



U.S. ELECTION ASSISTANCE COMMISSION  
1225 New York Ave. NW – Suite 1100  
Washington, DC 20005

### SUNSHINE ACT NOTICE

AGENCY: United States Election Assistance Commission (EAC)

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ACTION: Notice of Virtual Public Forum for EAC Standards Board

DATE & TIME: Monday, April 21, 2008, 9:00 A.M. EDT through Friday, April 25,  
2008, 5:00 P.M. EDT

PLACE: EAC Standards Board Virtual Meeting Room at [www.eac.gov](http://www.eac.gov).  
Once at the main page of EAC's website, viewers should click the link to the Standards Board Virtual Meeting Room. The virtual meeting room will open on Monday, April 21, 2008, at 9:00 A.M. EDT and will close on Friday, April 25, 2008, at 5:00 P.M. EDT. The site will be available 24 hours per day during that 5-day period.

PURPOSE: The EAC Standards Board will review and provide comment on eight draft chapters of the Election Management Guidelines. The draft chapters contain recommendations and best practices regarding: absentee voting and vote by mail; acceptance testing; ballot building; contingency planning and change management; developing an audit trail; polling place and vote center

management; pre-election and parallel testing; and uniformed and overseas voters.

The EAC Standards Board Virtual Meeting Room was established to enable the Standards Board to conduct business in an efficient manner in a public forum, including being able to review and discuss draft documents, when it is not feasible for an in-person board meeting. The Standards Board will not take any votes or propose any resolutions during the 5-day forum of April 21–25, 2008. Members will post comments about the eight draft chapters of the Election Management Guidelines

THIS ACTIVITY IS OPEN TO THE PUBLIC. THE PUBLIC MAY VIEW THE PROCEEDINGS OF THIS SPECIAL FORUM BY VISITING THE EAC STANDARDS BOARD VIRTUAL MEETING ROOM AT [www.eac.gov](http://www.eac.gov) AT ANY TIME BETWEEN MONDAY, APRIL 21, 2008, 9:00 A.M. EDT AND FRIDAY, APRIL 25, 2008, 6:00 P.M. EDT. THE PUBLIC ALSO MAY VIEW THE DRAFT CHAPTERS OF THE ELECTION MANAGEMENT GUIDELINES, WHICH WILL BE POSTED ON EAC'S WEBSITE BEGINNING APRIL 21, 2008. THE PUBLIC MAY FILE WRITTEN STATEMENTS TO THE EAC STANDARDS BOARD AT [standardsboard@eac.gov](mailto:standardsboard@eac.gov). DATA ON EAC'S WEBSITE IS ACCESSIBLE TO VISITORS WITH DISABILITIES AND MEETS THE REQUIREMENTS OF SECTION 508 OF THE REHABILITATION ACT.

PERSON TO CONTACT FOR INFORMATION: Bryan Whitener  
Telephone: (202) 566-3100

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**Signed:** \_\_\_\_\_

**Caroline Hunter**, Vice-Chair,

U.S. Election Assistance Commission

**[Billing Code 6820-KF]**