

Meeting Minutes
United States Election Assistance Commission
STANDARDS BOARD MEETING
April 19-20, 2018
Hyatt Regency Coral Gables
50 Alhambra Plaza
Coral Gables, Florida 33134

The following are the Minutes of the United States Election Assistance Commission (“EAC”) Standards Board held April 19-20, 2018. The meeting convened at 8:51 a.m. EDT on Thursday, April 19, 2018, in Coral Gables, Florida at Hyatt Regency Coral Gables and adjourned on Friday, April 20, 2018 at 10:53 a.m. EDT.

Thursday, April 19

Call to Order

Chairman J. Bradley King called the meeting to order and welcomed participants to Coral Gables, Florida.

Report of the Proxy Committee

Gary Poser reported that for this Standards Board meeting, 19 proxies were reviewed and approved by the Proxy Committee.

Report of the Resolutions Committee

Bradley King reported Resolution 2018-01 has been reviewed by the committee and so determined to be in conformity with statute and in proper form according to counsel for the EAC.

Welcome Video from Congresswoman Ileana Ros-Lehtinen to the Standards Board of the United States Elections Assistance Commission.

Pledge of Allegiance

EAC Vice-Chairperson Christy McCormick led all present in the recitation of the Pledge of Allegiance.

Roll Call

Sally Williams was elected as Secretary pro tem. She called roll for the Standards Board and found present: Alaska- Carol Thompson, Proxy for (Josie Bahnke); Arkansas- Chad Pekron; Arizona- Reynaldo Valenzuela

Jr., Proxy for (Eric H. Spencer); Colorado- Dwight K. Shellman III, Rudy Santos; Connecticut- Peggy Reeves, Timothy DeCarlo; Delaware- Elaine Manlove, Howard G. Sholl, Jr.; Guam- Maria I.D. Pangelinan, Joseph D. Iseke; Idaho- Patty Weeks, Tim Hurst; Illinois- Lance Gough, Bernadette Matthews; Indiana- Bradley King, Proxy for Jim (Silrum),(Carol Morris), (Doug Sanderson); Iowa- Dennis Parrott, proxy for (Ken Kline); Kentucky- Kenneth Barger, Proxy for (Jared Dearing); Louisiana- Lynn Jones, Proxy for (Kyle Ardoin); Maryland- Nikki Baines Charlson; Michigan- Sally Williams, Jan Roncelli; Minnesota- Debby Erickson, Gary Poser, Proxy for (Maria Matthews); Mississippi- Hawley Robertson, Baretta Mosely; Nebraska- David Shivey, Heather Doxon; Nevada- Justus Wendland, Joseph P. Gloria; New Hampshire- Anthony Stevens, Robert Dezmelyk; New Jersey- Bob Giles, Proxy for (Stuart Holmes),(Linda Von Nessi),(Neal Kelley), (Paul Lux); New Mexico- Kari Fresquez, Dave Kunko; New York- Douglas A. Kellner, Rachel L. Bledi; North Carolina- Veronica Degraffenreid; North Dakota- DeAnn Buckhouse; Oregon- Steven N. Trout, Derrin "Dag" Robinson; Pennsylvania- Jonathan Marks; Rhode Island- Rob Rock; South Carolina- Marci Andino, Wanda Hemphill; South Dakota- Carri Crum, Kristin Gabriel; Tennessee- Mark Goins, Proxy for (Lynn Bailey),(Brian Kemp),(John H. Merrill); Texas- Keith Ingram, Dana DeBeauvoir; Virgin Islands- Genevieve Whitaker, Proxy for (Fiti Tavai), (Terri Rethlake), Lisa Harris-Moorhead; Virginia- Greg S. Riddlemoser, Chris Piper; Washington- Jerry Pettit; West Virginia- Brittany Westfall, Proxy for (Brian Wood); Wisconsin- Barbara K. D. Goeckner, Meagan Wolfe; Wyoming- Kai Schon, Jackie R. Gonzalez; Alice Miller; Louise Phaneuf; Chad Pekron

Secretary Williams reported that the Roll Call shows a quorum is present.

