Polling Place Accessibility Survey Form

COUNTY/CITY/TOWN:

POLLING PLACE NAME/NUMBER:

POLLING PLACE ADDRESS/LOCATION:

Name Address City, OK Zip

INSTRUCTIONS

The purpose of this form is to evaluate the practical accessibility of polling places to the disabled pursuant to the requirements of the Voting Accessibility for the Elderly and Handicapped Act of 1984. This form is designed to facilitate a walk-through inspection of each polling place from the parking area to the voting area. Completing the form should require no more than a yardstick, a tape measure, and approximately 30 minutes.

Please respond to *all* questions in each category by marking either "YES," "NO," or "NOT APPLICABLE," as appropriate. Items with clear boxes are *required* while items with shaded boxes are *recommended*. Thus, a "NO" response in any clear box renders the polling place INACCESSIBLE whereas a "NO" response in any shaded box renders it ACCESSIBLE BUT INCONVENIENT provided that all other responses are "YES" or "NOT APPLICABLE."

We recognize that a polling place may be inaccessible for more than one reason. It is therefore especially important to respond to every item and to summarize the responses by category on the back page.

1. Name, address, and telephone number of person completing this form:

Name

Title

Address

City, OK Zip

Telephone Number

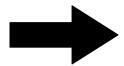
- 2. Date on which inspection was conducted:
 - A. Was inspection conducted on site?

Yes

CATEGORY I: PARKING

			YES	NO	N/A	ACTUAL MEASUREMENT
1.	peri	there off-street parking spaces either nanently or temporarily designated for handicapped?				
2.	With a.	regard to off-street parking: Are such parking spaces at least 13 feet wide?				
	b.	Are such parking spaces on level ground (with a slope no greater than a rise of 1 Foot in 20 feet)?				
	C.	Is the parking area paved (concrete, asphalt, macadam, etc.)?				
	d.	Are the parking spaces within a reasonable travel distance (200 feet) of the building?				
	e.	Is there a curb cut to connect these parking spaces to an accessible walk or to the building entrance?				
	f.	Are these parking spaces designated by post-mounted signs bearing the symbol of accessibility?				
3.	zon con	nere a relatively level passenger drop-off e at least 5 feet wide with a curb-cut necting it to an accessible walk or to the ding entrance?				

END OF CATEGORY I. PLEASE PROCEED TO NEXT CATEGORY.



CATEGORY II: WALKWAYS OR PATHWAYS TO THE BUILDING

		YES	NO	N/A	MEASUREMENT
1.	Is the walkway or pathway to the building paved (concrete, asphalt, macadam, etc.)?				
2.	Is the walkway or pathway to the building at least 36 inches wide?				
3.	Are all curbs along the pathway to the building cut or ramped with at least a 3 ft. clear width and with slopes of no more than 1 inch rise in 10 inches?				
4.	Are all stairs or steps along the walkway or pathway to the building either ramped (with a slope of no more than a 1 foot rise in 12 feet) or else provided with a suitable alternative means of access?				
5.	Do stair steps along the walkway or pathway to the building have non-slip surfaces and handrails?				
6.	Is the walkway or pathway to the building entrance: a. free of protrusions (such as fire hydrants, tree trunks, or other obstacles) which narrow the passage to less than 36 inches?				
	b. free of any abrupt edges or breaks in the surface where the difference is over ½ inches in height (such as where it crosses a driveway, parking lot, or another walkway, etc.?				

WALKWAYS OR PATHWAYS TO THE BUILDING (cont'd)

	YES	NO	N/A	ACTUAL MEASUREMENT
c. free of any overhanging objects (such as tree branches, signs, etc.) which hang lower than 80 inches?				
d. free of any slopes or inclines greater than a 1 foot rise in 20 feet?				
e. free of any grating with openings of over ½ inches wide?				
7. Are walkways always well lighted?				
8. Are provisions made to ensure that walkways are free of such hazards as ice, snow, leaves, or other debris on the day of election?				
9. Are there signs which identify the accessible route of travel if that route is different from the primary route of travel to the building?				

END OF CATEGORY II. PLEASE PROCEED TO NEXT CATEGORY.



