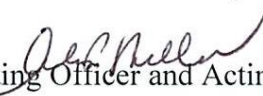


III.B. EAC'S RESPONSE TO THE MOST SERIOUS MANAGEMENT CHALLENGES FACING EAC ACCORDING TO THE INSPECTOR GENERAL



U.S. Election Assistance Commission
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To: Curtis W. Crider
Inspector General

From: Alice Miller 
Chief Operating Officer and Acting Executive Director

Date: October 16, 2014

Subject: Election Assistance Commission Response to the Inspector General's
Statement Summarizing the Major Management and Performance Challenges
Facing the U.S. Election Assistance Commission

The Election Assistance Commission (EAC) concurs with your statement dated October 14, 2014 that in the area of performance management and accountability, there are two outstanding items to resolve. As you noted, the outstanding policies, including the Communications and Clearinghouse handbook and National Voter Registration Act policy and procedures, are drafted and ready for adoption by a quorum of Commissioners which the agency does not have at this time.

The second outstanding major challenge is a records retention schedule for EAC. Subsequent to the agency's meeting on October 16, 2014 with the assigned Archivist from the National Archives and Records Administration, the current status of EAC records managements appears to be "light years ahead of any of the agencies that are dealt with..." The determination, based on her review, is that the vast majority of the agency records are within the General Records Schedule (GRS). As such, HR, CFO, Grants, Commissioners/Executive Office (which includes COO and ED), CIO, GC, IG and NVRA are completed. The records for Communications, Research and Testing and Certification are currently under review. Those records are being prepared to be submitted for approval during FY 2015.