Welcoming Remarks from the EAC Commissioners

EAC Chairman Thomas Hicks welcomed the Standard Boards members, especially the new members, to Miami.

Chairman Hicks mentioned the challenges election officials have faced in recent years and that insight about these issues from the Standards Board members serves as a key resource to the commission. He talked about the public hearings, workshops, round tables and meetings that the EAC commissioners conducted in 26 states across the country in 2017 in order to expand resources to election officials and voters. Chairman Hicks provided a detailed synopsis of the 2018 EAC Summit that was held on January 10th in Washington, D.C., which highlighted a spectrum of issues that state and local election officials will face as they work to administer a secure, accessible, and efficient 2018 Federal Election. Attendees heard from keynote speakers and expert panelists who addressed topics such as election security, voting accessibility, and how to use election data to

improve the voter experience. He also gave examples of the tools and resources that the commission provided to election officials at the summit to help strengthen their ability to serve millions of American voters.

Chairman Hicks expressed the EAC's commitment to making the \$380 million in 2018 HAVA election funds available as soon as possible to support election activities to approve the administration of elections for federal offices.

EAC Vice-Chairperson Christy McCormick welcomed all in attendance to Miami and thanked them for their patience and dedication in dealing with the government shutdown in early 2018 and for their on-going hard work through working with limited resources. Vice-Chair McCormick explained that the commission needs to be on guard for any possible attempts to interfere with our elections and our democracy and they are now required to review everything with an eye towards security. She expressed the EAC's desire to support and assist in any way they can to help with all the important tasks for this coming year and that the commission is looking forward to hearing the perspectives of all those in attendance. Vice-Chair McCormick thanked Robin Sargent for her hard work in organizing the Miami Standards and Advisory Board meetings. She also thanked all the staff being led by the new Executive Director, Brian Newby.

Introductory Business:

Approval of Minutes

Chairman King called for a motion to approve the minutes from the April 27-28, 2017, meeting of the Standards Board as submitted. Gary Poser made the motion and Rudy Santos seconded the motion. Chairman King called for a vote. The motion carried unanimously.

Adoption of Agenda

Chairman King called for a motion to approve the agenda as submitted. Lisa Moorehead made the motion and Peggy Reeves seconded the motion. Chairman King called for a vote. The motion carried unanimously.

Introduction of New Members to the Standards Board

Chairman King recognized the following new members to the Standards Board and asked them to come forward to receive a certificate in recognition of their service: Kyle Ardoin, Kenneth Barger, Carri Crum,

Heather Doxon, Lynn Jones, Ken Klein, Jonathan Marks, Lisa Moorehead, Chrissy Peters, Jerry Pettit, Chris Piper, Kai Schon, and Meagan Wolfe.

Overview of VVSG, Bylaws, EAVS, EAC Clearinghouse, and USPS Committees

Bradley King, Bylaws Committee, reported there are no proposed amendments nor committee business to transact at this time.

Sally Williams, United States Postal Service (USPS) Committee, reported that the committee has been focused on key messages related to USPS issues for 2018 and creating awareness of the useful information about key USPS issues and resources available to state and local elections officials through a one-page PDF document posted on the EAC website that can be downloaded and sent to local officials.

Greg Riddlemoser, Voluntary Voting Systems Guidelines (VVSG) Committee, reported there will be a presentation and detailed discussion on the new proposed VVSG 2.0 later in the day per the agenda that will include staff comments.

Mark Goins, Election Administration and Voting Survey (EAVS) Committee, reported the committee is focused on simplifying the survey while maintaining quality and accurate data.

Genevieve Whitaker, Clearinghouse Committee, reported there have been technology issues and challenges, but the committee is focusing on best practices and communications with EAC staff and a greater working relationship within the committee to strategize the management of the clearinghouse going forward.

