

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted ELECTION ASSISTANCE COMMISSION	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)
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3. Recipient Organization (Name and complete address including Zip code)

DISTRICT OF COLUMBIA, GOVERNMENT OF
441 4TH STREET, NW, SUITE 250N, WASHINGTON, DC 200012714

4a. DUNS Number	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)	6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual
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8. Project/Grant Period (Month, Day, Year) From: March 28, 2018 To: September 30, 2019	9. Reporting Period End Date (Month, Day, Year) September 30, 2021
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10. Transactions Cumulative

(Use lines a-c for single or combined multiple grant reporting)

Federal Cash (To report multiple grants separately, also use FFR Attachment):

a. Cash Receipts	\$6,000,000.00
b. Cash Disbursements	\$4,923,055.98
c. Cash on Hand (line a minus b)	\$1,076,944.02

(Use lines d-o for single grant reporting)

Federal Expenditures and Unobligated Balance:

d. Total Federal funds authorized	\$6,000,000.00
e. Federal share of expenditures	\$4,923,055.98
f. Federal share of unliquidated obligations	\$0.00
g. Total Federal share (sum of lines e and f)	\$4,923,055.98
h. Unobligated balance of Federal funds (line d minus g)	\$1,076,944.02

Recipient Share:

i. Total recipient share required	\$750,000.00
j. Recipient share of expenditures	\$150,000.00
k. Remaining recipient share to be provided (line i minus j)	\$600,000.00

Program Income:

l. Total Federal share of program income earned	\$98,210.78
m. Program income expended in accordance with the deduction alternative	\$0.00
n. Program income expended in accordance with the addition alternative	\$0.00
o. Unexpended program income (line l minus line m and line n)	\$98,210.78

11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:					\$0.00	\$0.00	\$0.00

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:
 State interest earned (current fiscal year): \$

13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

a. Typed or Printed Name and Title of Authorized Certifying Official Moore, Orsheka Senior Budget Analyst	c. Telephone (Area code, number, and extension) +1 (202) 951-0291 d. Email Address orsheka.moore@dc.gov
b. Signature of Authorized Certifying Official Moore, Orsheka	e. Date Report Submitted (Month, Day, Year) January 25, 2022

Standard Form 425
 OMB Approval Number: 4040-0014
 Expiration Date: 02/28/2022

Paperwork Burden Statement
 According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

FEDERAL FINANCIAL REPORT

(Additional Page)

Federal Agency & Organization : ELECTION ASSISTANCE COMMISSION

Federal Grant ID

Recipient Organization : DISTRICT OF COLUMBIA, GOVERNMENT OF
441 4TH STREET, NW, SUITE 250N, WASHINGTON, DC 200012714

DUNS Number : September 30, 2021

DUNS Status when Certified

EIN

Reporting Period End Date

Status : Awarding Agency Approval

Remarks : State interest earned (current fiscal year): \$
State interest expended (current fiscal year): \$
Program income earned (current fiscal year): \$
Program income earned breakdown (current fiscal year): \$
Program income expended (current fiscal year): \$0

Federal Agency Review

Reviewer Name

Phone #

Email

Review Date

Review Comments

2021-2022 EAC Progress Report

3. EAC Progress Report

1. State or Territory:

District of Columbia

2. Grant Number:

3. Report:

Annual (Oct 1 - Sept 30)

4. Grant:

Election Security

5. Reporting Period Start Date

10/01/2020

6. Reporting Period End Date

09/30/2021

4. Progress and Narrative

7. Describe in detail what happened during this reporting period and explain how you implemented the approved grant activities in accordance with your State Plan/Program Narrative. (Note: Your activities should align with your Grant Cost Categories Table.)

The District of Columbia Board of Elections (BOE) conducted its Presidential General Election on Tuesday, November 3, 2020. Between the Primary election held on Tuesday, June 2, 2020 and the Presidential General election, BOE made purchases for which the Election Security grant funds were used. DCBOE put in place an action plan that addressed the many challenges associated with conducting an effective election for the voters of the District of Columbia. The plan provided for ballots to be

mailed to every eligible registered voter, a ballot drop box voting system, a reduction in the number of individual polling places, an expansion of vote center locations to larger facilities to allow for social distancing for in-person voting options and an altered training program to train election workers and staff on how to conduct an election during the pandemic. To assist with notifying voters of the pandemic voting options, DCBOE implemented a full scale messaging campaign that included social media, radio, PSA's, television, email and other means of communications to provide continuous information to District residents regarding the change in the voting process and the methods for voting during the General Election. For this reporting period, DCBOE relied heavily upon grant funding for the recruitment, training, and hiring of additional poll workers and temporary election workers. DCBOE expected an increase in personnel costs due to the Vote Center expansion program and the need to process returned ballots during the COVID-19 pandemic.

8. Describe any significant changes to your program during the project, including changes to your original State Plan/Program Narrative or favorable developments that improved program efficiency and/or service delivery.

The DCBOE significantly altered its voting program to expand in-person voting from individual polling place locations to vote center locations that allowed for social distancing during in-person voting.

DCBOE also expanded its absentee voting program to a full blown vote by mail program, wherein, the agency mailed a ballot to every registered voter in the District

9. Issues Encountered:

Describe all major issues that arose during the implementation of the project and the reasons why established goals were not met, if applicable. Address each issue separately and describe whether and how the issues were resolved. Also, briefly discuss the implications of any unresolved issues or concerns.

