

U.S. Election Assistance Commission 1201 New York Avenue, NW, Suite 300 Washington, DC 20005

## Annual Employee Survey Results

This brief analysis was provided along with the attached survey results:
EAC's response rate was quite good. However, given the very small number of people who work at EAC, even "Very Good" does not produce a large database. Fourteen out of 24 people responded. That is about the same response rate as in years past so it's fair to compare the 2012 results to those from previous years.

Overall, the EAC's results were quite good and often noticeably better than last year. The large declines in many aspects of the work environment in 2011 have been reversed, returning to (or sometimes exceeding) the 2009 scores. Even given the small number of people involved, the data is convincing that EAC is a better place to work than it was a year ago.

The one disappointment this year relates to the comments. Very few people made comments. The positive comments say EAC's mission is important and people are proud to perform it.

February 2013

## 2012 Annual Employee Survey Results for U.S. Election Assistance Commission All Respondents

Prescribed Questions: Personal Work Experience

| Item Text |  | Strongly Agree | Agree | Neither | Disagree | Strongly Disagree | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1. The people I work with cooperate to get the job done. | Frequencies | 6 | 6 | 2 | 0 | 0 | 14 |
|  | Percentages | 42.9\% | 42.9\% | 14.3\% | 0.0\% | 0.0\% | 100.0\% |
| 2. I am given a real opportunity to improve my skills in my organization. | Frequencies | 5 | 4 | 2 | 1 | 2 | 14 |
|  | Percentages | 35.7\% | 28.6\% | 14.3\% | 7.1\% | 14.3\% | 100.0\% |
| 3. My work gives me a feeling of personal accomplishment. | Frequencies | 9 | 3 | 1 | 0 | 1 | 14 |
|  | Percentages | 64.3\% | 21.4\% | 7.1\% | 0.0\% | 7.1\% | 100.0\% |
| 4. I like the kind of work I do. | Frequencies | 9 | 4 | 0 | 0 | 1 | 14 |
|  | Percentages | 64.3\% | 28.6\% | 0.0\% | 0.0\% | 7.1\% | 100.0\% |
| 5. I have trust and confidence in my supervisor. | Frequencies | 6 | 3 | 3 | 0 | 2 | 14 |
|  | Percentages | 42.9\% | 21.4\% | 21.4\% | 0.0\% | 14.3\% | 100.0\% |
| Item Text |  | Very Good | Good | Fair | Poor | Very Poor | Total |
| 6. Overall, how good a job do you feel is being done by your immediate supervisor/team leader? | Frequencies | 7 | 2 | 4 | 0 | 1 | 14 |
|  | Percentages | 50.0\% | 14.3\% | 28.6\% | 0.0\% | 7.1\% | 100.0\% |