Federal Advisory Committee Act (FACA) Responsibilities and Role of the Board Under the Help Americans Vote Act (HAVA)

Clifford D. Tatum, EAC General Counsel, presented slides explaining that the Federal Advisory Committee Act (FACA) is the framework in which the Advisory Boards operate. The EAC Advisory Boards were created by the Help America Vote Act (HAVA) to assist the EAC in developing the Voluntary Voting Assistance Guidelines (VVSG), reviewing and participating in creating best practices recommendations for the EAC, and to review the absentee voting processes and procedures for overseas and uniformed voters.

Mr. Tatum explained that the three EAC Advisory Boards are the Standards Boards, the Board of Advisors, and the Technical Guideline

Development Committee (TGDC), and they are established by statute. He further explained the operating terms and the duties of board members, including that there is a federal law that prohibits members from being a lobbyist.

Mr. Tatum stated that the act requires a Designated Federal Officer be assigned and currently, Commissioner Christy McCormick is the Vice-Chair and the Designated Federal Officer (DFO) for the Standards Board. Commissioner Hicks is the Designated Federal Officer (DFO) for the Board of Advisors, and at this point the EAC does not have an officer for the Technical Guidelines Development Committee.

Mr. Tatum stated the presentation slides are available for download from the website.

2018 Help Americans Vote Act (HAVA) Funds

Brian Newby, EAC Executive Director and Mark Abbott, EAC Director of Grants, conducted a presentation to explain the funds that are being distributed due to the Help Americans Vote Act (HAVA).

Mr. Newby stated that the act was passed in March and \$380 million was provided to the EAC to be distributed in accordance with HAVA section 101 to improve administration and security in federal elections.

Mr. Abbott started with a brief history and explanation of what it means to have HAVA funds, the guidelines for receiving the funds, drawing down the funds, the five-year expiration date on the funds, administrative requirements, cost principles, audit requirements and items that are red flags to auditors. He explained that when spending plans are submitted, they will be reviewed to ensure the plan constitutes improvement to the administration of elections and the security programming will be used to boost public confidence.

Mr. Newby stated that although the EAC was allowed 45 days to distribute the HAVA funds, the EAC has committed to get it out in 30 days, and expressed his gratitude to Mark Abbott, along with other staff members, for his hard work that will ensure that 30 day commitment is met.

Elections Security Panel

Brian Newby provided an overview introduction of the election security panel and the video that was created as a tool to assist with educating community members on election security. Mr. Newby also stated the video can be downloaded from the EAC website with an accompanying

Leader's Guide that can be printed to assist in presenting information in their communities.

Presentation Video on Election Security

Following the election security video, Mark Listes, EAC Director of Policy, was joined by Robert Giles of New Jersey, Mark Goins from Tennessee and Dave Wulf, Deputy Assistant Secretary of Infrastructure Protection from the Department of Homeland Security (DHS) to present the election security panel's goals, an understanding of the basic terms of elections security, and definitions of government acronyms. The panel finished their presentation with a moderated Q & A session in which all those in attendance were encouraged to answer or ask questions regarding critical infrastructure and how critical infrastructure applies to cybersecurity in general.

Dave Wulf of DHS stated that in 2017, Jay Johnson, the former Department of Homeland Security Secretary, designated election systems as critical infrastructure and proceeded to recite the official definition of critical infrastructure drawn from the USA Patriot Act as: Systems and assets, whether physical or virtual so vital to the United States that the incapacity or destruction of those systems and assets would have a debilitating impact on security, national economic security, national public health or safety, or any combination of those matters.

Mr. Wulf provided an overview of the focus on the dynamic threat environment, both from a cyber perspective and with respect to physical vulnerabilities across 16 critical infrastructure sectors. He further explained that critical infrastructure also includes venues that serve as public gathering places, city squares, our arenas, and all things that are the core life in the United States and that remain attractive targets to adversaries. He explained critical infrastructure sectors and sub sectors establish both sector coordinating councils (SCC) and government coordinating councils (GCC). He defined a SCC as being for private sector members largely in the elections arena, such as manufacturers of voting systems, database vendors, etc. and a GCC, as being for government entities, such as federal, state, local, designed to enable interagency and cross-jurisdictional coordination. Mr. Wulf pointed out that Bob Giles and EAC Chairman Thomas Hicks are both members of the GCC executive committee.