DCBOE acknowledge there were challenges in conducting the 2020 November Presidential General Election. The Covid-19 pandemic presented the following challenges: limitation of time - new voting processes often take years to plan and even longer to effectively test and implement.; staffing and training election workers; communication challenges; logistical challenges associated to voting locations due to social distancing; and USPS mail delivery issues.

For the November Presidential General election cycle, DCBOE implemented the additional activities listed below to address issues that arose at the vote centers during the 2020 June Primary and to mitigate absentee voting issues that strained the DCBOE's IT system from the voluminous email communications and ballot request applications submitted from voters requesting a mail-in ballot:

- Mailed a ballot to every registered voter in the District of Columbia using a private mail house.
- Messaged heavily for voters to update their registration information so that they could receive a ballot in the mail.
- Created a Vote-By-Mail program, hiring temporary workers to assist staff.
- Opened 32 Vote Centers 7 days before Election Day for early voting and 95 Vote Centers on Election Day. There were 32 Early Voting Sites that opened from October 27th for Election Week through November 2nd. On the last day to vote, November 3rd, the Board opened 95 Vote Centers, fifteen more than District legislation required. Voters were able to vote at any vote center for the entire voting period.
- Identified private facility Vote Center locations in addition to the traditional school or recreational center locations.
- Prioritized areas where more Vote Centers would be needed, especially adding more in Wards 7 and 8.
- Worked closely with community groups focused on seniors and to find innovative ways to allow seniors to cast their ballot in a quarantined situation.
- Identified and implemented a temporary solution for the Board's mobile app.
- Recruited more poll workers for Vote Centers during early voting period and on Election Day.
- Heavily messaged to voters about changes in the voting processes, voting locations and early voting.
- Upgraded in-house technology to accommodate and process the large number of returned ballots.
- Opened Vote Centers including "super centers" instead of traditional voting precincts.
- Purchased drop boxes and placed them in locations that were under 24-hour surveillance cameras and in heavily trafficked, well lit areas.

Based on feedback from the public gathered mostly via social media and community meetings, Vote Centers (and Super Vote Centers) and drop boxes were a huge success with voters appreciating in particular the ease of being able to vote at any location as opposed to the voter's specific precinct.

Further, there has been near universal agreement by the public to continue with the automatic mailing of ballots to every registered voter and to use the mail drop boxes in future elections.

We believe that improvements such as the use of the mail house to send every registered voter a ballot, the unique ballot tracker system associated with the mail house, the utilization of USPS Intelligent Mail Barcodes (IMB), a better, more focused communications plan, drop boxes and other upgrades to our process led to a more positive voting experience for the District of Columbia voters.

10. Provide a description of any training conducted, including security training.

DCBOE altered its election worker training schedule to accommodate social distancing protocols. The class sizes for training were reduced to a quarter of the normal size and additional days were added to allow for continued social distancing.

The BOE trained additional temporary staff on the hand processing of absentee ballots, which assisted in packaging over 90,000 ballot packets to be mailed to voters. This training also extended to the opening and sorting process for voted ballots returned for counting.

11. Subgrants:

Did your office provide subawards to local jurisdictions during this reporting period?

No

12. Match:

Describe how you are meeting or have met the matching requirement.

DCBOE met part of the \$750,000 match when we purchased (25) portable Ballot on Demand Printer systems in September 2019 for use in batch printing of vote-by-mail absentee ballots and for printing individual paper ballots at Early Voting sites. The EAC allowed DCBOE to use \$150,000 of the purchase towards the match. DCBOE is looking to identify an additional \$600,000 in purchases to meet the additional match requirement. DCBOE plans to track eligible activities from our local operating budget to meet the state match obligation.

13. Report on the number and type of articles of voting equipment obtained with the funds. Include the amount expended on the expenditure table.

During this rating period, no voting equipment was purchased with the HAVA 18/20 security funds.

5. Expenditures

14. Current Period Amount Expended and Unliquidated Obligations

GRANT COST CATEGORIES - FEDERAL

Staffing: : \$357710

Training: : \$101005

Other (Specify below) : \$398460

Other (Specify below) : \$232597

Total : \$1089772

Comments: Other (Contract Services) = \$398,460.47 Other (Security) = \$232,597

15. GRANT COST CATEGORIES - MATCH

Voting Equipment and Processes: : \$0

Post-Election Auditing: : \$0

Voter Registration Systems: : \$0

Cyber Security: : \$0

Voter Education/Communications: : \$0

Accessibility: : \$0

Staffing: : \$0

Training: : \$0

Subgrants: : \$0

Indirect Costs (If applicable, FFR Line 11): : \$0

Unliquidated Obligations (If applicable, FFR Line 10f): : \$0

Other (Specify below) : \$0

Other (Specify below) : \$0

Other (Specify below) : \$0

Total : \$0

Comments: No match expenditures to report during October 1, 2020 - September 30, 2020.

7. Expenditures

16. Confirm Total Grant Expenditure Amounts

Federal : \$1,089,772.00

Match : \$0.00

Total : \$1089772

OMB CONTROL NUMBER: 3265-0020

8. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Orsheka

Last Name

Moore

Title

Senior Budget Analyst

Phone Number

Email Address

17. Add another contact to send a copy of submission confirmation and edit link?

Yes!

18.

First Name

Sylvia

Last Name

Goldsberry-Adams

Title

Deputy Director

Email Address

Signature of Certifying Official:



Signature of: Orsheka P. Moore

9. Report Submitted to EAC



Thank you. Your Annual (Oct 1 - Sept 30) progress report for Election Security has been submitted to the EAC. Please keep the PDF download of your submission as grant record.