

Jones County Voting Equipment Request for Proposals - 2015

Precinct Information:

- 13,767 registered voters
- 14 general election precincts
- 7 school election precincts (1 each for 3 districts, and 4 precincts for 1 district with 2 ballot styles in 3 of the precincts)
- 11 city election precincts (1 each for 7 cities, and 2 each for 2 cities, with 2 ballot styles in 2 of the precincts)

Absentee Ballot Information:

- Absentee Ballots – 4,200 ballots for last presidential election
- Ballots are the same style used in the respective precinct.
- Ballots are folded in thirds to take advantage of the “letter” rate (6-1/8” x 11-1/2”) for postage.

Current equipment

- Election Systems & Software
 - 2005 purchase
 - 19 M100 ballot tabulators
 - 2 used M100 ballot tabulators purchased from another county
 - 19 steel ballot boxes with diverters
 - 2006 purchase
 - 18 Automark ballot marking devices
 - All equipment has been covered in an on-site post-warranty maintenance contract for the duration of county ownership.

Currently, the steel ballot boxes are stored at the polling place year round in 12 of 14 precincts, with all ballot tabulators and ballot marking devices stored at the courthouse. With new equipment Jones County would have the storage space to store ballot boxes at the courthouse. Security features and “nesting” capabilities will drive the decision on whether to store new ballot boxes at the polling place or transport from the courthouse for each election.

A two-person bi-partisan election equipment crew delivers and installs all ballot tabulators and voter assist devices the day prior to election day. The equipment is secured by the setup crew from tampering. Jones County does not anticipate a change in this procedure.

All responses shall be provided in writing to:

Janine Sulzner
Jones County Auditor & Commissioner of Elections
500 W. Main St.
Anamosa IA 52205
auditor@co.jones.ia.us
319 462-2282

If the vendor response to the proposal is provided by e-mail, please confirm receipt. Jones County’s e-mail server may reject the file due to size limitations.

Responses are due no later than 5:00 p.m. on January 21, 2015. Refer to the numbered items in your response document.

Questions regarding this document shall be submitted by e-mail to Janine Sulzner at auditor@co.jones.ia.us If a response is not received in 24 hours, please call 319 462-2282.

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Jones County, Iowa desires to purchase new voting equipment certified for use in Iowa. Voter registration, precinct information, and absentee ballot information is provided on the previous page.

Equipment shall be delivered between July 1 and August 10, 2015, for use at the September 8, 2015 school elections.

All hardware and software prices provided in the vendor response shall be valid for acceptance by the County within ninety days from the date of the proposal by the vendor. The earliest any payment will be made to the vendor is fifteen days after the date of delivery of all hardware, subject to contract negotiation.

1. Hardware/Equipment Pricing:
 - a. 18 ballot tabulators (14 for precinct use, 2 for absentee processing, and 2 spares)
 - i. With and without wireless results communication options.
 - ii. List all peripherals included with this price.
 - iii. Battery backup included or optional add-on.
 - b. 16 voter assist/ADA units – complete, with peripheral options priced separately
 - i. List all peripherals included with this price.
 - ii. Battery backup included, or optional add-on.
 - c. 18 ballot boxes for use with the ballot tabulators.
 - d. Transport/storage case options for the ballot tabulators.
 - e. Transport/storage case options for the ADA unit.
 - f. Trade-in discount for existing equipment, if any.
 - g. Quantity discount, if applicable.
 - h. Delivery costs if not included above.
 - i. Setup/acceptance costs (describe setup/acceptance process).
2. Consumable Pricing:
 - a. Program media
 - b. Ballot stock for use in tabulators
 - i. ballot size options
 - c. Ballot/paper stock for use with ADA units
 - d. Ink, if any
 - e. Results tape
 - f. Any other items not listed
3. Training Pricing: Describe option/s and price for each option.
4. Cost for on-site assistance for first election, if not included in purchase price.
5. Software Pricing:
 - a. Cost of results accumulation and reporting software.
 - b. Cost and specifications of hardware for use with results accumulation and reporting software.
 - c. Annual software renewal/upgrade cost.
 - d. Software version quoted.