Mr. Wulf clarified that the critical infrastructure partnership advisory council framework is a voluntary framework. It is about bringing together a community of owners and operators of critical infrastructure who work together to develop strategies for the broader community. They are not rules, they are not regulations. They are in the nature of guidance and

opportunities to enhance the security and resilience of designated critical infrastructure, in this case America's election system. He encouraged members to locate their connection points either into the Government Coordinating Council or in the Sector Coordinating Council, and to be part of the process going forward.

Mark Listes reminded all in attendance that the EAC is continuing to post new critical infrastructure resources, along with a cybersecurity shared dictionary and other resources that help everyone navigate everything from terms to new developments on their website at EAC.gov. Panelists acknowledged several times that it is challenging, yet very important for everyone to become familiar with the terminology, definitions and acronyms when dealing with this subject.

A considerable amount of questions and comments were brought before the panel and discussed immediately following the presentation.

The Board recessed for lunch at 11:45 a.m. for a Presentation by the Elections & Disaster Recovery Panel, moderated by EAC Vice-Chairperson Christy McCormick, including panel members Bob Giles, Walt Latham, Genevieve Whitaker, and Michael T. Morley.

Vice-Chair McCormick opened the discussion with a brief overview of the panel and the introduction of the panel members. She invited each member to share their bio and personal stories of how disasters and recovery plans affected elections and basic life in their states.

Panel member Michael T. Morley recently authored a Law Review article on elections and natural disaster emergencies. He detailed the importance of having state emergency statutes in place to insure politically charged decisions are not made on the spot in the midst of an emergency, without potentially recognizing some of their implications.

Robert Giles provided his thoughts and insight on the devastation that Hurricane Sandy caused in his state of New Jersey.

Voluntary Voting System Guidelines (VVSG) Panel

Chairman J. Bradley King introduced Brian Newby, who detailed the background history of the VVSG from its first adoption by the EAC in 2005, through all prior versions to current date, including VVSG 2.0, which has gone through significant development with the TGDC and was voted by the TGDC and presented to the Executive Director in the fall of 2017.

Mr. Newby introduced Brian Hancock and Ryan Macias, EAC Testing and Certification; and Greg Riddlemoser to present and answer questions

regarding the VVSG. Brian Hancock explained the VVSG 2.0 structure, consisting of a set of 15 principles and 53 accompanying guidelines. He defined the on-going task of developing the requirements and test assertions. The requirements being the technical details that the vendors will use to develop the voting systems and the test assertions being the specifications to test those voting systems. Mr. Hancock described the process of VVSG 2.0 and the differences between VVSG 2.0 and previous versions of VVSG.

Ryan Macias provided details about the manuals that are currently used by the EAC, the Testing and Certification Manual and the Voting System Laboratory Manual, and further explained that these two manuals were voted on by previous commissioners. They are the policies that the EAC is governed by, and their three-year term is close to expiration. In preparation of that expiration, they are being modified to align with the VVSG 2.0 model.

Greg Riddlemoser thanked all the current VVSG subcommittee members: Veronica DeGraffenreid of North Carolina, Robert Dezmelyk of New Hampshire, Kari Fresquez of New Mexico, Bob Giles of New Jersey, Lance Gough of Illinois, Tim Hurst of Idaho, Keith Ingram of Texas, Paul Lux of Florida, Marion Snyder of Pennsylvania, Dwight Shellman of Colorado, Steve Trout of Oregon, Ray Valenzuela of Arizona and Brian Wood of West Virginia.

