements to the E Poll Book system are in process to allow an upload to Statewide Voter Registration System. It is believed once this functionality is implemented more municipalities will adopt the system.

*USPS 28 - All addressing in the Statewide Voter Registration System is being updated to comply with USPS 28 requirements.

*UOCAVA - met with US DOJ regarding outreach to all municipalities regarding the importance of meeting the 45 Day Deadline for issuance of UOCAVA ballots. Calendars/Posters have been developed and sent to all town clerk offices accompanied by marked folders to hold UOCAVA requests for ballots.

*Ballot Creation Committee began work on 2022 primary/general election ballots.

8. Describe any significant changes to your program during the project, including changes to your original State Plan/Program Narrative or favorable developments that improved program efficiency and/or service delivery.

The Elections Division entered into a contact to update the state's election website to a platform that is "Americans with Disabilities Act" and Web Content Accessibility Guidelines compliant. This was not originally anticipated when the grant narrative was submitted.

9. Issues Encountered:

Describe all major issues that arose during the implementation of the project and the reasons why established goals were not met, if applicable. Address each issue separately and describe whether and how the issues were resolved. Also, briefly discuss the implications of any unresolved issues or concerns.

*For the 2020 election, changes were made to the absentee voting process. These changes were a combination of legislative changes and Executive Orders. These changes encompassed changes in forms and a substantial increase in eligibility to vote by absentee ballot. These changes were specifically for the 2020 election. For the 2022 election the state is reverting to the pre-pandemic guidelines and forms for absentee voting. This is requiring significant training and communicating to election officials as well as voters.

*Anticipating supply chain issues, the Secretary of State placed orders in the Fall of 2021 for the ballot paper needed for the 2022 election. Back up plans were also made. Due to supply chain issues, New Hampshire's supplier of ballot paper for the past 20+ years was not able to ensure delivery of the ballot paper. Ballot paper has been obtained from a back-up supplier.

*Redistricting for the U.S. Congressional Districts has not been completed. A court challenge has been filed. Candidate filing period begins June 1, 2022. Back-up plans are being made for potential changes to the filing period and potential delays in ballot preparation for the State's Primary Election.

* Several bills are in process in the legislature that, if passed and signed by the Governor, will result in changes to election processes including the potential of provisional ballots.

10. Provide a description of any training conducted, including security training.

*Cyber Security Training for users of ElectioNet

*2022 New Election Law Changes - Live Webinar 227 attendees, On Demand webinar 335.

*Processing Absentee Ballots - Live Webinar 150 attendees, On Demand Webinar 151.

*Town/School/Village Election Meeting and Deliberative Session - Live Webinar 200 attendees, On Demand Webinar 205.

* Town Clerks - Zoom Pre Town Meeting - 103 attendees.

*Processing Absentee Ballots on Election Day and Proper Ballot and Absentee Material Storage - Live Webinar 145 attendees and On Demand Webinar 139.

*Ballot Clerk Procedures - Live Webinar 197 attendees, On Demand Webinar 223.

*Moderators Workshop - Managing Difficult Conversations with Voters and Colleagues

*Ballot Counting, Reconciliation, Reporting Results, Securing Ballots/Absentee Materials - Live Webinar 158 attendees, On

Demand Webinar 90.

*Election Director attended three National Association of State Election Directors/National Association for Media Literacy Education seminars on Understanding Disinformation, Effective Strategies for Combating False Information and Messaging.

11. Subgrants:

Did your office provide subawards to local jurisdictions during this reporting period?

No

12. Match:

Describe how you are meeting or have met the matching requirement.

As of the last annual reporting for the period ending 9/30/21 the remaining match requirement was \$189,828.95. The remaining match was met during this reporting period by the Secretary of State's disbursements for contracts to update the state's Voter Registration System and Cyber Security needs.

13. Report on the number and type of articles of voting equipment obtained with the funds. Include the amount expended on the expenditure table.

N/A

5. Expenditures

14. Current Period Amount Expended and Unliquidated Obligations

GRANT COST CATEGORIES - FEDERAL

Voter Registration Systems: : \$14100

Cyber Security: : \$56292

Other (Specify below) : \$24540

Total : \$94932

Comments: Other category: Improving Administration of Elections

15. GRANT COST CATEGORIES - MATCH

Voter Registration Systems: : \$189829

Total : \$189829

Comments:

7. Expenditures

16. Confirm Total Grant Expenditure Amounts

Match : \$189,829.00

Federal : \$94,932.00

Total : \$284761

OMB CONTROL NUMBER: 3265-0020

8. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Patricia

Last Name

Lovejoy

Title

Senior Deputy Secretary of State

Phone Number

Email Address

17. Add another contact to send a copy of submission confirmation and edit link?

Yes

18.

First Name

Patricia

Last Name

Piecuch

Title

Elections Director

Email Address

Signature of Certifying Official:

A handwritten signature in black ink, appearing to read "Patricia Lovejoy". The signature is written in a cursive style with a large initial "P" and "L".

Signature of: Patricia Lovejoy

9. Report Submitted to EAC



Thank you. Your Semi-Annual (Oct 1 - March 31) progress report for Election Security has been submitted to the EAC. Please keep the PDF download of your submission as grant record.