



Standards Board Newsletter

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Executive Board of the Standards Board

Brad King, IN State, Chair

Vacancy, Vice-Chair

Edgardo Cortes, VA State, Secretary

Mark Goins, TN State

Paul Lux, FL Local

Gary Poser, MN State

Jerry Schwarting, SD Local

Rey Valenzuela, AZ Local

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U.S. Election Assistance Commission

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Letter from the Chair

Welcome to the 2016 Standards Board Meeting!

Preparations are well underway to welcome you to Carlsbad, California for the April 14-15, 2016 Standards Board meeting. As of this date, 87 members (or their representatives) have confirmed their plans to attend, and so we expect to have not only a quorum, but close to a full house. Some 19 members will be unable to attend. All of us on the Executive Board understand and regret that the demands we share in a presidential election year make any meeting date or location impractical for at least some members.

Our meeting should be an interesting and productive one. Members will have opportunities the day before the meeting begins to visit both nearby Camp Pendleton for an informative session concerning military and overseas voters and to visit the San Diego County election office to see how others perform the important tasks involved in administering an election.

During the meeting, Bob Giles and Greg Riddlemoser, our representatives on the Technical Guidelines Development Committee (TGDC), will update us on the activities and recommendations from that body. Several EAC staff members will provide information regarding topics such as the roll-out of the new EAC website, and voting testing and certification. We will also hear from fellow local election administrators who have assumed new responsibilities: Brian Newby, Executive Director of the EAC, will provide an overview of EAC agency operations, while Cliff Tatum, General Counsel of the EAC, will offer an overview of the federal statute (FACA) which sets forth the basic requirements and framework for the Board's activities.

Members will also receive a briefing from the Honorable Tom Schedler, Secretary of State of Louisiana, and President of the National Association of Secretaries of State (NASS). FVAP's Director, Matt Boehmer, will provide information regarding that office's work on behalf of military and overseas voters, while Merle King of the Center for Election Systems at Kennesaw State University will update us on the status of the State Testing and Certification Consortium.

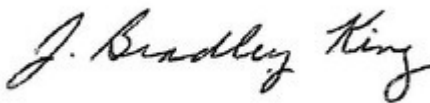
Our meeting will also include an "open mic" opportunity for members to raise questions and discuss issues with all three Commissioners of the EAC.

During our time together, we will also attend to housekeeping matters, such as conducting an election to fill Executive Board vacancies, and voting on proposed Bylaws amendments. However, the most important housekeeping task may be the reorganization of our committees to give members the opportunity to serve on the bodies which do important work in the times between our meetings of the full membership. Our agenda has an hour set aside on the final day for the EAC Clearinghouse, EAVS (survey), USPS (Postal Service), and VVSG committees to meet to plan their activities, which will continue after we leave Carlsbad. Please carefully consider which committees you may be interested in participating in. The Executive Board will use the information you provide when it designates committee members for the year ahead.

I wish to take a moment to apologize for the recent delays in publishing this Newsletter. To use the Southern California dialect, the Newsletter has been "*on hiatus*" for some time due to unexpected delays in finalizing our conference meeting location, and due to personal health issues. I hope that this issue marks the return of more regularly scheduled publication of the Newsletter, whose purpose is to keep you informed about Standards Board activities so that we are never totally off of your radar screen.

Finally, the Executive Board wishes to extend our thanks and best wishes to our former Vice-Chair, Sandi Wesolowski, who vacated her position as a local representative earlier this year. Sandi was a dedicated, hardworking member, and a joy to work with on the Executive Board. She will be missed.

See you in Carlsbad!



Brad King, Chair

Standards Board Executive Board Meets March 17 Discusses Shared Committees with Board of Advisors; EAVS Survey

The Executive Board welcomed several guests who participated in the March conference call: Cliff Tatum, General Counsel of the EAC; Linda Lamone, Chair of the Board of Advisors; Lynn Bailey, Standards Board member and member of the EAVS committee; and DeAnna Smith of EAC staff.