A considerable amount of questions and some opposing concerns were expressed to the panel and discussed immediately following the presentation. Chairman King reminded membership that as part of the deliberation and voting process of Resolution 2018-01 that is scheduled to take place this same day, it is appropriate for members to propose amendments to either add or delete language to address expressed concerns. He further suggested members who have concerns that they believe rise to the level of an amendment to compose language to be reviewed during that process.

The Board recessed at 3:15 p.m. and reconvened at 3:50 p.m.

VVSG Continued and Consideration of Resolution 2018-01

Chairman Bradley King called for a motion to adopt Resolution 2018-01. Greg Riddlemoser made the motion and recited the resolution. Robert Giles seconded the motion. Mark Goins requested a roll call vote. Chairman King announced at the end of a discussion and consideration without objection, a roll call vote will be ordered. Chairman King announced the consideration of Resolution 2018-01 to begin.

Robert Giles offered an amendment (amendment #1) to insert new language to the resolution that would so read.... “adopt within the testing and certification program quality and program manage manual a provision providing for the ability of VVSG 2.0 requirements and test assertions to be updated in the absence of a quorum of the EAC commissioners.” Gary Poser seconded this amendment for consideration.

Chairman King called for a vote. In the opinion of the Chairman, the ayes have it and the motion to adopt amendment #1 was carried. Chairman King led discussion to adopt Resolution 2018-01 as now amended.

After further discussions, Chairman King called for a roll call vote. The Secretary reported that the motion received 75 aye votes, four no votes, and one abstention. Motion to adopt Resolution 2018-01 as amended was carried.

Miscellaneous Announcements & Business

Chairman Bradley King called for any further business to come before the board, hearing none. He announced the board stands in recess until Friday, April 20, 2018.

The meeting recessed at 4:28 p.m. EDT

Friday, April 20

Chairman Bradley King called the meeting to order at 8:21 a.m. EDT

Chairman King reconvened the meeting of the United States Elections Assistance Commission Standards Board.

Executive Committee Report

Chairman King reminded everyone that the bylaws provide for three officers, a Chair, Vice-Chair and Secretary who each serve a one-year term expiring on April 29, 2018. Mr. King then announced the results of the election of new executive committee officers for the coming year. Chairman, Greg Riddlemoser of Virginia. Vice-chair, Sally Williams of Michigan. Secretary, Reynaldo Valenzuela of Arizona. Chairman King asked each person to come forward and address the assembly.

Mr. Riddlemoser thanked the assembly for asking him to serve. It is Mr. Riddlemoser’s hope to continue the work of the VVSG and the TGDC and he encourages everyone to contact their member of Congress to ask the congressional leadership to appoint people to the current vacancies on the

EAC commission. He looks forward to working with the EAC commissioners and staff during the coming year.

Ms. Williams stated that she is happy to serve as Vice-Chair during the coming year. She looks forward to working with the VVSG, and is proud to serve alongside Mr. Riddlemoser and Mr. Valenzuela.

Mr. Valenzuela thanked Chairman King for his service, and he looks forward to working with Mr. Riddlemoser and Ms. Williams. Mr. Valenzuela stated that he is honored to serve such an amazing consortium of election officials.

Chairman King also announced the election by the Executive Board of Reynaldo Valenzuela to serve as Secretary and the election of Genevieve Whitaker to serve as Vice-Chair for the current unexpired terms until April 29, 2018. Mr. King asked Ms. Whitaker to address the assembly.

Ms. Whitaker thanked her fellow Executive Board members and everyone in attendance for the important work that they are engaged in. She also thanked the Executive Board for appointing her to the position of Vice-Chair. She then announced that she will be stepping down from her position at the Election Systems in the Virgin Islands, as she is running for the Senate. She again expressed her appreciation for all of the work performed and she hopes it continues.

Chairman King thanked those that volunteered to serve on the various committees of the Standards Board and asked the chairpersons of the committees to announce the names of the new committee members.

Chairman King began by announcing the members of the Bylaws Committee: Bradley King of Indiana, Chair. Members Wanda Hemphill of South Carolina. Maria Pangelinan of Guam. Dennis Parrott of Iowa. Chris Piper of Virginia. Howard Sholl of Delaware. Brittany Westfall of West Virginia.

