

**FEDERAL FINANCIAL REPORT**

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted  <b>ELECTION ASSISTANCE COMMISSION</b>				2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)			
3. Recipient Organization (Name and complete address including Zip code)  <b>MARYLAND STATE BOARD OF ELECTIONS</b> <b>151 WEST ST STE 200, ANNAPOLIS, MD 214012852</b>							
4a. DUNS Number	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type	7. Basis of Accounting		
				<input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	<input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual		
8. Project/Grant Period (Month, Day, Year) From: <b>March 28, 2018</b>				9. Reporting Period End Date (Month, Day, Year) <b>September 30, 2021</b>			
To: <b>September 30, 2029</b>							
<b>10. Transactions</b>					Cumulative		
<i>(Use lines a-c for single or combined multiple grant reporting)</i>							
<b>Federal Cash (To report multiple grants separately, also use FFR Attachment):</b>							
a. Cash Receipts					\$15,010,079.00		
b. Cash Disbursements					\$4,619,041.00		
c. Cash on Hand (line a minus b)					\$10,391,038.00		
<i>(Use lines d-o for single grant reporting)</i>							
<b>Federal Expenditures and Unobligated Balance:</b>							
d. Total Federal funds authorized					\$15,010,079.00		
e. Federal share of expenditures					\$4,619,041.00		
f. Federal share of unliquidated obligations					\$0.00		
g. Total Federal share (sum of lines e and f)					\$4,619,041.00		
h. Unobligated balance of Federal funds (line d minus g)					\$10,391,038.00		
<b>Recipient Share:</b>							
i. Total recipient share required					\$1,942,461.00		
j. Recipient share of expenditures					\$768,401.00		
k. Remaining recipient share to be provided (line i minus j)					\$1,174,060.00		
<b>Program Income:</b>							
l. Total Federal share of program income earned					\$50,015.00		
m. Program income expended in accordance with the deduction alternative					\$0.00		
n. Program income expended in accordance with the addition alternative					\$46,419.00		
o. Unexpended program income (line l minus line m and line n)					\$3,596.00		
11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:					\$0.00	\$0.00	\$0.00
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation: "Please provide the following information:							
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)							
a. Typed or Printed Name and Title of Authorized Certifying Official  <b>Holland, Shelly</b> <b>Director Finance</b>					c. Telephone (Area code, number, and extension)		
					d. Email Address		
b. Signature of Authorized Certifying Official  <b>Holland, Shelly</b>					e. Date Report Submitted (Month, Day, Year)  <b>January 14, 2022</b>		

Standard Form 425  
OMB Approval Number: 4040-0014  
Expiration Date: 02/28/2022

**Paperwork Burden Statement**

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

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(Additional Page)

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Federal Agency & Organization : ELECTION ASSISTANCE COMMISSION

Federal Grant ID

Recipient Organization

DUNS Number

DUNS Status when Certified

EIN

Reporting Period End Date : September 30, 2021

Status : Awarding Agency Approval

Remarks : "Please provide the following information:

State interest earned (current fiscal year): \$0.00

State interest expended (current fiscal year): \$0.00

Program income earned (current fiscal year): \$0.00

Program income earned breakdown (current fiscal year): N/A

Program income expended (current fiscal year): \$0.00

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**Federal Agency Review**

Reviewer Name

Phone #

Email

Review Date

Review Comments

# 2021-2022 EAC Progress Report

## 3. EAC Progress Report

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**1. State or Territory:**

Maryland

**2. Grant Number:**

**3. Report:**

Annual (Oct 1 - Sept 30)

**4. Grant:**

Election Security

**5. Reporting Period Start Date**

10/01/2020

**6. Reporting Period End Date**

09/30/2021

## 4. Progress and Narrative

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**7. Describe in detail what happened during this reporting period and explain how you implemented the approved grant activities in accordance with your State Plan/Program Narrative. (Note: Your activities should align with your Grant Cost Categories Table.)**

Communication: The Maryland State Board of Elections (SBE) used the HAVA Election Security Grant for Digital Risk Management (DRM). DRM service detects and prevents social media misinformation, impersonation and other surface web manipulations/attacks on US elections.

Training: IT staff participated in Cyber Security and Networking continue education courses. Staff participated in virtual table top exercises with various stakeholders.

Cyber Vulnerabilities & Software: SBE has maintained computer systems operations and maintenance using patch management software to ensure all software updates are maintained on all systems. SBE used the HAVA Election Security Grant for managed firewall and virtual private network (VPN) services. The Election Security Consultant Team now includes a Data Security Specialist. The Data Security Specialist performances assessments documentation on all systems to detect anomalies and provides solutions to ensure the databases/ systems are secure.

Voting Equipment and Process: SBE purchased Cradlepoint routers to be used at early voting centers and during election day for voter registration. The HAVA Election Security Grant was use for the continual cost related to the required data for network connectivity with the MDVOTERS database for same day registration.

Voter Registration - SBE continued to use the HAVA Election Security Grant to maintain the RSA Security subscription cost for two-factor authentication for MDVOTER password protection for all users.

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**8. Describe any significant changes to your program during the project, including changes to your original State Plan/Program Narrative or favorable developments that improved program efficiency and/or service delivery.**

N/A

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**9. Issues Encountered:**

**Describe all major issues that arose during the implementation of the project and the reasons why established goals were not met, if applicable. Address each issue separately and describe whether and how the issues were resolved. Also, briefly discuss the implications of any unresolved issues or concerns.**

N/A

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**10. Provide a description of any training conducted, including security training.**

An individual from the IT department attended CompTIA Security + Certification Training.

IT staff participated in Cyber Security and Networking continue education courses. Staff participated in virtual table top exercises with various stakeholders.

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**11. Subgrants:**

**Did your office provide subawards to local jurisdictions during this reporting period?**

No

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**12. Match:**

**Describe how you are meeting or have met the matching requirement.**

1. The State match was used to conduct 2020 Presidential General Election post election audit.
2. The State match was used to purchase AppScan software to test both on-premise and web application for security vulnerabilities.
3. The State match was used purchase services from Maryland Department of Information Technology for Cyber Defense.

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**13. Report on the number and type of articles of voting equipment obtained with the funds. Include the amount expended on the expenditure table.**

N/A

## 5. Expenditures

### 14. Current Period Amount Expended and Unliquidated Obligations

#### GRANT COST CATEGORIES - FEDERAL

Voter Registration Systems: : \$8000

Cyber Security: : \$293595

Voter Education/Communications: : \$79166

Training: : \$2650

Other (Specify below) : \$15811

Other (Specify below) : \$81805

Voting Equipment and Processes: : \$237359

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Total : \$718386

**Comments:** Bank Fees: \$15,811 Software & Licenses: \$81,805

#### 15. GRANT COST CATEGORIES - MATCH

Post-Election Auditing: : \$379500

Cyber Security: : \$35716

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Total : \$415216

**Comments:**

## 7. Expenditures

### 16. Confirm Total Grant Expenditure Amounts

Federal : \$718386

Match : \$415216

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Total : \$1133602

**OMB CONTROL NUMBER: 3265-0020**

## 8. Certification

**Name and Contact of the authorized certifying official of the recipient.**

**First Name**

Shelly

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**Last Name**

Holland

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**Title**

Director of Finance

Phone Number

Email Address

17. Add another contact to send a copy of submission confirmation and edit link?

Signature of Certifying Official:



Signature of: Shelly Holland

## 9. Report Submitted to EAC



Thank you. Your Annual (Oct 1 - Sept 30) progress report for Election Security has been submitted to the EAC. Please keep the PDF download of your submission as grant record.