## 2012 Annual Employee Survey Results for <br> U.S. Election Assistance Commission All Respondents

Surveys Sent: 24
Surveys Returned: 14
Response Rate: 58\%

Prescribed Questions: Recruitment, Development, \& Retention

| Item Text |  | Strongly Agree | Agree | Neither | Disagree | Strongly Disagree | Do Not Know | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 7. The workforce has the jobrelevant knowledge and skills necessary to accomplish organizational goals. | Frequencies | 5 | 5 | 3 | 0 | 1 | 0 | 14 |
|  | Percentages | 35.7\% | 35.7\% | 21.4\% | 0.0\% | 7.1\% | 0.0\% | 100.0\% |
| My work unit is able to recruit people with the right skills. | Frequencies | 5 | 4 | 4 | 1 | 0 | 0 | 14 |
|  | Percentages | 35.7\% | 28.6\% | 28.6\% | 7.1\% | 0.0\% | 0.0\% | 100.0\% |
| I know how my work relates to the agency's goals and priorities. | Frequencies | 9 | 4 | 0 | 0 | 0 | 1 | 14 |
|  | Percentages | 64.3\% | 28.6\% | 0.0\% | 0.0\% | 0.0\% | 7.1\% | 100.0\% |
| 10. The work I do is important. | Frequencies | 9 | 4 | 0 | 0 | 1 | 0 | 14 |
|  | Percentages | 64.3\% | 28.6\% | 0.0\% | 0.0\% | 7.1\% | 0.0\% | 100.0\% |
| 11. Physical conditions (for example, noise level, temperature, lighting, cleanliness in the workplace) allow employees to perform their jobs well. | Frequencies | 7 | 6 | 0 | 1 | 0 | 0 | 14 |
|  | Percentages | 50.0\% | 42.9\% | 0.0\% | 7.1\% | 0.0\% | 0.0\% | 100.0\% |
| 12. Supervisors/team leaders in my work unit support employee development. | Frequencies | 6 | 3 | 2 | 2 | 0 | 1 | 14 |
|  | Percentages | 42.9\% | 21.4\% | 14.3\% | 14.3\% | 0.0\% | 7.1\% | 100.0\% |
| 13. My talents are used well in the workplace. | Frequencies | 6 | 2 | 2 | 2 | 2 | 0 | 14 |
|  | Percentages | 42.9\% | 14.3\% | 14.3\% | 14.3\% | 14.3\% | 0.0\% | 100.0\% |
| 14. My training needs are assessed. | Frequencies | 6 | 3 | 2 | 1 | 2 | 0 | 14 |
|  | Percentages | 42.9\% | 21.4\% | 14.3\% | 7.1\% | 14.3\% | 0.0\% | 100.0\% |

## 2012 Annual Employee Survey Results for <br> U.S. Election Assistance Commission All Respondents

Surveys Sent: 24 Surveys Returned: 14

Response Rate: 58\%

Prescribed Questions: Performance Culture

| Item Text |  | Strongly Agree | Agree | Neither | Disagree | Strongly Disagree | Do Not Know | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 15. Promotions in my work unit are based on merit. | Frequencies | 5 | 0 | 4 | 1 | 1 | 3 | 14 |
|  | Percentages | 35.7\% | 0.0\% | 28.6\% | 7.1\% | 7.1\% | 21.4\% | 100.0\% |
| 16. In my work unit, steps are taken to deal with a poor performer who cannot or will not improve. | Frequencies | 5 | 3 | 2 | 1 | 2 | 1 | 14 |
|  | Percentages | 35.7\% | 21.4\% | 14.3\% | 7.1\% | 14.3\% | 7.1\% | 100.0\% |
| 17. Creativity and innovation are rewarded. | Frequencies | 5 | 2 | 4 | 1 | 2 | 0 | 14 |
|  | Percentages | 35.7\% | 14.3\% | 28.6\% | 7.1\% | 14.3\% | 0.0\% | 100.0\% |
| Item Text |  | Strongly Agree | Agree | Neither | Disagree | Strongly Disagree | No Basis to Judge | Total |
| 18. In my most recent performance appraisal, I understood what I had to do to be rated at different performance levels (e.g., Fully Successful, Outstanding). | Frequencies | 5 | 4 | 3 | 0 | 1 | 1 | 14 |
|  | Percentages | 35.7\% | 28.6\% | 21.4\% | 0.0\% | 7.1\% | 7.1\% | 100.0\% |
| Item Text |  | Strongly Agree | Agree | Neither | Disagree | Strongly Disagree | Do Not Know | Total |
| 19. In my work unit, differences in performance are recognized in a meaningful way. | Frequencies | 4 | 2 | 5 | 0 | 1 | 2 | 14 |
|  | Percentages | 28.6\% | 14.3\% | 35.7\% | 0.0\% | 7.1\% | 14.3\% | 100.0\% |
| 20. Pay raises depend on how well employees perform their jobs. | Frequencies | 3 | 2 | 3 | 1 | 1 | 3 | 13 |
|  | Percentages | 23.1\% | 15.4\% | 23.1\% | 7.7\% | 7.7\% | 23.1\% | 100.0\% |
| 21. My performance appraisal is a fair reflection of my performance. | Frequencies | 6 | 2 | 3 | 1 | 0 | 2 | 14 |
|  | Percentages | 42.9\% | 14.3\% | 21.4\% | 7.1\% | 0.0\% | 14.3\% | 100.0\% |
| 22. Discussions with my supervisor/ team leader about my performance are worthwhile. | Frequencies | 5 | 2 | 4 | 0 | 1 | 2 | 14 |
|  | Percentages | 35.7\% | 14.3\% | 28.6\% | 0.0\% | 7.1\% | 14.3\% | 100.0\% |

