



Election Assistance Commission: National Clearinghouse (2024)

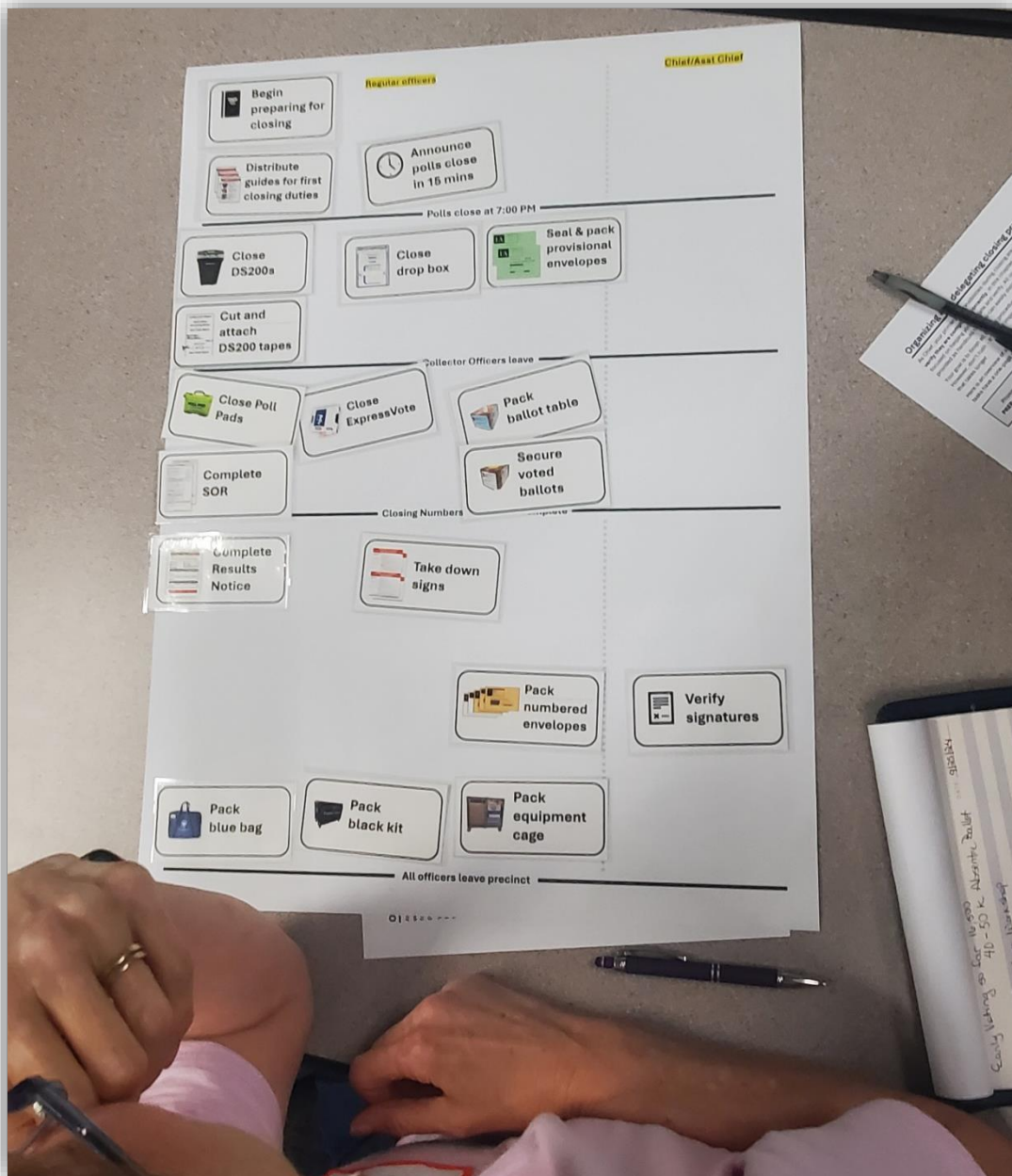
No More Waits, No Misplaced Tapes: Closing the Polls Faster on Election Night

The following pages include:

1. Poll workers in class attempting timeline exercise
2. Poll workers in class discussing timeline exercise
3. Trainer discussing ideal timeline with class
4. Tapes exercise with forms
5. Flashcards for timeline exercise
6. Poster for timeline exercise
7. Flashcards arranged on timeline



