

# FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted  U.S. Election Assistance Commission		2. Federal Grant or Other Identifying Number Assigned by Federal Agency  2018 HELP AMERICA VOTE ACT ELECTION SECURITY GRANT			Page  1	of  1	
3. Recipient Organization (Name and complete address including Zip code)  District of Columbia Board of Elections, 1015 Half street SE, Suite 750, Washington, DC 20003							
4a. DUNS Number	4b. EIN  53-6001131	5. Recipient Account Number or Identifying Number  90.404		6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting  <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual		
8. Project/Grant Period From: (Month, Day, Year)  3/23/2018		To: (Month, Day, Year) Until Disbursed		9. Reporting Period End Date (Month, Day, Year)  9/30/2019			
10. Transactions					Cumulative		
<i>(Use lines a-c for single or multiple grant reporting)</i>							
<b>Federal Cash</b>							
a. Cash Receipts							
b. Cash Disbursements							
c. Cash on Hand (line a minus b)							
<i>(Use lines d-o for single grant reporting)</i>							
<b>Federal Expenditures and Unobligated Balance:</b>							
d. Total Federal funds authorized				\$	3,000,000.00		
e. Federal share of expenditures				914,697.97			
f. Federal share of unliquidated obligations				-			
g. Total Federal share (sum of lines e and f)				\$914,697.97			
h. Unobligated balance of Federal funds (line d minus g)				\$2,085,302.03			
<b>Recipient Share:</b>							
i. Total recipient share required				-			
j. Recipient share of expenditures				\$0.00			
k. Remaining recipient share to be provided (line i minus j)				\$0.00			
<b>Program Income:</b>							
l. Total Federal program income earned				\$	66,863.99		
m. Program income expended in accordance with the deduction alternative				\$0.00			
n. Program income expended in accordance with the addition alternative				\$0.00			
o. Unexpended program income (line l minus line m or line n)				\$66,863.99			
11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:							
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation: Please see the attachment for adjustments related to federal share expenditures and recipient share expenditures reported in prior fiscal years.							
13. Certification: By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)							
a. Typed or Printed Name and Title of Authorized Certifying Official  Alice P. Miller				c. Telephone (Area code, number and extension) 202-727-6511			
				d. Email address apmiller@dcboe.org			
b. Signature of Authorized Certifying Official  				e. Date Report Submitted (Month, Day, Year)  December 31, 2019			
				14. Agency use only:			

Standard Form 425  
OMB Approval Number: 0348-0061  
Expiration Date: 10/31/2011

**Paperwork Burden Statement**

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0060), Washington, DC 20503.

**Government of the District of Columbia**  
**District of Columbia Board of Elections**

**SUMMARY OF FEDERAL ELECTION ADMINISTRATION ACTIVITIES AND USE OF  
HAVA FUNDS (EXPENDITURES)**

**Submitted To:** U.S. Election Assistance Commission

**Reporting Period End Date:** September 30, 2019

In compliance with Title II Section 251 of the Help America Vote Act (HAVA) the District of Columbia Board of Elections (hereinafter “the Board”) submits the following expenditure report for Fiscal Year (FY) 2019. This report reflects the expenditures for the period beginning October 1, 2018 through September 30, 2019. These expenditures are consistent with the proposed use of HAVA funds as set forth in the DC State HAVA Plan filed with the Election Assistance Commission and as allowed by the provisions of Title I and II.

**FISCAL YEAR 2019 OPERATING ACTIVITIES AND USE OF HAVA FUNDS**

**Title 1, Section 101 Election Security Grant Fund Expenditures**

**1.1 Election Equipment**

The Board utilized HAVA grant funds to purchase 200 DS200 Plastic Ballot Box Bottoms with steel doors, e-Bins, and 200 plastic rolling carrying cases. The Board also used funds to purchase new modems, batteries, and other equipment with security updates for existing voting equipment. The additional and updated voting equipment is necessary for improved execution of early voting and Election Day operations.

FY2019-HAVA Title II, Section 251 Fund Expenditures.....**\$439,250.00**

**1.2 Contractual Services and Professional Service Fees**

The Board utilized HAVA grant funds to pay the annual maintenance fee for electronic poll pads. Annual maintenance fees are necessary to ensure poll pads are working properly, efficiently, and in compliance with required security specifications.

FY2019-HAVA Title II, Section 251 Fund Expenditures.....**\$76,047.97**

**Total FY2019-HAVA Title I, Section 101 Election Security Grant Funds....\$ 515,297.97**

### **1.3 Interest Accrued on Federal Fund in 2019**

The total interest accrued on Title 1, section 101 funds in FY2019 is **\$4,481.32**

### **HAVA Program Interest Expenditures**

#### **2.1 Election Official Training**

Election staff must stay informed and knowledgeable of election law, procedures, and best practices. Accordingly, several of the Board's full-time staff attended election officials training at seminars, workshops and conferences held locally and across the country.

FY2019-HAVA Title II, Section 251 Fund Expenditures.....**\$22,257.53**

#### **2.2 Election Equipment and Contractual Services**

The Board utilized HAVA funds to upgrade firmware, hardware, and election management systems. The Board also purchased 200 new electronic poll pads which are necessary for optimal execution of early voting and Election Day operations. All purchases for equipment, software, and hardware will allow the Board to provide voters with confidential, independent, and verifiable voting opportunities in the District of Columbia.

FY2019-HAVA Title II, Section 251 Fund Expenditures.....**\$185,163.95**

**Total FY2019-HAVA Program Interest Expenditures....\$ 207,421.48**

### **2.3 Interest Accrued on Federal Fund in 2019**

The total interest accrued on Title II, Section 251 funds in FY2019 is **\$52,514.47**

### **2.4 Interest Accrued on State Match Fund**

There is no accrued interest on the required state match fund for FY2019.