STATE OF NEW JERSEY
DEPARTMENT OF STATE
DIVISION OF ELECTIONS
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2018 HAVA Election Security Grant Program Narrative-State of New Jersey

On March 23, 2018, the Consolidated Appropriations Act of 2018 was signed into law and included $380 million in grants to be allocated to the states. The purpose of these funds is to improve the administration of elections for Federal office, including enhancing election technology and improving election security. These funds will be distributed by the United States Election Assistance Commission (EAC) under Title I Section 101 of the Help America Vote Act (HAVA) of 2002.

On April 17, 2018, the New Jersey Secretary of State received an award packet and Notice of Grant Award for the 2018 HAVA Election Security Grants. The packet included notification that New Jersey was eligible to receive $9,757,450 and would be required to contribute a State Match of $487,873.

In addition to the State Match, the State is required to submit a program narrative and budget. The Secretary of State in consultation with county election officials and State officials developed this program narrative and budget. The programs developed in this narrative will run through 3/22/23 and be divided into the following budget categories.

- Cybersecurity
- Physical Security
- Training
- Communication
- Voter Registration System
- Voting Equipment
- Election Auditing
- ADA Compliance

Cybersecurity

The State has been working diligently to secure its election related systems and this funding will allow that work to develop even further. The Department of State (DOS) will fund an employee at the New Jersey Office of Homeland Security and Preparedness (NJOHSP) or Division of Military and Veterans Affairs (DMAVA), who will be solely dedicated to elections. This individual will also be the liaison to the IT directors at each county to assist them in securing their election systems. Since New Jersey is a "Top Down" model for its voter registration system it is important to assist counties in securing the systems that connect to the Statewide Voter Registration System (SVRS). DOS will develop a program to help counties conduct a risk and vulnerability assessment on their current systems. This assessment will result in the counties receiving a gap analysis as well as a remediation plan. DOS will offer a sub-grant to the counties to help them implement the remediation plan.

Physical Security

To help ensure the security of the State's election equipment, DOS will offer a physical vulnerability assessment program for county election officials, in partnership with NJOSHP and the U.S. Department of Homeland Security (DHS). The goal of the vulnerability assessment will be to inspect and develop a remediation plan for any deficiencies with the physical security of voting machines, election material, data, and devices used in the electoral process. The county election officials will then be eligible to receive funding through a sub-grant to help execute the remediation plan. County election officials have inquired about resources for physical security at polling locations, where appropriate. Additional security needs and responsive strategies will be developed through the findings of the vulnerability assessments.

Training

The Division of Elections (Division) in conjunction with NJOHSP will develop a Tabletop Training Exercise (TTX) program based on the training the State received from the Defending Digital Democracy project. This will allow the county election officials to engage in simulated real world threats to help them develop the skills necessary to respond should an actual incident occur. In conjunction with the TTX the State intends to develop an election security playbook.

The Division will work with the county election officials to develop online poll worker training. This will allow for more training options for poll workers so they have the most up to date training.

Communication

The Secretary of State will develop an election specific mobile app so voters can easily find verifiable, trustworthy sources of information concerning elections. New Jersey law allows for the possibility of more than nine separate elections a year; this app will assist in helping keep New Jersey voters informed.

Voter Registration System

As discussed earlier, New Jersey's SVRS is a "Top Down" model and therefore requires the State to maintain the system. As laws change and threats evolve it is up to the State to ensure the SVRS continues to function as required in a safe and secure manner. Funds from this grant will be allocated to help successfully implement any necessary changes to the SVRS.

As part of modernization of the SVRS the State will use GIS mapping technology as well as geocoding each individual street address. In an effort to assist the county election officials confirm the accuracy of their newly geocoded addresses the State will offer a sub-grant to reimburse the county election officials for the cost of this project.

Funds will also be used toward the efficient and secure implementation of Automatic Voter Registration at the Motor Vehicle Commission agencies.

Voting Equipment

The State will develop a pilot program to allow county election officials to lease or purchase a small number of voting systems that utilize a voter verified paper audit trail. The pilots will be conducted in small jurisdictions with a small number of voting systems. The funds will also be used to update the existing voting machine and seal tracking system.

Election Auditing

In conjunction with the voting system pilot program the county election officials will participate in an additional pilot program to conduct post-election audits of the results from the voting system used in the voting system pilot program.

ADA Compliance

DOS will administer sub-grants to the county election officials to help ensure polling places are compliant with the Americans with Disability Act (ADA). In addition, as part of the online poll worker training, there can be specific training directly related to assisting voters with disabilities.

2018 HAVA ELECTION SECURITY GRANT

Budget Information		CFDA # 90.404	Non-Construction Program

Name of Organization: New Jersey Department of State

Budget Period Start: 3/23/2018   **SECTION A - BUDGET SUMMARY**   *(Consolidated Budget for total project term--*

Budget Period End: 3/22/2023   **FEDERAL & NON-FEDERAL FUNDS (Match)**   *up to 5 years as defined by grantee)*

PROGRAM CATEGORIES

BUDGET CATEGORIES	Cybersecurity	Physical Security	Training	Communication	Voter Registration System	Voting Equipment	Election Auditing	ADA Compliance	TOTALS	% Fed Total
1. PERSONNEL (including fringe)	$ 750,000.00								$ 750,000.00	8%
2. EQUIPMENT									$ -	0%
3. SUBGRANTS- to local voting jurisdictions	$ 2,250,000.00	$ 1,000,000.00	$ 1,000,000.00		$ 200,000.00	$ 2,500,000.00	$ 200,000.00	$ 1,000,000.00	$ 8,150,000.00	84%
4. TRAINING				$ 100,000.00			$ 50,000.00		$ 150,000.00	2%
5. All OTHER COSTS				$ 150,000.00	$ 557,450.00				$ 707,450.00	7%
6. TOTAL DIRECT COSTS (1-6)	$ 3,000,000.00	$ 1,000,000.00	$ 1,000,000.00	$ 250,000.00	$ 757,450.00	$ 2,500,000.00	$ 250,000.00	$ 1,000,000.00	$ 9,757,450.00	
7. INDIRECT COSTS (if applied)		$ -							$ -	0%
8. Total Federal Budget	$ 3,000,000.00	$ 1,000,000.00	$ 1,000,000.00	$ 250,000.00	$ 757,450.00	$ 2,500,000.00	$ 250,000.00	$ 1,000,000.00	$ 9,757,450.00	
11. Non-Federal Match					$ 487,873.00				$ 487,873.00	
12. Total Program Budget	$ 3,000,000.00	$ 1,000,000.00	$ 1,000,000.00	$ 250,000.00	$ 1,245,323.00	$ 2,500,000.00	$ 250,000.00	$ 1,000,000.00	$ 10,245,323.00	
13. Percentage By Category	31%	10%	10%	3%	8%	26%	3%	10%		

Proposed State Match   5.0%

A. Do you have an Indirect Cost Rate Agreement approved by the Federal government or some other non-federal entity?
If yes, please provide the following information: No

B. Period Covered by the Indirect Cost Rate Agreement (mm/dd/yyyy-mm/dd/yyy):   N/A

C. Approving Federal agency: N/A

D. If other than Federal agency, please specify: N/A

E. The Indirect Cost Rate is: N/A