Poll workers in class attempting timeline exercise



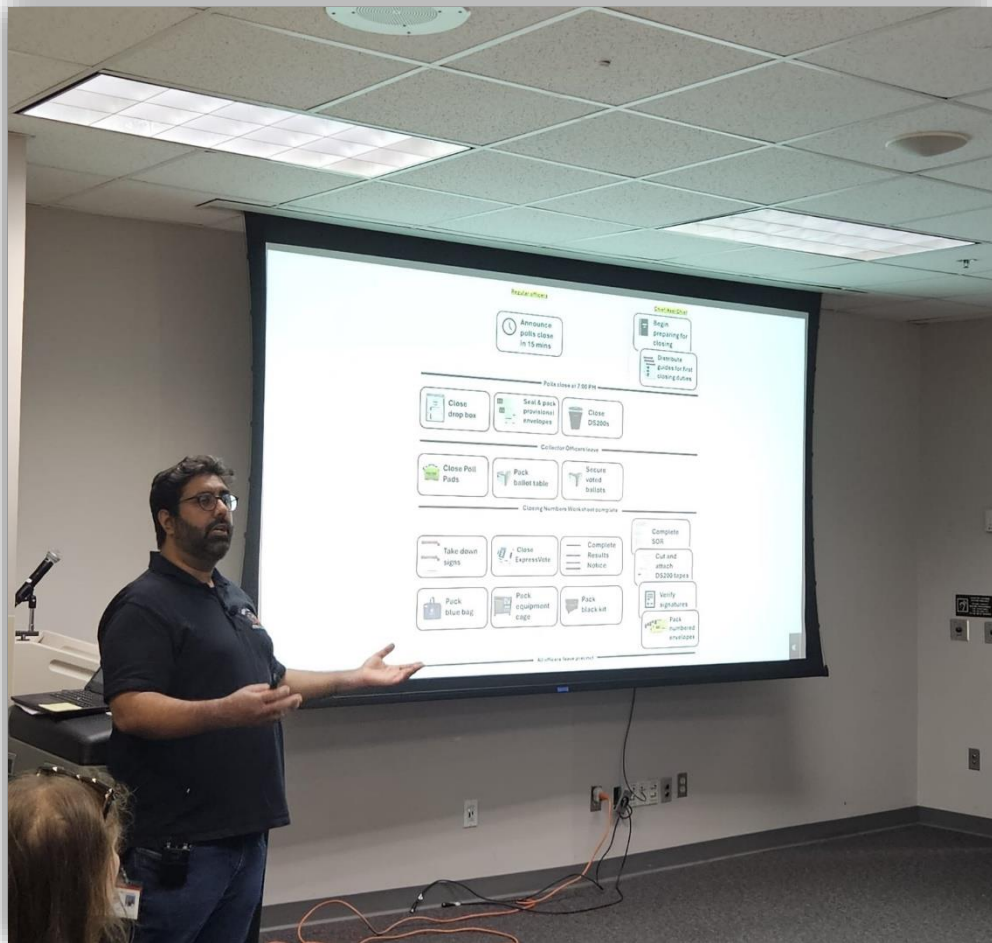


Poll workers in class discussing timeline exercise



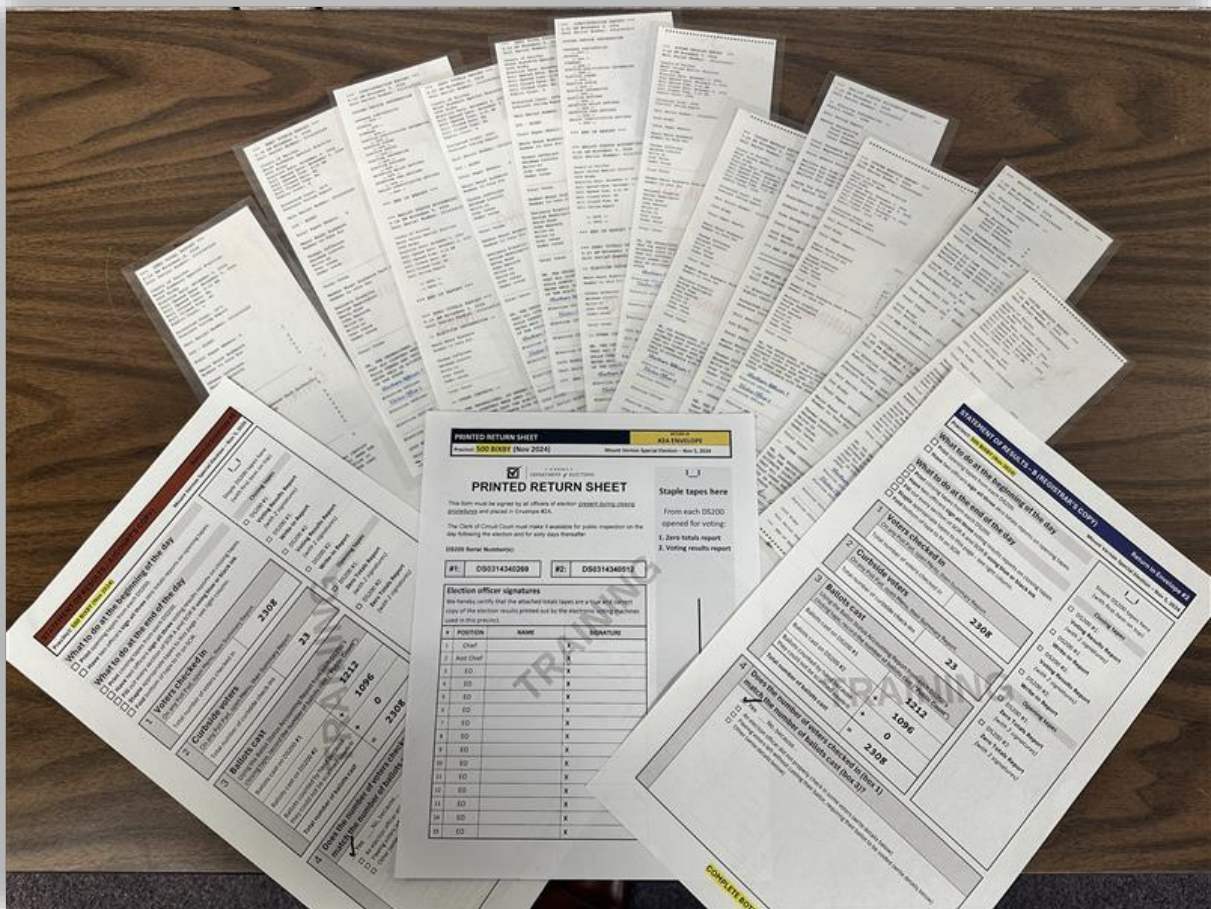


Trainer discussing ideal timeline with class





Tapes exercise with forms





**Announce
polls close
in 15 mins**



**Distribute
guides for first
closing duties**



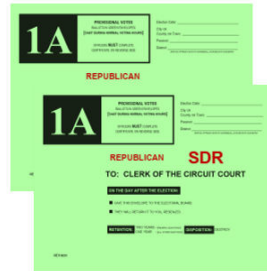
**Begin
preparing for
closing**



**Close
DS200s**



**Close
drop box**



**Seal & pack
provisional
envelopes**



**Pack
ballot table**



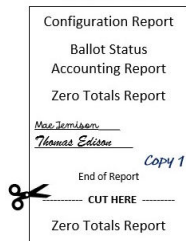
**Secure
voted
ballots**



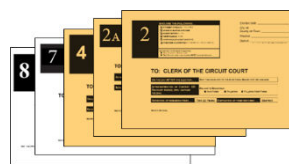
**Close Poll
Pads**



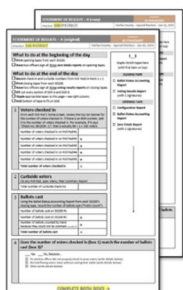
**Complete
election officer
evaluations**



**Cut and
attach
DS200 tapes**



**Pack
numbered
envelopes**



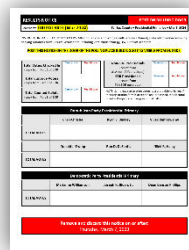
**Complete
SOR**



**Verify
signatures**



**Pack
black kit**



**Complete
Results
Notice**



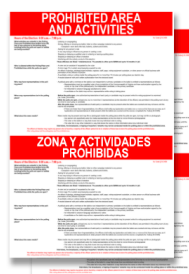
**Pack
equipment
cage**



**Close
ExpressVote**