## 2012 Annual Employee Survey Results for <br> U.S. Election Assistance Commission All Respondents

Prescribed Questions: Performance Culture

| Item Text |  | Strongly Agree | Agree | Neither | Disagree | Strongly Disagree | Do Not Know | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 23. Managers/supervisors/team leaders work well with employees of different backgrounds. | Frequencies | 5 | 4 | 2 | 1 | 1 | 1 | 14 |
|  | Percentages | 35.7\% | 28.6\% | 14.3\% | 7.1\% | 7.1\% | 7.1\% | 100.0\% |
| 24. My supervisor supports my need to balance work and family issues. | Frequencies | 9 | 3 | 2 | 0 | 0 | 0 | 14 |
|  | Percentages | 64.3\% | 21.4\% | 14.3\% | 0.0\% | 0.0\% | 0.0\% | 100.0\% |

Prescribed Questions: Leadership

| Item Text |  | Strongly Agree | Agree | Neither | Disagree | Strongly Disagree | Do Not Know | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 25. I have a high level of respect for my organization's senior leaders. | Frequencies | 6 | 3 | 3 | 1 | 1 | 0 | 14 |
|  | Percentages | 42.9\% | 21.4\% | 21.4\% | 7.1\% | 7.1\% | 0.0\% | 100.0\% |
| 26. In my organization, leaders generate high levels of motivation and commitment in the workforce. | Frequencies | 4 | 3 | 4 | 1 | 1 | 1 | 14 |
|  | Percentages | 28.6\% | 21.4\% | 28.6\% | 7.1\% | 7.1\% | 7.1\% | 100.0\% |
| 27. Managers review and evaluate the organization's progress toward meeting its goals and objectives. | Frequencies | 5 | 4 | 2 | 1 | 1 | 1 | 14 |
|  | Percentages | 35.7\% | 28.6\% | 14.3\% | 7.1\% | 7.1\% | 7.1\% | 100.0\% |
| 28. Employees are protected from health and safety hazards on the job. | Frequencies | 7 | 6 | 1 | 0 | 0 | 0 | 14 |
|  | Percentages | 50.0\% | 42.9\% | 7.1\% | 0.0\% | 0.0\% | 0.0\% | 100.0\% |
| 29. Employees have a feeling of personal empowerment with respect to work processes. | Frequencies | 5 | 5 | 3 | 1 | 0 | 0 | 14 |
|  | Percentages | 35.7\% | 35.7\% | 21.4\% | 7.1\% | 0.0\% | 0.0\% | 100.0\% |
| 30. My workload is reasonable. | Frequencies | 4 | 8 | 1 | 0 | 0 | 1 | 14 |
|  | Percentages | 28.6\% | 57.1\% | 7.1\% | 0.0\% | 0.0\% | 7.1\% | 100.0\% |
| 31. Managers communicate the goals and priorities of the organization. | Frequencies | 5 | 5 | 2 | 1 | 1 | 0 | 14 |
|  | Percentages | 35.7\% | 35.7\% | 14.3\% | 7.1\% | 7.1\% | 0.0\% | 100.0\% |
| 32. My organization has prepared employees for potential security threats. | Frequencies | 6 | 7 | 1 | 0 | 0 | 0 | 14 |
|  | Percentages | 42.9\% | 50.0\% | 7.1\% | 0.0\% | 0.0\% | 0.0\% | 100.0\% |

