



## Best Practices for COVID-19 Precautions

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As election officials work to maintain a clean and safe environment for all election staff and voters, we want to provide you with an easy-access resource for the best practices when safely cleaning EViD equipment.

Used in conjunction with the CDC's [Recommendations for Election Polling Locations](#), the EViD cleaning guidance below will help you prevent the spread of COVID-19. Depending on the specific polling location, you may also be able to offer the following amenities to pollworkers and voters.

- A nearby bathroom or hand washing station to wash hands with soap and water.
- Alcohol-based hand sanitizer.
- Disposable latex finger sleeves (also known as finger cots) as an alternative to latex gloves when operating a touch screen device.
- A non-battery-operated stylus, which may be disinfected with alcohol between uses.

## CLEANING THE EVID TOUCHSCREEN UNIT

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**Use only the following recommended materials and cleaning solutions:**

1. Microfiber cloth made for cleaning electronics, e.g. 3M MicroFiber Electronics Cleaning Cloth or the JP Case Microfiber Cleaning Cloth for Electronic Devices.
2. Use a mild cleaning solution in conjunction with the microfiber cloth:
  - a. U.S. Pharmacopeia (USP) green soap.
  - b. 1:10 dilution of household chlorine bleach in water (this may lighten color over time).
  - c. Phenolic germicidal detergent (1% aqueous solution).
  - d. Cidex 2.4% activated glutaraldehyde solution.
  - e. Steriplex Novus 1.
  - f. Disinfectant Solutions with isopropyl alcohol content up to 70%.

**Follow the four-step cleaning process:**

1. Before you start cleaning the EViD touch monitor, shutdown and disconnect the power cable from the unit.

2. Use a recommended microfiber cleaning cloth to wipe the unit clean.
3. Apply a recommended cleaning solution to the cleaning cloth, then use the cloth and cleaning solution in combination to further wipe the unit clean.
4. Dry the unit with a clean cloth.

Never spray cleaning solutions directly on the unit. Avoid getting liquids inside the unit as this may damage the unit and void manufacturer warranty.

## CLEANING PRECAUTIONS

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EViD screens cannot be cleaned with certain common household chemicals and products. Doing so can damage the screen coating and diminish the touchscreen functionality of the unit, and any such damage is not covered under warranty.

**Never use the following products or materials on the EViD screen:**

1. Lysol
2. Windex
3. 409
4. Cloth with steel thread
5. Steel blades
6. Sponge with abrasives
7. Detergents with abrasives
8. Abrasive materials including steel wool
9. Disinfectant solutions with isopropyl alcohol content greater than 70%
10. Methyl or ethyl thinner
11. Benzine
12. Strong alkalis or lye
13. Acid
14. Detergents with fluoride
15. Detergents with ammonia at concentration greater than 1.6%

Current guidelines and best practices specific to EViD can always be found in our [User Community](#). Additional resources on precautions for polling locations are available from the [Centers of Disease Control and Prevention](#) and the [U.S. Election Assistance Commission](#).

**As always, the VR Systems team is here to assist you. Contact our EViD support team at [evidsupport@vrsystems.com](mailto:evidsupport@vrsystems.com) or 850.668.2838 with questions.**