**Pack
blue bag**



**Take down
signs**

Regular officers

Chief/Asst Chief

Polls close at 7:00 PM

Collector Officers leave

Closing Numbers Worksheet complete

All officers leave precinct

Regular officers



**Announce
polls close
in 15 mins**

Chief/Asst Chief



**Begin
preparing**



**Distribute
guides**



**Complete
election officer
evaluations**

Polls close at 7:00 PM



**Close
drop box**



**Seal & pack
provisional
envelopes**



**Close
DS200s**

Collector Officers leave



**Close Poll
Pads**

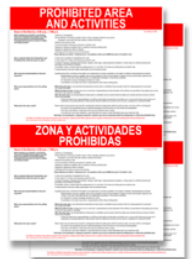


**Pack
ballot table**



**Secure
voted
ballots**

Closing Numbers Worksheet complete



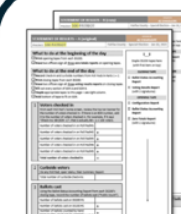
**Take down
signs**



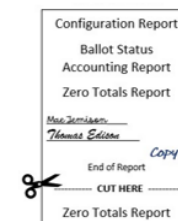
**Close
ExpressVote**



**Complete
Results
Notice**



**Complete
SOR**



**Cut and
attach
DS200 tapes**



**Pack
blue bag**



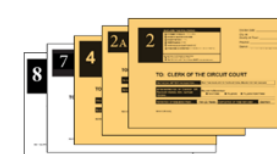
**Pack
equipment
cage**



**Pack
black kit**



**Verify
signatures**



**Pack
numbered
envelopes**

All officers leave precinct