

**FEDERAL FINANCIAL REPORT
(EACFFR)**

1. Federal Agency and Org. Element to Which Report is Submitted U.S. Election Assistance Commission	2. Federal Grant or Other Identifying Number Assigned By Fed. Agency <i>(To report multiple grants, use FFR Attachment)</i> EAC-ELSEC22HI
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3. Recipient Organization (Name and complete address including Zip code)

Recipient Organization Name:
Hawaii Office of Elections

Street1:
802 Lehua Ave

Street2:

City: Pearl City	County: HONOLULU
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State: HI	Province:
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Country: United States	Zip 5: 96782	Zip +4: 3321
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4a. UEI Q8SZYFXPTFZ1	4b. EIN 996001081	5. Recipient Account Number or Identifying Number <i>(To report multiple grants, use FFR Attachment)</i> E7654B1	6. Report Type <input type="radio"/> Quarterly <input type="radio"/> Semi-Annual <input checked="" type="radio"/> Annual <input type="radio"/> Final
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7. Basis of Accounting <input type="radio"/> Cash <input checked="" type="radio"/> Accrual	8. Project/Grant Period <table border="1"> <tr> <td>From: 03/23/2018</td> <td>To: 09/30/2099</td> </tr> </table>	From: 03/23/2018	To: 09/30/2099	9. Reporting Period End Date <i>(Month, Day, Year)</i> 09/30/2022
From: 03/23/2018	To: 09/30/2099			

10. TRANSACTIONS
(Use lines a-c for single or multiple grant reporting)

	Cumulative
Federal Cash: (To report multiple grants, also use FFR attachment)	
a. Cash Receipts	\$7,642,675.00
b. Cash Disbursements	\$820,710.21
c. Cash on hand (line a minus b)	\$6,821,964.79
Federal Expenditures and Unobligated Balance: Do not complete this section if reporting on multiple awards.	
d. Total Federal funds authorized	\$7,642,675.00
e. Federal share of expenditures	\$820,710.21
f. Federal share of unliquidated obligations	\$0.00
g. Total Federal share (sum of line e plus line f)	\$820,710.21
h. Unobligated balance of Federal funds (line d minus g)	\$6,821,964.79
Recipient Share: Do not complete this section if reporting on multiple awards.	
i. Total recipient share required	\$1,059,956.00
j. Recipient share of expenditures	\$741,512.12
k. Remaining recipient share to be provided (line i minus j)	\$318,443.88
Program Income: Do not complete this section if reporting on multiple awards.	
l. Total Federal program income earned	\$0.00
m. Program income expended in accordance with the deduction alternative	\$0.00
n. Program Income expended in accordance with the addition alternative	\$0.00
o. Unexpended program income (line l minus line m and line n)	\$0.00
Federal Interest:	
p. Total Federal interest earned	\$117,578.28
q. Federal interest expenditures	\$0.00
r. Remaining Federal interest to be expended (line p minus q)	\$117,578.28

11. Indirect Expense

a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
Fixed	10.00%	03/28/2018	09/30/2022	\$820,710.21	\$82,071.02	\$82,071.02

Fixed	10.00%	03/28/2018	09/30/2022	\$599,491.91	\$59,949.19	\$59,949.19
g. Total				\$1,420,202.12	\$142,020.21	\$142,020.21


12. Remarks:

a. State Interest Earned: Enter the current year amount earned (not cumulative)	\$0.00
b. State Interest Expended: Enter the current year amount expended (not cumulative)	\$0.00
c. Program Income Earned: Enter the current year amount earned. (not cumulative)	\$0.00
d. Program Income Expended: Enter the amount of Program Income expended in the current year (not cumulative)	\$0.00
e. Program Income Earned Breakdown: List each source of program income individually next to each amount (federal interest earned is not program income).	

