

## AZ Election Security 2024 Annual FFR

### SECTION I. DETAILS

#### FFR

FFR ID	Status	Report Type
11088	Approved	Annual
Due Date	Reporting Period From	Reporting Period To
12/29/2024	10/1/2023	9/30/2024

#### PROJECT/GRANT PERIOD

Federal Grant Name	Basis of Accounting
Election Security	Accrual

#### RECIPIENT ORGANIZATION DETAILS

Organization Legal Name	Organization Type	UEI	EIN
SECRETARY OF STATE OF ARIZONA	State	C1HSMYXCVVK3	371960808
Street	City	State	Zip Code
1700 W WASHINGTON 7th floor	PHOENIX	AZ	85007

### SECTION II. TRANSACTIONS

FEDERAL CASH	
10a. Cash Receipts	\$19,570,974.00
10b. Cash Disbursements	\$15,461,465.77
10c. Cash on Hand ( <i>line a minus b</i> )	\$4,109,508.23
FEDERAL EXPENDITURES AND UNOBLIGATED BALANCE	
10d. Total Federal Funds Authorized	\$19,570,974.00
10e. Federal Share of Expenditures	\$15,461,465.77
10f. Federal Share of Unliquidated Obligations	\$0.00
10g. Total Federal Share ( <i>sum of line e plus line f</i> )	\$15,461,465.77
10h. Unobligated Balance of Federal Funds ( <i>line d minus g</i> )	\$4,109,508.23
RECIPIENT SHARE	
10i. Total Recipient Share Required	\$2,794,644.00
10j. Recipient Share of Expenditures	\$2,424,435.00
10k. Remaining Recipient Share to be Provided ( <i>line i minus j</i> )	\$370,209.00
PROGRAM INCOME	
10l. Total Federal Program Income Earned	\$0.00
10m. Program Income Expended in Accordance with the Deduction Alternative	\$0.00
10n. Program Income Expended in Accordance with the Addition Alternative	\$0.00
10o. Unexpended Program Income ( <i>line l minus line m and line n</i> )	\$0.00
FEDERAL INTEREST	
10p. Total Federal Interest Earned	\$641,859.83

10q. Federal Interest Expenditures	\$0.00
10r. Remaining Federal Interest to be Expended ( <i>line p minus q</i> )	\$641,859.83

### SECTION III. INDIRECT EXPENSES

11a. Type	11b. Rate (%)	11c. Period From	11c. Period To	11d. Base	11e. Amount Charged	11f. Federal Share
AZ Election Security 2024 Annual						
					false	
11g. Total						

### SECTION IV. STATE INTEREST

12a. State Interest Earned	\$0.00
12b. State Interest Expended	\$0.00
12c. State Program Income Earned	\$0.00
12d. State Program Income Expended	\$0.00

### SECTION V. CERTIFICATION

Name	Title	Phone Number
Gatjeak Gew	Grants Manager	(602) 320-3431
Email	Certified On	
ggew@azsos.gov	2/21/2025 11:15 AM EST	

# AZ Election Security 2024 Annual PROGRESS REPORT

## COVER PAGE

### PROGRESS REPORT

Progress Report ID	Status	Report Type
10762	Approved	Annual
Due Date	Reporting Period From	Reporting Period To
12/29/2024	10/1/2023	9/30/2024

### RECIPIENT ORGANIZATION DETAILS

Organization Legal Name	Organization Type	UEI	EIN
STATE LIBRARY, ARCHIVES & PUBLIC RECORDS, ARIZONA	State	C1HSMYXCVVK3	371960808
Street	City	State	Zip Code
1700 W WASHINGTON 7th floor	PHOENIX	AZ	85007

## PROGRESS AND NARRATIVE

### EXPENDITURES

6. For each of the following categories, briefly describe the activities carried out during the reporting period and how you implemented the approved grant activities in accordance with your Program Narrative. If you provided subawards to local jurisdictions, please include those activities and expenditures (you will be required to provide subaward expenditures in Section III).

Category	Federal Amount	Match Amount	Description
Voting Equipment	\$335,224.77		Equipment items purchased during the reporting period by the counties were as follows: Santa Cruz: iPads with stands (4), Document Scanners (4), Desktop mini all in one (2), Second monitors (2), Barcode Readers (2), and three ballot drop boxes for early voting. Pinal: Franklin 4-Station Voting Booth, 17 computer stations (monitor, tower, and software) for increased signature verification and curing staff, and 15 express vote machines Mohave: (16) Franklin 4-Station Voting Booths and (4) Totem-X Display Stands from Inclusion-Solutions La Paz: 22 e-poll books. Coconino: Ballot on Demand Printers. Yavapai: Incoming mail ballot envelope sorter, computers and monitors for five signature verification stations, and Equipment needed for three early voting locations (computers (9); printers (4); cradle points).
Voting Processes	\$204,494.12		Under the Voting Processes category, Santa Cruz purchased banners and signs/displays for visual enhancement of early voting sites. La Paz purchased 200 sq ft of new flooring and a camera in recorder's office, early voting area for security and safety reasons
Voter Registration Systems	\$901,017.27		AVID is the statewide voter registration database. The SOS shares the costs to maintain the database with the counties. AVID (SOS) expenditures were \$483,500, including, staff time spent on HAVA voter registration systems. County AVID costs during this period were \$113,541.15 and included a project by Santa Cruz county to enhance technology and efficiency by consolidating poll worker data that spanned across multiple spreadsheets into a single application. Also, La Paz county upgraded computer systems to address cyber vulnerabilities and cybersecurity training for local officials.
Election Auditing			
Cyber Security			
Physical Security	\$26,787.02		Physical Security costs consisted of security cart covers to protect the electronic voter equipment and vote center supplies from dust and the elements during transport. Additionally, Coconino county purchased void seals for election equipment to support physical security and aid in voter access and expansion of vote centers throughout the County.