## 2012 Annual Employee Survey Results for <br> U.S. Election Assistance Commission All Respondents

Prescribed Questions: Job Satisfaction

| Item Text |  | Very Satisfied | Satisfied | Neither | Dissatisfied | Very Dissatisfied | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 33. How satisfied are you with the information you receive from management on what's going on in your organization? | Frequencies | 5 | 5 | 0 | 3 | 1 | 14 |
|  | Percentages | 35.7\% | 35.7\% | 0.0\% | 21.4\% | 1\% | 100.0\% |
| 34. How satisfied are you with your involvement in decisions that affect your work? | Frequencies | 5 | 5 | 0 | 3 | 1 | 14 |
|  | Percentages | 35.7\% | 35.7\% | 0.0\% | 21.4\% | 7.1\% | 100.0\% |
| 35. How satisfied are you with your opportunity to get a better job in your organization? | Frequencies | 2 | 4 | 4 | 2 | 1 | 13 |
|  | Percentages | 15.4\% | 30.8\% | 30.8\% | 15.4\% | 7.7\% | 100.0\% |
| 36. How satisfied are you with the recognition you receive for doing a good job? | Frequencies | 6 | 3 | 1 | 3 | 1 | 14 |
|  | Percentages | 42.9\% | 21.4\% | 7.1\% | 21.4\% | 7.1\% | 100.0\% |
| 37. How satisfied are you with the policies and practices of your senior leaders? | Frequencies | 6 | 3 | 3 | 1 | 1 | 14 |
|  | Percentages | 42.9\% | 21.4\% | 21.4\% | 7.1\% | 7.1\% | 100.0\% |
| 38. How satisfied are you with the training you receive for your present job? | Frequencies | 7 | 4 | 2 | 1 | 0 | 14 |
|  | Percentages | 50.0\% | 28.6\% | 14.3\% | 7.1\% | 0.0\% | 100.0\% |
| 39. Considering everything, how satisfied are you with your job? | Frequencies | 5 | 4 | 2 | 2 | 1 | 14 |
|  | Percentages | 35.7\% | 28.6\% | 14.3\% | 14.3\% | 7.1\% | 100.0\% |
| 40. Considering everything, how satisfied are you with your pay? | Frequencies | 4 | 5 | 2 | 3 | 0 | 14 |
|  | Percentages | 28.6\% | 35.7\% | 14.3\% | 21.4\% | 0.0\% | 100.0\% |

## 2012 Annual Employee Survey Results for

## U.S. Election Assistance Commission All Respondents

Response Rate: 58\%

Agency-Specific Items

| Item Text |  | Strongly Agree | Agree | Neither | Disagree | Strongly <br> Disagree | No Basis to Judge | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 41. I recommend my organization as a good place to work. | Frequencies | 5 | 3 | 3 | 2 | 1 | 0 | 14 |
|  | Percentages | 35.7\% | 21.4\% | 21.4\% | 14.3\% | 7.1\% | 0.0\% | 100.0\% |
| 42. I have sufficient resources (for example, people; materials; budget) to get my job done. | Frequencies | 4 | 6 | 3 | 0 | 1 | 0 | 14 |
|  | Percentages | 28.6\% | 42.9\% | 21.4\% | 0.0\% | 7.1\% | 0.0\% | 100.0\% |
| 43. Policies and programs promote diversity in the workplace (for example, recruiting minorities and women; training in awareness of diversity issues; mentoring). | Frequencies | 6 | 6 | 0 | 0 | 1 | 1 | 14 |
|  | Percentages | 42.9\% | 42.9\% | 0.0\% | 0.0\% | 7.1\% | 7.1\% | 100.0\% |
| 44. I can disclose a suspected violation of any law, rule or regulation without fear of reprisal. | Frequencies | 4 | 4 | 2 | 1 | 1 | 0 | 12 |
|  | Percentages | 33.3\% | 33.3\% | 16.7\% | 8.3\% | 8.3\% | 0.0\% | 100.0\% |
| Item Text |  | Very Satisfied | Satisfied | Neither | Dissatisfied | Very Dissatisfied |  | Total |
| 45. Considering everything, how satisfied are you with your organization? | Frequencies | 6 | 4 | 2 | 1 | 1 |  | 14 |
|  | Percentages | 42.9\% | 28.6\% | 14.3\% | 7.1\% | 7.1\% |  | 100.0\% |

## Annual Employee Survey (AES) 3-Year Results Summary for 2010 to 2012

## This is an overall summary of the 2010, 2011 and 2012

U.S. Election Assistance Commission's Annual Employee Survey results.

Differences between 2012 and 2011/2010 must be at least 15 percentage points to be worth mentioning (e.g., $55 \%$ vs. $70 \%$ ).