Source of program income		Amount	Delete
e. 1		\$0.00	
Total:		\$0.00	

f. Comments: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:
 As it relates to Line 10j, we have reviewed and reconciled our records to revisit our state match. Our state match is now composed of state general funds expenditures, Line 11 indirect expenses on state expenditures, and Line 11 indirect expenses on federal expenditures. Specifically, we expended \$599,491.91 in state funds (i.e. \$500,000 + \$99,491.91) toward the match, before including indirect expenses for federal expenses and state expenses. The 10% indirect rate on the \$599,491.91 in expenditures of state funds works out to additional \$59,949.19 that we are putting toward the state match. A Line 11 entry has been entered to reflect this. Moving on to the 10% indirect rate for federal expenditures, we would note that Line 11 of our prior semi-annual FFR only covered the time period of October 1, 2020 to March 31, 2022 for purposes of the calculating. In hindsight, we realized we should have gone from March 28, 2018, to March 31, 2022. Having said that, as the federal fiscal year has been completed, our entry will now reflect the indirect rate up to September 30, 2022. The federal expenditures during that time period were \$820,710.21. As such, applying the 10% indirect rate on the federal expenditure of \$820,710.21 works out to \$82,071.02 that we are applying to our state match. A Line 11 entry has been entered to reflect this. In the end, the total match works out to \$741,512.12 (i.e. \$599,491.91 + \$59,949.19 + \$82,071.02).

13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Section 3729-3730 and 3801-3812).

a. Typed or Printed Name and Title of Authorized Certifying Official Aaron Schulaner	c. Telephone (Area code, number and extension) (808) 453-8683
Certification Title	d. Email address aaron.h.schulaner@hawaii.gov
b. Signature of Authorized Certifying Official 	e. Date Report Submitted (Month, Day, Year) 02/15/2023

Report Attachment (For reporting multiple grants)

14. List Information below for each grant covered by this report.

Federal Grant Number	Recipient Account Number	Cumulative Federal Cash Disbursement
		\$0.00
TOTAL (Should correspond to the amount on Line 10b on Page 1)		\$0.00

**Progress Report
Section I: Cover Page**

Grant Information

1. State or Territory Hawaii Office of Elections	2. Federal Grant or Other Identifying Number Assigned by Federal Agency EAC-ELSEC22HI
3. Grant Type: <input type="radio"/> 101 <input type="radio"/> 251 <input checked="" type="radio"/> Election Security <input type="radio"/> Other [e.g., CARES]	
Describe Other	

Report Information

4. Report Type: <input type="radio"/> Semi-Annual <input checked="" type="radio"/> Annual <input type="radio"/> Final <input type="radio"/> Other	
Describe Other	
5. Report Period	
Start Date (Month, Day, Year) 10/01/2021	End Date (Month, Day, Year) 09/30/2022

Section II: Progress and Narrative

Instructions: Reports due for the period ending March 31 should describe the activities of the previous six-month period and reports due for the period ending September 30 should cover the previous 12-month period. Final reports should cover the entire performance period from the start of the grant. Additional guidance can be found on our website: <https://www.eac.gov/payments-and-grants/financial-progress-reporting>

EAC grants reports will be made publicly available. Therefore, your report narrative should:

- * Be written in clear, concise, and plain language
- * Not include sensitive confidential information

6. Describe in detail what happened during this reporting period and explain how you implemented the approved grant activities in accordance with your State Plan/Program Narrative. (Note: Your activities should align with your category expenditures in Section IV and you may use those categories as headings in your response as applicable.)

Check if no activity during this reporting period.

The recently completed fiscal year (October 1, 2021 to September 30, 2022) was an active year as it included the 2022 Primary Election on August 13, 2022, and a significant part of the lead up to the 2022 General Election that occurred a little over a month after the end of the fiscal year. Election officials worked with the statewide voter registration system vendor and our Office of Enterprise Technology Services that hosts the statewide voter registration system in the Hawaii State Government Private Cloud to continue to support the statewide voter registration system during this reporting period. Matters primarily focused on the maintenance of the GIS addressing locator used by the statewide voter registration system, along with upgrades to the system for security purposes. As it relates to voter education, please note that our previous semi-annual progress report indicated an expenditure. However, we have now transferred that expenditure to our Section 101 grant for the completed fiscal year. Given this, there are no voter education expenses using Election Security grant funds. Finally, we had expenditures related to our new voting and vote counting system and ancillary services contract. This contract involves leasing voting equipment, professional services, and ancillary services associated with the conducting of elections by mail. This reflected an upgrade over our previous contract that had been more geared to a polling place model.