Ms. Whitaker announced the members of the Clearinghouse Committee: Rudy Santos of Colorado, Chair. Members Joe Gloria of Nevada. Lynn Jones of Louisiana. Doug Kellner of New York. Bradley King of Indiana. Bernadette Matthews of Illinois. Aulii Tenn of Hawaii. Patty Weeks of Idaho. Brittany Westfall of West Virginia. Bradley King will serve as the liaison to the executive committee.

Mark Goins announced the members of the Cybersecurity Committee: Mark Goins of Tennessee, Chair. Members Marci Andino of South Carolina. Robert Giles of New Jersey. Neal Kelley of California. Bradley King of Indiana. Gary Poser of Minnesota. Steven Reed of Alabama.

Greg Riddlemoser of Virginia. Reynaldo Valenzuela of Arizona. Sally Williams of Michigan.

Mr. Goins also announced the members of the Election Administration and Voting Survey (EAVS) Committee: Mark Goins of Tennessee, Chair. Members Lynn Bailey of Georgia. Nikki Charlson of Maryland. Kristin Gabriel of South Dakota. Stuart Holmes of Washington. Keith Ingram of Texas. Gary Poser of Minnesota. Jan Roncelli of Michigan. Howard Sholl of Delaware. Mishelle Tassinari of Massachusetts. Carol Thompson of Alaska. Patricia Wolfe of Ohio.

Mr. King announced the members of the Executive Director Search Committee: Bradley King of Indiana, Chair. Members Josie Bahnke of Alaska. Dana Corson of Montana. Carri Crum of South Dakota. Steve Harsman of Ohio. Rob Rock of Rhode Island. Jan Roncelli of Michigan.

Gary Poser announced the members of the Nominating Committee: Gary Poser of Minnesota, Chair. DeAnn Buckhouse of North Dakota. Steve Harsman of Ohio. Rob Rock of Rhode Island. Eric Spencer of Arizona.

Mr. Poser also announced the members of the Proxy Committee: Gary Poser of Minnesota, Chair. Members Marci Andino of South Carolina. Timothy DeCarlo of Connecticut. Elaine Manlove of Delaware. Patricia Wolfe of Ohio.

Mr. King announced the members of the Resolutions Committee: Bradley King of Indiana, Chair. Members Marci Andino of South Carolina. Dana Debeauvoir of Texas. Lisa Harris Moorehead of Virgin Islands. Holly Robertson of Washington.

Mr. King also announced that the representatives to the Technical Guidelines Development Committee (TGDC) will be Robert Giles of New Jersey and Greg Riddlemoser of Virginia.

Sally Williams announced the members of the United States Postal Service (USPS) Committee: Sally Williams of Michigan, Chair. Members Josie Bahnke of Alaska. Kenny Barger of Kentucky. Barbara Goeckner of Wisconsin. Jackie Gonzales of Wyoming. Bradley King of Indiana. Maria Pangelinan of Guam. Sandy Pinsonault of Vermont. Peggy Reeves of Connecticut. Derrin Robinson of Oregon. Justus Wendland of Nevada.

Mr. Riddlemoser announced the members of the Voluntary Voting System Guidelines (VVSG) Committee: Greg Riddlemoser of Virginia, Chair. Members Veronica DeGraffenreid of North Carolina. Robert Dezmelyk of New Hampshire. Heather Doxon of Nebraska. Kari Fresquez of New Mexico. Robert Giles of New Jersey. Lance Gough of Illinois. Tim Hurst

of Idaho. Keith Ingram of Texas. Paul Lux of Florida. Jonathan Marks of Pennsylvania. Dwight Shellman of Colorado. Steve Trout of Oregon. Reynaldo Valenzuela of Arizona. Brian Wood of West Virginia.

Committee Meeting Breakouts

Mr. King announced the beginning of committee meeting breakout sessions and invited non-committee members to attend any meeting they may choose. There will also be an open mic session with the commissioners that may also be attended.

