# FEDERAL FINANCIAL REPORT

### ELECTION ASSISTANCE COMMISSION

#### 3970 TAFUNA AIRPORT ROAD, PAGO PAGO 96799, AS 96799

**ELECTION OFFICE**

<table>
<thead>
<tr>
<th>4a. UEI</th>
<th>4b. EIN</th>
<th>5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)</th>
<th>6. Report Type</th>
<th>7. Basis of Accounting</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

**g. Totals:** $0.00

<table>
<thead>
<tr>
<th>8. Project/Grant Period (Month, Day, Year)</th>
<th>9. Reporting Period End Date (Month, Day, Year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>From: March 28, 2018</td>
<td>To: September 30, 2099</td>
</tr>
<tr>
<td></td>
<td>March 31, 2022</td>
</tr>
</tbody>
</table>

**10. Transactions**

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<tr>
<th>(Use lines a-c for single or combined multiple grant reporting)</th>
<th>Cumulative</th>
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</table>

**Federal Cash (To report multiple grants separately, also use FFR Attachment):**

| a. Cash Receipts | $1,200,000.00 |
| b. Cash Disbursements | $848,458.28 |
| c. Cash on Hand (line a minus b) | $351,541.72 |

**Federal Expenditures and Unobligated Balance:**

| d. Total Federal funds authorized | $1,200,000.00 |
| e. Federal share of expenditures | $848,458.28 |
| f. Federal share of unliquidated obligations | $0.00 |
| g. Total Federal share (sum of lines e and f) | $848,458.28 |
| h. Unobligated balance of Federal funds (line d minus g) | $351,541.72 |

**Recipient Share:**

| i. Total recipient share required | $0.00 |
| j. Recipient share of expenditures | $0.00 |
| k. Remaining recipient share to be provided (line i minus j) | $0.00 |

**Program Income:**

| l. Total Federal share of program income earned | $0.00 |
| m. Program income expended in accordance with the deduction alternative | $0.00 |
| n. Program income expended in accordance with the addition alternative | $0.00 |
| o. Unexpended program income (line l minus line m and line n) | $0.00 |

**11. Indirect Expense**

<table>
<thead>
<tr>
<th>a. Type</th>
<th>b. Rate</th>
<th>c. Period From</th>
<th>Period To</th>
<th>d. Base</th>
<th>e. Amount Charged</th>
<th>f. Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>g. Totals:</th>
<th>$0.00</th>
</tr>
</thead>
</table>

**12. Remarks:** Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:

*Please provide the following information:

13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

<table>
<thead>
<tr>
<th>a. Typed or Printed Name and Title of Authorized Certifying Official</th>
<th>c. Telephone (Area code, number, and extension)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saelua, Laloifi</td>
<td></td>
</tr>
</tbody>
</table>

**Grants Coordinator**

<table>
<thead>
<tr>
<th>b. Signature of Authorized Certifying Official</th>
<th>e. Date Report Submitted (Month, Day, Year)</th>
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</thead>
<tbody>
<tr>
<td>Saelua, Laloifi</td>
<td>May 3, 2022</td>
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</tbody>
</table>

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### Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer.
Federal Agency & Organization: ELECTION ASSISTANCE COMMISSION

Federal Grant ID: AS20101001
Recipient Organization: ELECTION OFFICE
3970 TAFUNA AIRPORT ROAD, PAGO PAGO 96799, AS 96799

UEI: 
UEI Status when Certified: 
EIN: 

Reporting Period End Date: March 31, 2022
Status: Awarding Agency Approval
Remarks: "Please provide the following information:

State interest earned (current fiscal year): $
State interest expended (current fiscal year): $
Program income earned (current fiscal year): $
Program income earned breakdown (current fiscal year): $ Source: e.g. Sale of registration list
Program income expended (current fiscal year): $
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**Federal Agency Review**

Reviewer Name
Phone #
Email
Review Date
Review Comments

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3. EAC Progress Report

1. State or Territory:
   American Samoa

2. Grant Number:
   AS20101001

3. Report:
   Semi-Annual (Oct 1 - March 31)

4. Grant:
   Election Security

5. Reporting Period Start Date
   10/01/2021

6. Reporting Period End Date
   03/31/2022

4. Progress and Narrative

7. Describe in detail what happened during this reporting period and explain how you implemented the approved grant activities in accordance with your State Plan/Program Narrative. (Note: Your activities should align with your Grant Cost Categories Table.)