6. List any other costs Jones County should reasonably expect to incur when purchasing and installing your company's equipment for use on election day.
7. Provide a copy of the proposed hardware/equipment purchase contract and payment schedule.
 - a. In what state are contract claims adjudicated?
8. Provide a copy of the proposed software purchase contract and payment schedule.
 - a. In what state are contract claims adjudicated?
9. Warranty:
 - a. Briefly describe the warranty on the hardware/equipment and software quoted.
 - i. Provide a copy of the hardware/equipment warranty.
 - ii. Provide a copy of the software warranty.
 - b. Describe and provide pricing for post-warranty maintenance options.
 - c. Who provides hardware/equipment support, ie. vendor, or contract vendor? Where does the technician travel from?
 - d. Who provides software support, ie. vendor, or contract vendor?
 - i. How is software support provided?
10. Provide the date of certification in Iowa for the equipment (hardware and software) quoted in this proposal, and a copy of the certification.
 - a. If additional features added subsequent to the primary certification were approved at a later date, provide a copy of that certification as well.
 - b. If additional features are scheduled for future state certification:
 - i. Provide details of the features proposed for certification.
 - ii. Provide the date certification testing is scheduled, or anticipated.
 - iii. If the features proposed for certification are approved prior to July 1, 2015, will they be included in the equipment proposed for Jones County at the cost proposed in this proposal?
11. Does this equipment (hardware and software) meet the 2005 V.V.S.G. of the U.S. Election Assistance Commission? If so, provide a copy of the certification.
12. Describe the ballot marking recognition standards of this equipment (ie. % of target marked = vote or not vote). What certification standards do these meet or exceed?
13. Provide details of your ballot printing requirements/options, ie. only by the equipment vendor, only by specific vendors (list), or by printer secured by county.
14. Describe the ballot layout process and costs.
 - a. Describe the options Jones County will have for "personalization" of ballot layout.
 - b. Describe the time frame from county certification of candidates until ballot layout is approved by the county for ballot printing for a presidential election.
15. Describe the programming process, and time frame.
 - a. Jones County will not program the equipment, but may burn the media from an electronic file.
 - b. Provide an anticipated target date for county receipt of media files for a presidential election.

16. Provide programming pricing. How often does programming pricing change?
17. Do you offer minimum program pricing for a single precinct, single race or single public measure special election? If so, what is that price?
18. Provide an estimate of programming pricing for the following sample elections, including any applicable base charges:

General Election ▪ 14 precincts, plus absentee ▪ ADA device in all precincts & absentee ▪ 30 ballot faces/styles ▪ 53 candidate races with 133 possible responses ▪ 10 judges with 20 possible responses ▪ 0 public measures ▪ No rotation ▪ Electronic file for media burn by county	School Election ▪ 7 precincts, plus absentee ▪ ADA device in all precincts & absentee ▪ 10 ballot faces/styles ▪ 6 candidate races with 30 possible responses ▪ 2 public measures with 4 possible responses ▪ Rotation amongst 4 of the ballot styles ▪ Electronic file for media burn by county
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19. Describe the results accumulation and reporting process, the equipment and software required, and periodic software upgrade delivery.
20. Describe options for results reporting via wireless devices, if any.
21. Describe options and process for publishing results from the results accumulation/reporting software to the county web-site.
22. Describe the write-in tabulation process for the equipment being quoted, ie. names printed on results tape, diverter in ballot box, etc.
23. Describe PEO (precinct election official) intervention required for use of the ADA device.
24. Describe features for PEO friendly election day startup procedures.
25. Describe features for PEO friendly election day results reporting and close-out procedures.
26. Regarding the specifications of the equipment, please provide:
- a. Weight of each device.
 - b. Dimensions of each device.
 - c. Manufacturing date proposed for equipment to be provided (six month range).
 - d. Where is the equipment manufactured?
27. Where is the vendor located?
28. Name and contact information for vendor's representative/s to respond to questions regarding this proposal and for contract negotiations.