

**FEDERAL FINANCIAL REPORT**

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted  <b>ELECTION ASSISTANCE COMMISSION</b>	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)
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3. Recipient Organization (Name and complete address including Zip code)

**SECRETARY OF STATE, WYOMING**  
**STATE CAPITOL BLDG 200 W 24TH ST, CHEYENNE, WY 820020001**

4a. DUNS Number	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)	6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual
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8. Project/Grant Period (Month, Day, Year) From: <b>March 28, 2018</b> To: <b>September 30, 2019</b>	9. Reporting Period End Date (Month, Day, Year) <b>September 30, 2021</b>
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**10. Transactions** Cumulative

*(Use lines a-c for single or combined multiple grant reporting)*

**Federal Cash (To report multiple grants separately, also use FFR Attachment):**

a. Cash Receipts	\$6,000,000.00
b. Cash Disbursements	\$3,145,158.35
c. Cash on Hand (line a minus b)	\$2,854,841.65

*(Use lines d-o for single grant reporting)*

**Federal Expenditures and Unobligated Balance:**

d. Total Federal funds authorized	\$6,000,000.00
e. Federal share of expenditures	\$3,145,158.35
f. Federal share of unliquidated obligations	\$0.00
g. Total Federal share (sum of lines e and f)	\$3,145,158.35
h. Unobligated balance of Federal funds (line d minus g)	\$2,854,841.65

**Recipient Share:**

i. Total recipient share required	\$750,000.00
j. Recipient share of expenditures	\$750,000.00
k. Remaining recipient share to be provided (line i minus j)	\$0.00

**Program Income:**

l. Total Federal share of program income earned	\$259,457.21
m. Program income expended in accordance with the deduction alternative	\$0.00
n. Program income expended in accordance with the addition alternative	\$259,457.21
o. Unexpended program income (line l minus line m and line n)	\$0.00

11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:					\$0.00	\$0.00	\$0.00

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:  
 State interest earned (current fiscal year): \$0 / State interest expended (current fiscal year): \$0 / Program income earned (current fiscal year): \$0

**13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

a. Typed or Printed Name and Title of Authorized Certifying Official  <b>Wheeler, Karen</b> <b>Deputy Secretary of State</b>	c. Telephone (Area code, number, and extension)  d. Email Address
b. Signature of Authorized Certifying Official  <b>Wheeler, Karen</b>	e. Date Report Submitted (Month, Day, Year)  <b>December 15, 2021</b>

Standard Form 425  
 OMB Approval Number: 4040-0014  
 Expiration Date: 02/28/2022

**Paperwork Burden Statement**  
 According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

**FEDERAL FINANCIAL REPORT**

(Additional Page)

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Federal Agency & Organization : ELECTION ASSISTANCE COMMISSION

Federal Grant ID

Recipient Organization

DUNS Number : September 30, 2021

DUNS Status when Certified

EIN

Reporting Period End Date : State interest earned (current fiscal year): \$0 / State interest expended (current fiscal

Status

Remarks

year): \$0 / Program income earned (current fiscal year): \$0 / Program income earned  
breakdown (current fiscal year): \$0 / Program income expended (current fiscal year):  
\$0

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**Federal Agency Review**

Reviewer Name

Phone #

Email

Review Date

Review Comments :

# 2021-2022 EAC Progress Report

## 3. EAC Progress Report

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**1. State or Territory:**

Wyoming

**2. Grant Number:**

**3. Report:**

Annual (Oct 1 - Sept 30)

**4. Grant:**

Election Security

**5. Reporting Period Start Date**

10/01/2020

**6. Reporting Period End Date**

09/30/2021

## 4. Progress and Narrative

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**7. Describe in detail what happened during this reporting period and explain how you implemented the approved grant activities in accordance with your State Plan/Program Narrative. (Note: Your activities should align with your Grant Cost Categories Table.)**

As noted in previous reports, Wyoming deployed brand new voting equipment for the 2020 election year. During this reporting period, our election vendor, Election Systems & Software (ES&S), provided various training sessions for counties to learn how to code their own ballots using the election management software. Although this training took place, ES&S did code all Wyoming ballots to alleviate the strain on counties. Therefore, a portion of the expenditures were also used for General Election ballot

coding purposes.

Additionally, the grant funds were utilized to provide ES&S onsite support for each of the 23 Wyoming county clerks. This additional support for the 2020 General Election was provided to ensure the success of the new equipment and provided onsite personnel to mitigate any issues experienced by Wyoming's counties.

During this reporting period, additional equipment was purchased for counties that included backup memory devices for voting equipment, DS200 precinct scanners with accessories, and ExpressVote BMD Terminals with soft-sided transport cases. Other election-related supplies were also purchased to assist both the state and counties in administering elections throughout the COVID-19 pandemic and beyond. These items included various ballot drop boxes, voting booths, additional ballot stock, toner, letter openers, and ballot joggers. The state paid for the printing and postage of voter education materials provided to all registered voters in an effort to educate voters about their voting options during the pandemic.