The Standards Board was then recessed at 8:40 a.m. EDT

Committee Reports

Chairman King reconvened the meeting of the Standards Board at 9:47 a.m. EDT and asked for committee reports.

Bylaws Committee: Chairman King reported that the members discussed the structure and role of the Bylaws Committee. Regarding amendments to the bylaws, they are considered by the entire membership after a solicitation is sent out inviting any member to submit proposed amendments. They are then considered by the full membership and require a supermajority to pass. There was discussion regarding a potential amendment to address the succession of officers to make certain that there is a procedure in place to ensure there is always an officer who is available to act on behalf of the board.

United States Postal Service Committee: Ms. Williams reported that committee members welcomed their two new members. Members reviewed some of the work performed previously by the committee. The members heard an update from Tammy Patrick of the Democracy Fund. The update included information about an upcoming USPS forum meeting which will take place in San Antonio, Texas next month. One of the days of the forum will be devoted to election issues.

EAVS Committee: Mr. Goins reported that there was consideration of forming a working group to look at section A. The committee would like to review whether EAVS is getting the right data to ensure that improvements can be made. Consideration is also being given to updating section A to incorporate OVR and automatic voter registration.

Clearinghouse Committee: Mr. Santos reported that Mr. Gloria was appointed Vice-Chair and Mr. Kunko was appointed Secretary. The committee plans to meet bimonthly and emphasize attempting to educate

election officials across the county who are not involved with the election center or the EAC.

VVSG Committee: Mr. Riddlemoser reported that the committee hopes to hold monthly webinars.

Overview of EAC Mission & Objectives for 2018 & Beyond (EAC Video)

A video was shown which describes the purpose and the role of the Elections Assistance Commission.

EAC's 2018 Campaign (and beyond) Preview

Mr. Newby thanked the EAC staff for the hard work that was done to prepare and organize this meeting. The staff continues to work hard to make the EAC a reliable and responsive organization.

Mr. Newby described what the local voting jurisdiction that might most benefit from the services of the EAC might look like. He estimated that is a community of perhaps 50 to 150,000 people. The process of sharing best practices can only help state and local jurisdiction. He encouraged more people to get involved with the EAC. Staff continues to attempt to determine what the best way to measure effectiveness might be.

Sean Greene, Director of Research of the EAC spoke about the election administration and voting survey. EAVS attempts to gather data with the use of surveys, which are sent out to all of the states and territories every two years. The survey consists of six sections and contains hundreds of questions about many types of election data points. The goal is to attempt to make the EAVS more impactful and relevant to members. Attempts continue to make filling out the survey easier. Attempts will also be made to determine how election technology has shifted over the years and what impact that has had on elections. The next iteration of EAVS is close to completion. There currently is a one-page fact sheet which provides high-level data from the EAVS on voter registration turnout, how people voted by mode, by mail, etc. For the first time the website contains a data interactive which can be an effective tool which allows data to be reviewed on a state or local level. Some small changes will be made for the 2018 survey. A separate document now exists inside the survey which provides instructions for completing the survey. A new outside EAVS contractor is currently out for bid. It is anticipated that a new contractor will be in place by June. The survey has changed significantly since the survey began in 2004. Mr. Greene asked for input regarding improvement to the questions currently asked on the survey. Any input by members is greatly appreciated. Mr. Greene concluded his comments by announcing that he will be leaving his position with the EAC in June.

