



February 7, 2007

U.S. Election Assistance Commission  
Brian Hancock: Director, Voting System Certification  
1225 New York Avenue, N.W. Suite 1100  
Washington, DC 20005

Re: Letter of Agreement.

Dear Mr. Hancock,

On behalf of iBeta Quality Assurance, I acknowledge, agree and affirm acceptance of the following policies:

- iBeta Quality Assurance shall take all necessary steps to maintain its NVLAP accreditation as a condition of the EAC's Voting System Test Laboratory accreditation. We shall maintain our technical practices consistent with the standards which serve as the basis for the NVLAP accreditation. These standards include International Standard ISO/IEC 17025, *General Requirements for the Competence of Testing and Calibration Laboratories*; NIST Handbook 150, *Procedures and General Requirement*; NIST Handbook 150-22, *Voting System Testing*; and/or any documents supplementing, updating or replacing these standards or handbooks.
- iBeta Quality Assurance shall notify the EAC in writing within thirty (30) calendar days if there are any significant changes in laboratory operations that served as the basis for this accreditation, including, but not limited to, assertions made to NIST NVLAP, a decision to withdraw from the EAC's program, changes in ownership, a change in facility location, a change to key staff or any change that would affect the accuracy of the information and documents provided to the EAC, this Letter of Agreement and our signed certification of conditions and practices.
- Authorized EAC representatives shall be allowed to enter our facilities and observe voting system testing, review documentation and examine laboratory conditions and practices. We understand the EAC shall provide at least 48 hours notice of a site visit.
- iBeta Quality Assurance operate consistent with the scope of accreditation as stated on its EAC certificate of accreditation.
- iBeta Quality Assurance shall adhere to all current and future requirements published by the EAC regarding Voting System Test Laboratories and the EAC Voting System Testing and Certification Program.
- iBeta Quality Assurance shall provide notice of any lawsuits or claims filed against it, its subcontractors, subsidiaries, employees, officers, owners, operators or insurers which relate to the work done, or management of, the laboratory's voting system testing program.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Earl Wing'.

Earl Wing  
Vice President