CATEGORY III: RAMPS AND ELEVATORS ENTERING OR INSIDE THE BUILDING

		YES	NO	N/A	ACTUAL MEASUREMENT
1.	Are building stairs or steps which are over ¾ inches high (either at the entrance or between the entrance and the voting area) provided either with a ramp, with an elevator, or with an alternative means of unassisted passage (such as a chairlift or an alternative route of travel)?				
2.	With regard to ramps: a. Do all ramps have a slope no greater than a rise of 1 foot in 12 feet?				
	b. Are ramps provided with non-slip surfaces?				
	c. For any ramp rising more than 6 inches or longer than 72 inches, is a handrail provided?				
	d. Are handrails at least 32 inches above ramp surface?				
	e. Can handrails be gripped?				
	f. Are ramps and landing areas with drop- offs provided with at least a 2 inch curb at the side to prevent slipping off the ramps?				
	g. If there is a door at the top of the ramp, is there a level space of at least 5 feet by 5 feet where a wheelchair can rest while the door is opened?				
				•	•

RAMPS AND ELEVATORS ENTERING OR INSIDE THE BUILDING (cont'd)

		YES	NO	N/A	ACTUAL MEASUREMENT
3.	With regard to elevators (if elevators are the only accessible route): a. Is the elevator cab at least 5 2/3 deep by 4 ½ feet wide?				
	b. Do elevator doors provide at least 36 inches clear width?				
	c. Are elevator controls less than 54 inches high (i.e. can a person in a chair operate the controls)?				
	d. Are control panels marked with raised lettering?				
	e. Is the elevator in close proximity to the entrance of the building?				

END OF CATEGORY III.
PLEASE PROCEED TO NEXT CATEGORY.



CATEGORY IV: OTHER ARCHITECTURAL FEATURES

		YES	NO	N/A	ACTUAL MEASUREMENT
1.	With regard to doors along the route of travel:				
	 a. Do all doors have an opening which clears at least 32 inches wide? 				
	b. Are all door thresholds less than ½ inch high?				
	c. Are all doors equipped with either arch or lever- type handles, pushplates, or automatic openers (so that twisting a doorknob is not required)?				
	d. Where automatic doors are used, does the door remain open at least 3 seconds?				
	e. Are glass doors marked with safety seals?				
2.	With regard to stairs along the route:				
	a. Do stairs have non-slip surface?				
	b. Do stairs have handrails at least 30 inches above step level?				
	c. Can handrails be gripped?				
	d. Do all steps have risers (the little vertical walls at the back of each step)?				
	e. Do all steps have tread areas at least 11 inches deep?				
	f. Are all steps less than 8 inches in height?				
	g. Are stairs well lit?				
	h. Are stairs free of obstacles?				

OTHER ARCHITECTURAL FEATURES

		YES	NO	N/A	ACTUAL MEASUREMENT
3.	With regard to corridors along the route: a. Is the corridor at least 36 inches wide?				
	 b. Is the corridor free of obstacles or protrusions (such as boxes, water fountains, etc.) which extend more than 4 inches from the wall? 				
	c. Is there sufficient lighting at all points along the route?				
	d. Is there a seating or rest area in any corridor longer than 100 feet?				
	e. Does the corridor have a non-slip surface?				
	f. Are all rugs and mats securely fastened?				

CATEGORY V: FEATURES WITHIN THE VOTING AREA

		YES	NO	N/A	ACTUAL MEASUREMENT
1.	Are instructions for voting printed in 14 point or larger type in simple language, and plainly displayed?				
2.	Is there sufficient unobstructed space for the reasonable movement of voters in wheelchairs?				
3.	Can all necessary parts of the voting equipment be reached by a person seated in a chair or, at least, is an alternative means of casting a ballot provided?				
4.	Are magnifying devices available for those who request them?				
5.	Is there adequate lighting in the voting area?				
6.	Is seating available for elderly or handicapped voters awaiting their turn to vote?				

END OF CATEGORY V.

OTHER REASONS FOR INACCESSIBILITY (Describe):



SUMMARY OF ACCESSIBILITY BY CATEGORIES

Please review the responses within each category on the previous pages and indicate below whether each category is:

- INACCESSIBLE (if there is a "NO" response in *any* unshaded box in the category)
- ACCESSIBLE BUT INCONVENIENT (if all "NO" responses in the category are only in shaded boxes and all the responses in the unshaded boxes are either "YES" or "N/A")
- FULLY ACCESSIBLE (if all responses in the category are either "YES" or "N/A")

Category		Inaccessible	Accessible But Inconvenient	Fully Accessible
I.	Parking			
II.	Walkways or pathways to building			
III.	Ramps and elevators entering or inside of the building.			
IV.	Other architectural features			
V.	Voting area			
VI.	Other			

OVERALL DETERMINATION OF POLLING PLACE ACCESSIBILITY (mark one box only)
If one or more of the categories above is marked "INACCESSIBLE," then the polling place is
If no category is marked "INACCESSIBLE" but one or more is marked "ACCESSIBLE BUT INCONVENIENT" then the polling place is
If all categories above are marked "FULLY ACCESSIBLE," then the polling place is

DISF	POSITION OF INACCESSIBLE POLLING PLACE		
If the	e polling place is INACCESSIBLE	YES	NO
a. F	Has an alternative accessible facility been sought?		
	Are permanent or temporary alterations planned to render the polling place accessible in the coming general election?		