

February 8, 2007

Brian Hancock  
Director, Voting System Certification  
U. S. Election Assistance Commission  
1225 New York Ave., NW  
Suite 1100  
Washington, DC 20005

Dear Mr. Hancock,

On behalf of SysTest Labs, its Board of Directors, Officers, and Employees, I am submitting this letter of agreement to acknowledge that we accept, affirm and agree to abide by the EAC Laboratory Accreditation program requirements. We understand that this agreement confirms our laboratory's acceptance of the policies as a condition of accreditation.

We will adhere to the following program requirements as detailed below:

1. SysTest Labs will operate in accordance with the scope of accreditation stated by the EAC certificate of accreditation awarded.
2. SysTest Labs agrees to take any and all steps deemed necessary to maintain our Voting System Test Lab accreditation and understand that this is a critical condition to retain our accreditation. Our technical practices will adhere to the standards that are required for accreditation and include:
  - a. International Standard ISO/IEC 17025, *General Requirements for the Competence of Testing and Calibration Laboratories*;
  - b. NIST Handbook 150, *Procedures and General Requirement*; and
  - c. NIST Handbook 150-22, *Voting System Testing*.
3. We agree to maintain any required standards documentation, supplementing, updating or replacing these standards or handbooks as required.
4. Should any significant changes occur at SysTest Labs that include, but are not limited to:
  - a. SysTest Labs' ownership, location, or key staff positions,
  - b. a decision to withdraw from the EAC's program,
  - c. any changes that may affect the accuracy of our Certification Affirmations, or
  - d. any assertions made to NIST/NVLAP during the accreditation process and or subsequent accreditation visits which served as the basis for the accreditation of SysTest Labs as a VSTL,

SysTest Labs agrees to notify the EAC within thirty (30) calendar days with written notification of the change.

5. SysTest Labs provides consent, with a 48-hour notice, for authorized EAC representatives to enter our laboratory facilities and examine our VSTL processes. This includes observing voting system testing activities, the evaluation of documentation, and examination of SysTest Labs' laboratory conditions and operational practices.
6. SysTest Labs agrees to adhere to all present and future requirements published by the EAC regarding Voting System Test Labs and the EAC Voting System Testing and Certification Program
7. SysTest Labs agrees to provide notice of any lawsuits or claims filed against the Corporation, our subcontractors, subsidiaries, employees, officers, owners, operators or insurers which specifically relates to SysTest Labs' performance and/or management of the voting system testing program.

SysTest Labs looks forward to working with the EAC and will endeavor to provide the EAC with the best possible testing and certification services for the voting systems.

Sincerely,

A handwritten signature in blue ink, appearing to read 'B. Phillips', with a long horizontal flourish extending to the right.

Brian Phillips  
President and CEO  
SysTest Labs

