

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

RFP FOR ON-LINE VOTING SYSTEM

REVISED SCHEDULE

SEPTEMBER 30, 2014

6.3 RFP Schedule

This schedule indicates estimated dates for the RFP process. The DEPARTMENT reserves the right to adjust the schedule when appropriate.

DATE	EVENT
Friday, September 19, 2014	Release RFP to potential CONTRACTOR
Wednesday, October 15, 2014	Optional Pre-submittal meeting
Wednesday, October 22, 2014	Issue addendum in response to optional pre-submittal meeting, if applicable
Friday, November 7, 2014	RFP's due by 4:00 p.m.
Wednesday, November 12, 2014	Begin RFP evaluations
Tuesday, November 18, 2014	Conduct interviews/oral presentations, if applicable
Monday November 24, 2014	Begin negotiations with selected CONTRACTOR
Monday, December 15, 2014	Board of Neighborhood Commissioners approves contracts
Friday, January 23, 2015	Mayor/DONE executes contracts