   In the timeline of this reporting period, the American Samoa Election Office continue post General Election 2020 data review as well as initial Midterm Election 2022 preparations. In the latter part of the timeline of this reporting period, American Samoa experienced its first Covid-19 Community outbreak spread and therefore the government shut down operations and government and private employees worked from home. Utilization of the technology purchased with Security funds came into major use...
during this time and has since been a vital part of continuing the work of the office remotely. The utilization of all forms of Media was detrimental to the continuation of the Outreach program and advertising the Special Needs Assistance program launch for the 2022 Midterm Election. Work in preparation for the upcoming election continues as do daily operations.

**Post Election Auditing & Staffing:** As part of our office's efforts to conduct and execute an effective outreach program for the 2022 Midterm Election, it is crucial to analyze data. Data helps our office to realize causes for changes or decreases in turnouts in any particular voting district if any. The outreach team conducted territory-wide surveys before the reporting period and temporary analysts were staffed to help analyze data and formulate an effective outreach plan for the upcoming Election. In January of this year, the outreach plan was implemented which required temporary hires.

In addition to staffing, the position of the HAVA Manager at the beginning of the fiscal year was transferred to be paid under HAVA funding/Election Security Grant. Additional staff was hired for the positions of Security Officer, and two Outreach Specialists and are funded by the Election Security Grant.

8. Describe any significant changes to your program during the project, including changes to your original State Plan/Program Narrative or favorable developments that improved program efficiency and/or service delivery.

No significant changes have been made to the original state plan and program narrative other than the ways we are going about executing them. However, the goal remains the same.

9. Issues Encountered:

Describe all major issues that arose during the implementation of the project and the reasons why established goals were not met, if applicable. Address each issue separately and describe whether and how the issues were resolved. Also, briefly discuss the implications of any unresolved issues or concerns.

N/A

10. Provide a description of any training conducted, including security training.

2 separate trainings took place during the timeline of this reporting period. Both trainings were for the Election Office staff and how to safely and securely conduct and continue election/program related work remotely.

Aside from the 2 trainings, the leadership team of the American Samoa Election Office conducted a strategic planning workshop to formulate the best plan of action for the office and for the upcoming election.

11. Subgrants:

Did your office provide subawards to local jurisdictions during this reporting period?

No

12. Report on the number and type of articles of voting equipment obtained with the funds. Include the amount expended on the expenditure table.

**Voting Equipment:** The voting equipment purchased include standard pens for polling stations and voting booths, replacement covers for voting booths and repair work to slightly damaged voting booths. Approximately 34 voting booths were repaired and equipped with new covers and 20 voting booths were equipped with new covers without any other repairs. The voting pens were purchased for voting as well as part of the outreach efforts to encourage exercising people’s rights to vote. The pens are customized with the American Samoa flag, and printed on the pen is “I Voted in 2022”. These pens will be distributed at the polling stations and will be handed out with their ballots.

5. Expenditures

13. Current Period Amount Expended and Unliquidated Obligations
GRANT COST CATEGORIES - FEDERAL

- Voting Equipment and Processes: $4367
- Post-Election Auditing: $399
- Voter Education/Communications: $4843
- Accessibility: $1724
- Staffing: $90376
- Training: $3323

Total: $105032

Comments: Expenditures accrued for the 2018 Election Security Grant and the 2020 Election Security grant for the reporting period.

7. Expenditures

14. Confirm Total Grant Expenditure Amounts

- Federal: $135708
- Match: $0.00
- Total: $135708

OMB CONTROL NUMBER: 3265-0020

8. Certification

Name and Contact of the authorized certifying official of the recipient.

- First Name: Lalofi
- Last Name: Saelua
- Title: Grants Coordinator
- Phone Number
- Email Address

15. Add another contact to send a copy of submission confirmation and edit link?

Signature of Certifying Official:
9. Report Submitted to EAC

Thank you. Your Semi-Annual (Oct 1 - March 31) progress report for Election Security has been submitted to the EAC. Please keep the PDF download of your submission as grant record.