Linda Lamone asked the Standards Board to consider having joint committees with representatives from both the Standards Board and the Board of Advisors to address certain issues, such as the EAVS survey, the EAC Clearinghouse, and USPS concerns. She noted that the two Boards have common purposes, and so having duplicate ad hoc committees on these topics could result in unnecessary delays in their work. The Board discussed this idea, and noted that the Standards Board committees whose work did not overlap with the work of the Board of Advisors (such as the Nominating Committee, and Bylaws committee) would not be designated as joint committees. The Executive Board plans to consider the designation of members to joint committees further when all committees are reorganized at the Carlsbad meeting.

Lynn Bailey discussed the work of the Council of State Governments (CSG) regarding section B of EAVS and the consolidation of duplicate survey questions derived from previous FVAP and EAC surveys. The Executive Board requested that EAC staff schedule a meeting including EAC representatives, Linda, Lynn, and the Chair, to identify priorities regarding the consolidation of survey questions, including not making changes to the survey near a major election, and data format issues.

The Executive Board also discussed the possibility of working with other groups and individuals who have already done some research regarding U.S. Postal Service issues, such as the Bipartisan Policy Center.

In other matters, the Executive Board approved the Nominating Committee's report, which submitted the names of three Standards Board members as candidates to fill the two current vacancies on the Executive Board. EAC staff indicated that candidate information will be distributed to the full membership shortly and that planning is underway for the mechanics of conducting this election within the Carlsbad hotel. The Board noted that one vacancy to be filled is for the remainder of a six year term (the seat formerly held by Peggy Nighswonger) and one vacancy is to be filled for the remainder of a two year term (the seat formerly held by Sandi Wesolowski). In the same manner that the members of the Board were assigned their initial terms at the Williamsburg meeting, the two winning candidates at Carlsbad will draw colored marbles to determine which of the two terms each candidate will serve.

Cliff Tatum reported that as General Counsel, he had completed his required review of three proposed Bylaws amendments to Article I (*Standards Board Authority*), Article V (*Executive Board Vacancies*) & Article VI (*Executive Board Duties*) and determined that the proposed amendments would comply with federal law and regulations if adopted.

Announcements

Standards Board Meeting

- Thursday, April 14 and Friday, April 15, 2016, Carlsbad, CA. Please see following agenda.

Agenda [subject to change and approval]
**U.S. ELECTION ASSISTANCE COMMISSION
STANDARDS BOARD MEETING
Sheraton Carlsbad
Carlsbad, California
April 13-15, 2016**

Wednesday, April 13, 2016

Military Voters Pre-Meeting Event Camp Pendleton
Tour of County Election Office San Diego

Thursday, April 14, 2016

7:30-8:30 a.m. **Registration** *Foyer of Sunset Ballroom*
Breakfast *Foyer of Sunset Ballroom*
8:30-9:00 a.m. **Welcome** *Sunset Ballroom*
9:00-9:30 a.m. **Call to Order** *Sunset Ballroom*
Pledge of Allegiance

Roll Call; Determination of Quorum

Welcoming Remarks from the Commissioners
Thomas Hicks, Chair, EAC
Christy McCormick, Designated Federal Officer, EAC
Matthew Masterson, EAC

9:30 a.m. – 9:45 a.m. **Introductory Business** *Sunset Ballroom*
Approval of Minutes of April 28-29, 2015 Meeting
Presentation of Certificates to New Members
Packet Material Review: Indicating interest in committee service
Overview of VVSG, Bylaws, EAVS, EAC Clearinghouse, and USPS committees

9:45 a.m. – 10:00 a.m. **Procedures to Fill Executive Board** *Sunset Ballroom*
Vacancies
Proxy Voting Rules Review
Proxy Committee Report
Report of Nominating Committee
Sample Ballots Distributed

