



**Election Assistance Commission Standards Board  
Meeting Agenda  
Denver, Colorado  
August 24–25, 2005**

NOTE: The U.S. Election Assistance Commission (EAC) will conduct a public meeting and hearing on Tuesday, August 23 from 9:00 a.m. – 5 p.m. at the Adam's Mark hotel in Denver. The EAC will receive invited testimony regarding the proposed Voluntary Voting System Guidelines (VVSG) during the public hearing. For more information, please visit the EAC website at [www.eac.gov](http://www.eac.gov).

**TUESDAY, AUGUST 23, 2005**

**6:00–10:00 p.m.**                      **Executive Board Working Dinner**  
***(Executive Board Participation Only.)***  
**Location: Adam's Mark Hotel – (Director's Row F)**

Welcome by EAC Commissioner Ray Martinez

Remarks/Presentation:  
Mark Skull – Division Chief  
Software Diagnostics and Conformance Testing  
National Institute of Standards and Technology

Working Session – Members of Executive Board

**WEDNESDAY, AUGUST 24, 2005**

**8:00 a.m.**                              **Continental Breakfast –**  
**(Plaza Ballroom E Foyer)**

**8:30–10:30 a.m.**                      **Plenary Session – (Plaza Ballroom E)**  
Session Chaired by Mike Sciortino, Chair  
Peggy Nighswonger, Vice-Chair

Appointment of Parliamentarian  
Roll Call (Executive Board Secretary)  
Adoption of Agenda  
Approval of Minutes of February Meeting  
Review of Meeting Book Materials  
Presentation and Adoption of Proposed Bylaws  
Discussion Led By:  
Kevin Kennedy, Executive Director, State Elections Board, WI  
Joanne Armbruster, Atlantic County Superintendent of Elections, NJ  
William Campbell, City Clerk, City of Woburn, MA  
Juliet Thompson, EAC General Counsel

**10:30–10:45 a.m.**                      **Break**

10:45–12:15p.m.

**Concurrent Session – Voluntary Voting System Guidelines (VVSG)**

***Human Factors and Privacy* – Group 1. (Plaza Court 2)**

Whitney Quesenbery, Chair, Subcommittee on Human Factors and Privacy, Technical Guidelines Development Committee  
Sharon Laskowski, Human Factors and Privacy Team Leader, National Institute on Standards and Technology  
Resource Person: Juliet Thompson, General Counsel, EAC

***Security and Transparency* – Group 2. (Plaza Court 3)**

Ronald Rivest, Chair, Subcommittee on Security and Transparency, Technical Guidelines Development Committee  
John Wack, Security and Transparency Team Leader, National Institute on Standards and Technology  
Resource Person: Carol Paquette, Senior Consultant, EAC

***Core Requirements and Testing* – Group 3. (Plaza Court 4)**

Daniel Schutzer, Chair, Subcommittee on Core Requirements and Testing, Technical Guidelines Development Committee  
David Flater, Core Requirements and Testing Team Leader, National Institute of Standards and Technology  
Resource Person: Gavin Gilmore, Associate Counsel, EAC

12:15–1:30 p.m.

**Lunch – (Plaza Ballroom D)**

**Commissioners' Update – Current EAC Activities**

Gracia Hillman, Chair  
Paul DeGregorio, Vice Chair  
Donetta Davidson, Commissioner  
Ray Martinez, Commissioner

1:45–3:15 p.m.

**Concurrent Sessions (Continued)**

***Human Factors and Privacy* – Group 3. (Plaza Court 2)**

***Security and Transparency* – Group 1. (Plaza Court 3)**

***Core Requirements and Testing* – Group 2.**

**(Plaza Court 4)**

3:15–3:30 p.m.

**Break**

3:30–5:00 p.m.

**Concurrent Sessions (Continued)**

***Human Factors and Privacy* – Group 2. (Plaza Court 2)**

***Security and Transparency* – Group 3. (Plaza Court 3)**

***Core Requirements and Testing* – Group 1.**

**(Plaza Court 4)**

5:00–6:00 p.m.

**Executive Board Meeting –  
(Plaza Court 2)**

Executive Board members will convene to discuss the Voluntary Voting System Guidelines.

**NOTE: Attendees on their own for dinner.**

**THURSDAY, AUGUST 25, 2005**

- 8:30 a.m. Continental Breakfast**
- 9:00–10:30 a.m. Break-out Group Meetings (Continued) – Groups 1-3, Respectively. (Plaza Court Rooms 2, 3, 4)**
- Topic: Discussion will focus on reports from Group Leaders and consideration of recommendations regarding VVSG.
- 10:30–10:45 a.m. Break**
- 10:45–Noon Plenary Session (Continued) – (Plaza Ballroom E)**
- Session Chaired by Mike Sciortino and Peggy Nighswonger
- Topic: Discussion and Consideration of Resolutions Regarding Proposed Voluntary Voting System Guidelines
- Discussion Led By:  
All members of Executive Board
- 12: 15–1:30 p.m. Lunch – (Plaza Ballroom D)**
- Beverly Kaufman, Harris County Clerk and Chair, EAC Board of Advisors
- 1:45–3:15 p.m. Plenary Session (Continued) – (Plaza Ballroom E)**
- Discussion and Consideration of Resolutions Regarding Proposed Voluntary Voting System Guidelines
- 3:15–3:30 p.m. Break**
- 3:30–5:00 p.m. Plenary Session (Continued) – (Plaza Ballroom E)**
- Discussion and Consideration of Resolutions Regarding Proposed Voluntary Voting System Guidelines
- 5:00 p.m. ADJOURN**