

AGENDA

U.S. ELECTION ASSISTANCE COMMISSION BOARD OF ADVISORS MEETING June 16 – 18, 2010 Washington, DC

Wednesday, June 16

- 8:00 a.m. Registration and Breakfast
- 9:00 Call To Order – Jim Dickson, Chair
- Pledge of Allegiance – Chair Dickson
- Roll Call – Terri Hegarty, Secretary
- Determination of Quorum – Chair Dickson
- Adoption of Agenda – Chair Dickson
- Welcoming Remarks – Chair Dickson and Gracia Hillman, DFO
- Introductions – Board Members
- Review and Reminder of Procedures – Gracia Hillman, DFO
- Appointments – Chair Dickson
- Parliamentary
 - Special Committees
 - Proxy
 - Election Certification Committee
- Review of Process for Election of Officers – Committee Chair
- Review of Meeting Materials – DFO Hillman
- Approval of Minutes of June 2009 Meeting – Secretary Hegarty
- 9:45 Committee Reports – Respective Chairs
- Proxy – Committee Chair
 - By-laws – Terri Hegarty, Chair
 - Special Committee on EAC Program Presentation - Terri Hegarty, Chair
 - Voting System Standards Committee – Keith Cunningham, Chair
- Virtual Public Meeting Forums – DFO Hillman

- 10:15 Old Business
- Responses to Resolutions and Motions – Thomas Wilkey, EAC Executive Director
- 10:45 Break
- 11:00 Old Business, continued
- EAC Program and Operations Update
 - Overview - Thomas Wilkey, Executive Director
 - Finance and Administration – Alice Miller, Chief Operating Officer and Annette Lafferty, Chief Financial Officer
 - EAC Testing and Certification Programs - Brian Hancock, Director
 - UOCAVA Threat Analysis – Andrew Regenscheid, National Institute of Standards and Technology (NIST) Computer Security Division
- 12:30 p.m. Lunch – Small Group Discussions
- 2:30 Old Business, continued
- EAC Program and Operations Update, Testing and Certification Program, continued
 - Voluntary Voting System Guidelines (VVSG)
 - UOCAVA Pilot Program Voting Systems
 - Testing and Certification Process
 - Voting System Test Laboratory Accreditation
- 3:45 Break
- 4:00 Old Business, continued
- EAC Program and Operations Update, Testing and Certification Programs, continued
- 5:00 Recess – **Dinner On Your Own**

Thursday, June 17

- 8:00 a.m. Check In and Breakfast
- 9:00 Call To Order – Chair Dickson
- Committee Update Reports – Respective Chairs
- Election Certification
 - Proxy
 - Other

- 9:15 Panel Presentation and Board Discussion
- Professional Education: Today's Election Administrators and Preparing for the Next Generation*
- 10:45 Break
- 11:00 Old Business, continued
- EAC Program and Operations Update, continued
 - Research, Policies and Programs – Karen Lynn-Dyson, Director
 - Election Day Survey
 - Research Studies
 - National Voter Registration Act (Mail In Form)
 - Provisional Voting Guidance
 - Statewide Voter Registration Databases Guidance
 - EAC Educational Materials
 - Election Management Guidelines and Quick Starts
- 12:30 p.m. Lunch – Small Group Discussions
- 2:00 Committee Update Reports – Respective Chairs
- Election Certification
 - Proxy
 - Other
- Old Business, continued
- EAC Program and Operations Update, continued
 - EAC Communications and Clearinghouse – Jeannie Layson, Director
 - EAC Website
 - EAC Clearinghouse
 - Customer Service
- 3:30 Break
- 3:45 Old Business, continued
- EAC Program and Operations Update, continued
 - Grants Programs – Mark Abbott, Director
 - College Poll Workers
 - Student Mock Elections
 - Accessible Technology
 - Effective Practices
- 5:30 Recess - **Dinner On Your Own**

Friday, June 18

8:00 Check In and Breakfast

9:00 Call To Order – Chair Dickson

Committee Update Reports – Respective Chairs

- Election Certification
- Proxy
- Other

9:30 Election of Officers

- Chair
- Vice Chair
- Secretary

Report from Election Certification Committee

10:00 New Business

- Reflections, Response and Advice from the Board on Programmatic and Operational Direction of EAC
- Other Items to Be Considered

11:30 Installation of Officers

12:00 Adjournment