David Kuennen, Senior Research Program Specialist at EAC, reported on the research and clearinghouse projects at EAC. The purpose of the clearinghouse is to connect members of the election administration field to one another to share knowledge and experience. Clearinghouse activities range from large scale convenings of election officials to smaller scale efforts like blog posts and white papers. Work has been performed on improving voter facing information provided on the website. This can assist individuals looking for information on how to register to vote or update their registration information. Additional efforts have been placed on adding information on voter registration. The main goal is to provide basic information to the public and then submit that information to state and local election officials. In 2017 the CLEARIE awards were first presented and have continued since then. The awards are given for outstanding innovation in election administration, improving accessibility for voters with disabilities and best practices for recruiting, training and retaining election workers. Two events have been planned for the summer of 2018. The first will be in Philadelphia, Pennsylvania on July 12th, which will be a platform for state and local election officials from Pennsylvania and around the country to share information on how they use data to improve the election process. The second will be co-hosted by the Democracy Fund Voice in Washington, D.C. and will focus on helping election officials share information on how to better serve voters with limited English proficiency.

Natalie Longwell, Public Affairs Specialist at EAC, explained some of the resources the EAC has developed and the growth that has occurred with online engagement. The sharing of best practices along with updating and professionalizing the look of the website are goals for 2018. Ms. Longwell explained the considerable work being done to bring people together to share best practices and share lessons learned.

Brenda Bowser Soder, Director of Communications and Public Affairs at EAC, stated that work is being done to reboot the Standards Board newsletter in an effort to highlight the accomplishments of the Board. Ms. Soder encouraged members to share the security video with stakeholders. She mentioned the Women in Election Series that the staff worked on with Vice-Chairperson McCormick, which highlighted the work of women from across the elections community. She also emphasized the new thematic approach to communications that is now being developed. The communications office is always available to members whenever people need help.

Mark Listes, the EAC's Director of Policy, discussed current efforts in long term planning and encouraged everyone to let him know how he can

assist members. He invited everyone to visit the EAC website and review the strategic plan and provide feedback.

Mr. Newby thanked Mr. Greene for his service and wished him well. He then asked for a round of applause for Mr. Greene. Mr. Newby then opened the floor to questions.

Mr. Riddlemoser was concerned about the risk of users of the website clicking on links that might lead to other websites that contain false information. Ms. Soder acknowledged that Mr. Riddlemoser made a valid point. She stated that they are aware that other websites can have stale and/or false information and they will be sensitive to this moving forward.

Ms. Westfall asked when members will be informed of any new questions on the EAVS survey in order to prepare local jurisdictions for the changes. Mr. Greene responded by stating that there will be no new questions for the 2018 survey, only some formatting and language changes. Mr. Greene acknowledged that there will be changes in the future and he is aware of the members need for lead time if significant changes are made, or if additional questions are included.

Ms. DeGraffenreid complimented the staff on the quality of the video shown the previous day. She believes the video can be shown in any jurisdiction and will be a great tool.

Mr. Dezmelyk asked if there could be different versions of the video depending on the needs of individual jurisdictions. Mr. Newby said this was anticipated and that they may be able to create a generic version by removing certain portions.

Ms. Williams asked if members could get a copy of the video. Ms. Soder stated that she would be happy to work with any jurisdiction and try to develop something that will work for most officials.

Mr. Newby again complimented the staff of the EAC. He pointed out that there are certain risks involved with working with the EAC, but he greatly appreciates their efforts. He then asked everyone to please let him or the staff know if there is anything that they can do to help.

Chairman King thanked the panelists for presenting valuable information to everyone.

Additional Announcements & Business

Chairman King then welcomed two new members to the board, Secretary of State Mark Martin of Arkansas and DeAnn Buckhouse, Election Coordinator of North Dakota. Both were presented with certificates.

Chairman King reminded everyone that at some point after the meeting an email will be sent out regarding post meeting documentation. Everyone was asked to anticipate receiving the email and to respond to it.

Chairman King then asked if there were any other announcements or further business to conduct before the Standards Board meeting is adjourned for the day. Seeing none, he recognized Secretary Martin for a motion to adjourn and then recognized Mr. Riddlemoser for a second to that motion.

Adjournment

A motion to adjourn was made by Mr. Martin and was seconded by Mr. Riddlemoser.

The motion carried on a voice vote and the meeting was adjourned.

The April 19-20, 2018 meeting of the Standards Board adjourned at 10:53 a.m. EDT