As previously reported, funds were also used during this reporting period for ongoing operational expenses related to our statewide voter registration system (WyoReg) and the validation of social security numbers with the Social Security Administration. As in the past, funds were used to pay for our voter registration system cloud hosting environment which helps ensure access for state and county users through a secure system. In order to securely administer the system and ensure compliance with HAVA, our Office purchased two new computers for staff performing HAVA-related responsibilities. This included both the hardware and software components for both computers.

Finally, funds were provided in the form of grants to counties in order to enhance their cyber and physical security posture. This included, to name a few, installing key lock systems and security cameras, and implementing cyber-related programs.

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**8. Describe any significant changes to your program during the project, including changes to your original State Plan/Program Narrative or favorable developments that improved program efficiency and/or service delivery.**

N/A

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**9. Issues Encountered:**

**Describe all major issues that arose during the implementation of the project and the reasons why established goals were not met, if applicable. Address each issue separately and describe whether and how the issues were resolved. Also, briefly discuss the implications of any unresolved issues or concerns.**

N/A

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**10. Provide a description of any training conducted, including security training.**

As noted above, funds were utilized, as per the contract with ES&S, to provide ballot coding training to county clerks and their election staff. Additionally, one Secretary of State staff member's final CERA certification program costs were covered using these funds. This program is conducted through the Election Center, which provides a professional education program that specializes in voter registration and elections administration. Our Office participated in a national cybersecurity training exercise as well and this covered associated costs with hosting participants at our location.

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**11. Subgrants:**

**Did your office provide subawards to local jurisdictions during this reporting period?**

Yes

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**12. Describe the activities carried out by your subgrantees during the reporting period.**

Several counties utilized these federal funds through a grant program administered by the state. Following an in-person physical security assessment conducted by the Cybersecurity and Infrastructure Security Agency (CISA) of the Department of Homeland Security, counties identified areas in which they could improve upon their current physical security posture. Based on the recommendations provided by CISA, several counties utilized the funds to install and configure a key card entry system, intrusion detection systems, and/or surveillance cameras.

Additionally, one county utilized the funds to implement the Sophos Firewall XGS series, to include Central Intercept X Advanced with Endpoint Detection and Response and Managed Threat Response and another county implemented a Darktrace package that consisted of Enterprise Immune System, Cyber Ai Analytics, and Antigena Network.

These enhanced security measures help mitigate the risk of physical and cyber security, including malicious attacks, and further ensure the integrity of the election.

Additional voting equipment and peripherals were purchased for counties including backup memory devices for voting equipment, DS200 precinct scanners with accessories, ExpressVote BMD Terminals with soft-sided transport cases, ballot drop boxes, voting booths, additional ballot stock, toner, letter openers, and ballot jiggers.

The expenditures reported in the major category of "Other" reflect election-related supplies, as noted above.

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**Provide a breakdown of aggregate subawards expenditures across major categories.**

Voting Equipment : \$15,380.00  
Security : \$145,783.03  
Other (Specify above) : \$31,864.33  

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Total : \$193027.36

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**13. Match:**

**Describe how you are meeting or have met the matching requirement.**

N/A

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**14. Report on the number and type of articles of voting equipment obtained with the funds. Include the amount expended on the expenditure table.**

N/A

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## 5. Expenditures

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### 15. Current Period Amount Expended and Unliquidated Obligations

#### GRANT COST CATEGORIES - FEDERAL

Voter Registration Systems: : \$430935  
Voter Education/Communications: : \$54113  
Training: : \$1151  
Subgrants: : \$193027  
Other (Specify below) : \$3428  

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Total : \$682654

**Comments:** The expenditures listed in the "Other" category are for election-related supplies as discussed in the subgrants section.

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#### 16. GRANT COST CATEGORIES - MATCH

Voting Equipment and Processes: : \$0  
Post-Election Auditing: : \$0  
Voter Registration Systems: : \$0  
Cyber Security: : \$0

Voter Education/Communications: : \$0  
Accessibility: : \$0  
Staffing: : \$0  
Training: : \$0  
Subgrants: : \$0  
Indirect Costs (If applicable, FFR Line 11): : \$0  
Unliquidated Obligations (If applicable, FFR Line 10f): : \$0  
Other (Specify below) : \$0  
Other (Specify below) : \$0  
Other (Specify below) : \$0

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Total : \$0

**Comments:**

## 7. Expenditures

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### 17. Confirm Total Grant Expenditure Amounts

Federal : \$682654

Match : \$0

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Total : \$682654

**OMB CONTROL NUMBER: 3265-0020**

## 8. Certification

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**Name and Contact of the authorized certifying official of the recipient.**

**First Name**

Jennifer

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**Last Name**

Martinez

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**Title**

Assistant Director, Election Division

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**Phone Number**

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**Email Address**

**18. Add another contact to send a copy of submission confirmation and edit link?**

Yes!

**19.**

**First Name**

Andrea

**Last Name**

Byrne

**Title**

Administration Division Director

**Email Address**

**Signature of Certifying Official:**



Signature of: Jennifer Martinez

**9. Report Submitted to EAC**

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**Thank you. Your Annual (Oct 1 - Sept 30) progress report for Election Security has been submitted to the EAC. Please keep the PDF download of your submission as grant record.**