Voter Education	\$46,280.00		Santa Cruz county utilized purchase of upgraded technology for the improvement of the Recorder's Office training room. New audio and visual hardware plus a conference table and chairs. Coconino county funded a AI social media monitoring and education project provided by US Digital Response. Also Voter education campaign expenses, including radio and newspaper advertising and brochure design and printing. `
Accessibility	\$2,000.00		Coconino county made phone line improvements at Tuba City voter services office.
Other (Trainings)	\$75,489.54		Santa Cruz undertook a project to improve the administration of elections for Federal office, and the administrative side of training election officials, poll workers, and election volunteers. Mohave county conducted Certified Elections Registration Administration (CERA) certification training for Chief Deputy Recorder and renewal courses for the Mohave County Recorder. Coconino county organized a ballot proofing project provided by US Digital Response. Yavapai county funded a Certified Elections Registration Administration (CERA) education and certification for four staff members.
<b>TOTALS</b>	\$1,591,292.72	\$0.00	

## TRAINING

7. Briefly describe any training including cyber security and other election-related training that occurred during the reporting period.

Multiple trainings were conducted primarily focusing on CERA certification to ensure county election officials are certified and ready for election administration. Additional trainings focused on ballot proofing, and specific administrative duties for poll workers and election volunteers. Other trainings included those related to AI social media monitoring and education projects.

## MATCH

8. Describe how you will or have made the match available and identify the source of your match. (Note: For Election Security grants there is a two-year deadline from the date of disbursement to make match funds available).

The match obligation will be made through eligible county general operating budgets and state general funds. We anticipate there will not be any issue meeting the remaining portions of the match requirement.

## SUBAWARD INFORMATION

### SUBAWARD DETAILS

9a. Briefly describe your subaward program, including how many subawards were made and how your program reflects the needs of local communities.

The office of the AZ Secretary of State utilizes a formula distribution for subawards to Arizona counties. Each county is awarded a base amount and then additional funds based on the number of active voters within its county. Counties are required to apply for the funds. The application includes the item(s)/service(s) that will be purchased, the project's intent, the federal HAVA guideline the project falls within, how the project enhances election technology or improves election security while benefiting registered voters and an explanation of how their county will be impacted if their project request is not approved. For this reporting period, 14 of the 15 Arizona counties received subawards that totaled \$650,118.41 and covered Voting Equipment, Voting Processes, Voter Registration Systems, Physical Security, Voter Education, Accessibility, and Other (trainings). The majority of funds went to Voting Equipment, followed by Voter Registration Systems, and training.

9b. Identify whether the subgrants were provided as an advance or on a cost-reimbursement basis. If provided as an advance, confirm whether funds were deposited in an interest-bearing account per HAVA 254(b)(1)(d) and the Uniform Guidance §200.305(b)(7,8) and §200.332(a)(2,3).

Subgrant funds were provided as an advance. Each recipient was provided with specific guidelines that outlined various grant management regulations, including, keeping unused advance funds in an interest bearing account. The Secretary of State's office tracks compliance through review of quarterly subgrant reports.

### SUBAWARD EXPENDITURES

10. Provide a breakdown of aggregate subaward expenditures across major categories.

Category	Federal Amount	Match Amount
Voting Equipment	\$335,224.77	
Voting Processes	\$22,224.00	
Voter Registration Systems	\$120,541.15	
Election Auditing		
Cyber Security		
Physical Security	\$26,787.02	
Voter Education	\$46,280.00	
Accessibility	\$2,000.00	
Other (Trainings)	\$75,489.54	
<b>TOTALS</b>	<b>\$628,546.48</b>	<b>\$0.00</b>

## CHALLENGES & CHANGES

### ISSUES ENCOUNTERED

11a. Describe any issues that arose during the implementation of the project.

In Arizona, HAVA funds are subject to legislative appropriation, and the SOS is required to submit expenditure plans to the Joint Legislative Budget Committee each year. These requirements sometimes impede and delay our ability to access the funds since the legislature and its committees do not meet year-round.

11b. Describe how and whether the issues were resolved. Also, briefly discuss the implications of any unresolved issues or concerns.

The SOS has requested that the legislature appropriate more HAVA funds to our office. Without the necessary appropriations, we may not be able to fully implement planned HAVA activities. The SOS has also recommended that the language under Arizona Revised Statutes about HAVA monies being subject to legislative appropriation and the appropriations being subject to the lapsing provisions be removed from Statute.

12. Describe any significant changes to your program during the reporting period, including changes to your original State Plan or Program Narrative or favorable developments that improved program efficiency and/or service delivery.

In 2024, the SOS hired a Grants Manager to oversee the agency's grant funds and activities. This was a favorable development as it led to more streamlined processes, stronger oversight of grant regulations and compliance, and ultimately improved program efficiency and service delivery. Additionally, a key duty of the Grants Manager is to serve as the liaison to the Arizona county elections and recorders' offices on matters related to HAVA subawards.

## FINAL

### FINAL REMARKS

15. Self-Assessment - Assess whether the goals set out in your State Plan and/or Program Narrative were met as intended during the grant program. Highlight any needs that were not met, ongoing, or under-resourced.

16. Impact and Achievements - Describe how this grant program impacted elections in your state/territory. Highlight your accomplishments and successes.

17. Lessons Learned - Describe any lessons learned during the grant that may be replicated, expanded, or used as a model for other state programs.

## CERTIFICATION

### CERTIFICATION

Name	Title	Phone Number
Gatjeak Gew	Grants Manager	602-320-3431
Email	Certified On	
ggew@azsos.gov	5/8/2025 3:14 PM EDT	