## Personal Work Experiences (Items 1-6)

There were no marked differences in the percent favorable scores since 2011/2010 for personal work experience items.

## Recruitment, Development and Selection (Items 7-14)

There were three notable increases in percent favorable scores for recruitment, development and selection items.
$\Delta$ Favorability increased 17 percentage points for "My work unit is able to recruit people with the right skills" since 2011.

- Favorability increased 24 percentage points for "Physical conditions (for example, noise level, temperature, lighting, cleanliness in the workplace) allow employees to perform their jobs well" since 2011, and 30 points since 2010.
- Favorability increased 22 percentage points for "My training needs are assessed" since 2011.


## Performance Culture (Items 15-24)

There were three conspicuous increases and one noteworthy decrease in percent favorable scores for performance culture items.
A Favorability increased 24 percentage points for "In my work unit, steps are taken to deal with a poor performer who cannot or will not improve" since 2011, and 19\% since 2010.
A Favorability increased 17 percentage points for "Pay raises depend on how well employees perform their jobs" since 2011.

- Favorability increased 17 percentage points for "Managers/supervisors/team leaders work well with employees of different backgrounds" since 2011.
$\nabla$ Favorability decreased 18 percentage points for "Discussions with my supervisor/ team leader about my performance are worthwhile" since 2011.


## Leadership (Items 25-32)

There were five noteworthy increases in percent favorable scores for leadership survey items.

- Favorability increased 27 percentage points for "I have a high level of respect for my organization's senior leaders" since 2011.

4. Favorability increased 17 percentage points for "Managers review and evaluate the organization's progress toward meeting its goals and objectives." since 2011.

- Favorability increased 24 percentage points for "Employees have a feeling of personal empowerment with respect to work processes" since 2011.
A Favorability increased 24 percentage points for "Managers communicate the goals and priorities of the organization" since 2011, and $20 \%$ since 2010.

4. Favorability increased 35 percentage points for "My organization has prepared employees for potential security threats" since 2010.

## Job Satisfaction (Items 33-40)

There were six marked increases and one notable decrease in percent favorable scores for job satisfaction items.
4. Favorability increased 29 percentage points for "How satisfied are you with the information you receive from management on what's going on in your organization? " since 2011, and $21 \%$ since 2010.

- Favorability increased 29 percentage points for "How satisfied are you with your involvement in decisions that affect your work?" since 2011.
A Favorability increased 29 percentage points for "How satisfied are you with your opportunity to get a better job in your organization?" since 2011.


## Annual Employee Survey (AES) 3-Year Results Summary for 2010 to 2012

This is an overall summary of the 2010, 2011 and 2012
U.S. Election Assistance Commission's Annual Employee Survey results.

Differences between 2012 and 2011/2010 must be at least 15 percentage points to be worth mentioning (e.g., 55\% vs. 70\%).
Favorability increased 22 percentage points for "How satisfied are you with the recognition you receive for doing a good job?" since 2011.
A. Favorability increased 22 percentage points for "How satisfied are you with the policies and practices of your senior leaders?" since 2011.

A Favorability increased 21 percentage points for "How satisfied are you with the training you receive for your present job?" since 2011, and 17\% since 2010.

- For "Considering everything, how satisfied are you with your job?" favorability stayed approximately even with 2011 levels, but decreased 16 percentage points since 2010.


## Agency-Specific Items (Items 41-45)

All five agency-specific items showed prominent increases in percent favorable responses from the prior year.
A Favorability increased 36 percentage points for "I recommend my organization as a good place to work" since 2011.

A Favorability increased 34 percentage points for "I have sufficient resources (for example, people; materials; budget) to get my job done" since 2011.
4 Favorability increased 39 percentage points for "Policies and programs promote diversity in the workplace (for example, recruiting minorities and women; training in awareness of diversity issues; mentoring)" since 2011.
A. Favorability increased 20 percentage points for "I can disclose a suspected violation of any law, rule or regulation without fear of reprisal" since 2011.
A Favorability increased 38 percentage points for "Considering everything, how satisfied are you with your organization?" since 2011.