Thursday, April 14, 2016

10:00 a.m. – 10:30 a.m.	FACA Responsibilities and role of Board under HAVA Cliff Tatum, General Counsel, EAC	<i>Sunset Ballroom</i>
10:30 a.m. – 11:00 a.m.	Overview of EAC Agency Operations Brian Newby, Executive Director	<i>Sunset Ballroom</i>
11:00 a.m. – 11:30 a.m.	Grants and Audits Monica Evans, Grants Director, EAC	<i>Sunset Ballroom</i>
11:30 a.m. – 12:00 Noon	TGDC Update/Recommendations Bob Giles, TGDC Representative Greg Riddlemoser, TGDC Representative	<i>Sunset Ballroom</i>
12 Noon – 1:30 p.m.	Lunch <i>Ron Stroman, Deputy Postmaster General, USPS, invited</i>	<i>Grand Ballroom</i>
1:30 p.m. – 2:15 p.m.	Testing and Certification Brian Hancock, Testing & Certification Director, EAC Mary Brady, NIST	<i>Sunset Ballroom</i>
2:15 p.m. – 3:00 p.m.	New Website Rollout Mark Abbott, EAC Bryan Whitener, Communications Director, EAC	<i>Sunset Ballroom</i>
3:00 p.m. – 3:30 p.m.	National Association of Secretaries of State Briefing <i>The Honorable Tom Schedler,</i> <i>Secretary of State of Louisiana, President, NASS</i> Leslie Reynolds, Executive Director, NASS	<i>Sunset Ballroom</i>
3:30 p.m. – 3:45 p.m.	Break/Refreshments Voting ENDS at 4:00 p.m.	<i>Foyer of Sunset Ballroom</i>
3:45 p.m. – 4:30 p.m.	Status of State Testing and Certification Consortium Merle King, Kennesaw State University, Center for Election Systems Brian Hancock, Testing & Certification Director, EAC <i>Breakout Nomination Committee to certify results</i>	<i>Sunset Ballroom</i> <i>Encinitas Room</i>

Thursday, April 14, 2016

4:30 p.m. – 4:45 p.m. **Voting Results Announcement** *Sunset Ballroom*

4:45 p.m. – 5:00 p.m. **Miscellaneous Announcements
and Business** *Sunset Ballroom*

Recess until Friday, April 15, 2016

Dinner *on your own*

7:30 p.m. **Executive Board meeting** *Leucadia Room*

Administration of oath to new members
Approval of past minutes
Election of officers for term beginning April 29, 2016
Review of member interest surveys
Appointments of committee members and chairs

Friday, April 15, 2016

7:30-8:15 a.m. **Breakfast** *Foyer of Sunset Ballroom*

8:15-8:30 a.m. **Welcome new Executive Board
members; Introduction of officers for next year** *Sunset Ballroom*

8:30-9:00 a.m. **Federal Voting Assistance Program
Briefing** *Sunset Ballroom*
Matt Boehmer, Director, FVAP

9:00 a.m. – 10:00 a.m. **Committee Meeting Breakouts**
VVSG *Sunset Ballroom*
EAC Clearinghouse *Leucadia Room*
EAVS *Encinitas Room*
USPS *Solana Room*
Bylaws *Carlsbad B Room*

Open mic with EAC Commissioners

10:00 a.m. – 10:30 a.m. **Committee Reports** *Sunset Ballroom*

10:30 a.m. – 10:45 a.m. **Break and Refreshments** *Foyer of Sunset Ballroom*

Friday, April 15, 2016

10:45 a.m. -11:15 a.m.	Discussion and Vote on Proposed Bylaws Amendments	<i>Sunset Ballroom</i>
11:15 a.m. – 12 Noon	Discussion and Vote on TGDC Recommendations	<i>Sunset Ballroom</i>
12 Noon	Any remaining announcements or business Motion to Adjourn	<i>Sunset Ballroom</i>