7. Provide a description of any training conducted, including security training.

Check if no training was conducted during this reporting period.

8. Report on the number and type of articles of voting equipment obtained with the funds. Include the amount expended on the expenditure chart.

Check if no voting equipment purchased during this reporting period.

9. Subgrants (if applicable)

Check if no subgrants were made during this reporting period.

Describe the activities carried out by your subgrantees during the reporting period.

10. Provide a breakdown of aggregate sub-award expenditures across major categories. If you do not have expenses for a particular category please populate the field with \$0.00 Total expenses will automatically calculate. Please verify totals prior to submission.

Category	Subaward Federal Expenditures
Voting Equipment	\$0.00
Voting Processes	\$0.00

Voter Registration Systems	\$0.00
Election Auditing	\$0.00
Cyber and Physical Security	\$0.00
Voter Education	\$0.00
Accessibility	\$0.00
Other:	\$0.00
Total	\$0.00

11. Match (if applicable)

Check if match not required.

Describe how you are meeting or have met the matching requirement.
 We have been meeting our match over the course of the grant through a combination of state general funds expenditures toward the purposes of HAVA, indirect expenses on state expenditures, and indirect expenses on federal expenditures all being applied toward our match.

Section Section III: Challenges and Changes

12. Issues Encountered

Check if no major issues encountered during this reporting period.

Describe how and whether the issues were resolved. Also, briefly discuss the implications of any unresolved issues or concerns.

13. Describe any significant changes to your program during the reporting period, including changes to your original State Plan/Program Narrative or favorable developments that improved program efficiency and/or service delivery.

Check if no significant changes were made during this reporting period.

Section IV: Expenditures

14. Fill out the table below with both the Federal and State Match expenditures for the current reporting period. Include federal and state interest expenditures and write-in any cost areas that do not fit into the predefined program categories. Subaward expense totals identified in section #10 should also be populated and rolled into the appropriate expense categories for #14. If you do not have expenses for a particular category please populate the field with \$0.00 Total expenses will automatically calculate. Please verify totals prior to submission.

Expenditures should be consistent with the activities described in your narrative and with the amounts in your financial reports. (EAC uses the difference between your current and previous period FFR to calculate current period expenditures).

Categories	Federal	State Match
Voting Equipment	\$459,013.50	\$0.00
Voting Processes	\$0.00	\$0.00
Voter Registration Systems	\$69,132.66	\$0.00
Election Auditing	\$0.00	\$0.00
Cyber and Physical Security	\$0.00	\$0.00
Voter Education	\$0.00	\$0.00
Accessibility	\$0.00	\$0.00
Other 10 % indirect rate on federal expenditures of MTDC	\$0.00	\$52,814.62
TOTAL	\$528,146.16	\$52,814.62

Section V: Final Assessment

The final progress report is your opportunity to share the significant successes of your project and present information about the results your project achieved. The report should cover the entire period of performance.

15. Self-Assessment - Assess whether the goals set out in your State plan/Narrative were met as intended during the grant program. Highlight any needs that were not met or ongoing/under resourced areas for future consideration.

16. Impact and Achievements - Describe how this grant program impacted elections in your state/territory. Highlight your accomplishments and successes.

17. Lessons Learned - Describe any lessons learned during the grant that may be replicated, expanded and/or help others.

Section VI: Certification

18. Name and Contact of the authorized certifying official.

First and Last Name Aaron Schulaner	Title
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Phone Number
(808) 453-8683

Email Address
aaron.h.schulaner@hawaii.gov

19. Signature of Certifying Official

