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FINANCIAL STATUS REPORT  
(Long Form)

(Follow instructions on the back)

BY: .....

1. Federal Agency and Organizational Element to Which Report is Submitted General Services Administration		2. Federal Grant or Other Identifying Number Assigned By Federal Agency 39.0111		OMB Approval No. 0348-0039	Page of 1   1 pages
3. Recipient Organization (Name and complete address, including ZIP code) Secretary of State-West Virginia Bldg 1 Ste 157K 1900 Kanawha Blvd. East Charleston WV 25305					
4. Employer Identification Number [REDACTED]		5. Recipient Account Number or Identifying Number [REDACTED]		6. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
7. Basis <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual					
8. Funding/Grant Period (See instructions) From: (Month, Day, Year) 4/29/2003		To: (Month, Day, Year) 12/31/2003		9. Period Covered by this Report From: (Month, Day, Year) 4/29/2003	
				To: (Month, Day, Year) 12/31/2003	
10. Transactions:		I Previously Reported	I This Period	III Cumulative	
a. Total outlays		0.00	1,363,425.08	1,363,425.08	
b. Refunds, rebates, etc.		0.00	0.00	0.00	
c. Program income used in accordance with the deduction alternative		0.00	0.00	0.00	
d. Net outlays (Line a, less the sum of lines b and c)		0.00	1,363,425.08	1,363,425.08	
Recipient's share of net outlays, consisting of:					
e. Third party (in-kind) contributions		0.00	0.00	0.00	
f. Other Federal awards authorized to be used to match this award		0.00	0.00	0.00	
g. Program income used in accordance with the matching or cost sharing alternative		0.00	0.00	0.00	
h. All other recipient outlays not shown on lines e, f or g		0.00	0.00	0.00	
i. Total recipient share of net outlays (Sum of lines e, f, g and h)		0.00	0.00	0.00	
j. Federal share of net outlays (line d less line i)		0.00	1,363,425.08	1,363,425.08	
k. Total unliquidated obligations				685,590.51	
l. Recipient's share of unliquidated obligations				0.00	
m. Federal share of unliquidated obligations				685,590.51	
n. Total Federal share (sum of lines j and m)				2,049,015.59	
o. Total Federal funds authorized for this funding period				2,977,057.00	
p. Unobligated balance of Federal funds (Line o minus line n)				928,041.41	
Program income, consisting of:					
q. Disbursed program income shown on lines c and/or g above				0.00	
r. Disbursed program income using the addition alternative				0.00	
s. Undisbursed program income				928,041.41	
t. Total program income realized (Sum of lines q, r and s)				928,041.41	
11. Indirect Expense	a. Type of Rate (Place "X" in appropriate box) <input checked="" type="checkbox"/> Provisional <input type="checkbox"/> Predetermined <input type="checkbox"/> Final <input type="checkbox"/> Fixed				
	b. Rate	c. Base	d. Total Amount	e. Federal Share	
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation. West Virginia has setup the required matching fund of \$800,000 in account number 1614-2004					
13. Certification: I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.					
Typed or Printed Name and Title Jan Casto, State HAVA Director			Telephone (Area code, number and extension) (304)558-6000		
Signature of Authorized Certifying Official 			Date Report Submitted July 9, 2004		

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Financial Status Report Back up Information  
West Virginia Secretary of State  
As of 12/31/2003

Use of the HAVA funds	Title 101 HAVA Funds Received		\$ 2,977,057.00
Actual Expenditures			\$ 1,363,425.08
PCC Technology Group	Statewide Voter Registration System	\$ 1,319,514.00	
Circuit City	Uninterruptable Power Supply Unit	\$ 59.99	
	Contractual Services for training & implementation of the system in each of the 55 counties	\$ 27,280.50	
Ablesoft Solutions	HAVA Director	\$ 15,000.00	
Jan Casto	Postage, legal fees, travel & association dues to implement plan	\$ 1,570.59	
Miscellaneous			
Pending Expenditures			\$ 685,590.51
PCC Technology Group	Statewide Voter Registration System	\$ 599,975.00	
	Contractual Services for training & implementation of the system in each of the 55 counties	\$ 64,558.00	
Ablesoft Solutions	HAVA Director	\$ 20,625.00	
Jan Casto	Postage, legal fees, travel & association dues to implement plan	\$ 432.51	
Miscellaneous			
Total Expenditures			\$ 2,049,015.59
Remaining Balance of HAVA Title 101 Funds			<u><u>\$ 928,041.41</u></u>

West Virginia has implemented the statewide voter registration database as required by Title III. This has assisted the state and county election officials in the administration of elections in West Virginia. West Virginia provided provisional ballots prior to the implementation of the Help America Vote Act (HAVA). However, to bring the procedure into full compliance with HAVA, we developed a notice for voters who are voting a provisional ballot which explains the process and how to find out if their provisional ballot counted at canvass. The notice includes contact information for state and county election officials. A toll-free phone number is also provided which was established prior to HAVA. A notification of voter rights was developed according to HAVA requirements and is posted at each precinct's polling place on election day. This notification also includes contact information for state and county election officials. West Virginia has passed legislation to implement the compliant procedures according to HAVA requirements. These procedures are currently in place.

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